



## PC1: Required Items Checklist for Professional Certification

Must be typewritten.

☒ Orient and affix BIS  
job number label here ☒

### 1 Location Information *Required for all applications.*

House No(s) **143**

Street Name **SWAIM AVENUE**

Borough **STATEN ISLAND** Block **06539** Lot **00050** BIN **5111424** C.B. No. **503**

### 2 Required Items *Required for all applications. Yes or no must be selected for every item. Continues on page 2.*

| Y                        | N                                   | W                        | ITEMS REQUIRED PRIOR TO APPROVAL            | Y                                   | N                                   | W                        | ITEMS REQUIRED PRIOR TO APPROVAL                           |
|--------------------------|-------------------------------------|--------------------------|---------------------------------------------|-------------------------------------|-------------------------------------|--------------------------|------------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | LANDMARKS APPROVAL                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | LANDMARKS SIGNOFF                                          |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SEWER CONNECTION: DEP SD1 & SD2             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | HPD: SRO MD CERTIFICATE OF NO HARASSMENT                   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | U.S. ARMY CORPS OF ENGINEERS APPROVAL       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TRANSIT AUTHORITY APPROVAL                                 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | URBAN RENEWAL AREA: HPD APPROVAL                           |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SEPTIC INSTALLATION: DEP APPROVAL           | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ADDRESS: NEW HOUSE NUMBER APPROVED                         |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TAX LOT: TENTATIVE LOT NUMBER ISSUED        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | STREET: NEW STREET NAME APPROVED                           |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FIRE PROTECTION PLAN(FPP): FDNY APPROVAL    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | LOFT BOARD CERTIFICATE                                     |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BSA VARIANCE                                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TREE REMOVAL: OUTSIDE PROP./PARKS APPR                     |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TREE REMOVAL: SPEC. ZON. DIST./CPC APPR     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FOREIGN GOV'T PROPERTY: STATE DEPT. LTR                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-PARKS: REMOVE MATURE TREE               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-BSA REQUIREMENTS                                       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-CPC REQUIREMENTS                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-TA: RELOCATE BUS STOP                                  |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-DEP: NON-STD DRAINAGE STRUCTURE         | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-NYS DEC: DRAIN STREET TO WETLAND                       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: DOT PERMISSION TO MOVE FRANCHISE       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | STREET: UNMAPPED-NOTIFY EMERG. AGENCIES                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | DESIGN COMM. APPROVAL: DISTINCTIVE SIDEWALK | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | DESIGN COMM. APPROVAL: CITY-OWNED PROPERTY (EXTERIOR WORK) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SITE CONNECTION: DEP                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-UTILITY APPROVAL TO RELOCATE POLE                      |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BSA/CPC APPROVAL                            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | CPC: HUDSON YARDS INITIAL CERTIFICATION                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | HPD: INCLUSIONARY HOUSING LETTER            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ECCCNYS ANALYSIS                                           |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SRO MD ANTI-HARASSMENT CHECKLIST            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FIRE APPARATUS ACCESS ROADS FOR DEVELOPMENT: FDNY APPROVAL |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | NYS DEC TIDAL WETLANDS MAP                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | NYS DEC TIDAL WETLANDS APPROVAL                            |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | NYS DEC FRESHWATER WETLANDS MAP             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | NYS DEC FRESHWATER WETLANDS APPROVAL                       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | NYS DEC COASTAL EROSION HAZARD MAP          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | NYS DEC COASTAL EROSION HAZARD APPROVAL                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ASBESTOS: CERTIFICATION (DEP ACP5)          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS                 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | HUDSON YARDS PARKING AMENDMENT              | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: STREET TREES SITE PLAN                                |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | HIGH LINE - PARKS APPROVAL REQUIRED         | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ENVIRONMENTAL RESTRICTIONS - OER NOTICE TO PROCEED         |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SITE SURVEY: INITIAL                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | RESTRICTION: EASEMENT AGREEMENT                            |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | RESTRICTION: DEED                           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | COST AFFIDAVIT ESTIMATE: (PW3)                             |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ZONING EXHIBIT I: CERTIFICATION             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ZONING EXHIBIT II: CERTIFICATION                           |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ZONING EXHIBIT III:DESC. & OWNRSHP.STMNT    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ZONING EXHIBIT IV: CERTIFICATION                           |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ZONING EXHIBIT V: CERTIFICATION             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FEE: CIVIL PENALTY FOR LEGALIZATION                        |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FOUNDATION PLAN APPROVAL                    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | WATERFRONT AREA ZONING COMPLIANCE                          |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | APPLICANT TO SELF CERTIFY OBJECTIONS        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | IDENTIFY THE PRIMARY JOB ON PW1                            |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | STEEL AFFIDAVIT: PRELIMINARY                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ADULT ESTABLISHMENT APPROVAL                               |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: FILING REQUIRED                        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: NOTES REQUIRED ON PLAN                                |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: TOPOGRAPHIC SURVEY                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: PHOTOS-SIGNED/SEALED BY APPLICANT                     |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: INFRASTRUCTURE AND SITE SKETCH         | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: SITE PLAN-NEW R.O.W. INSTALLATION                     |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: GRADE STUDY                            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: STREET DRAINAGE APPLICATION                           |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: DISTINCT SIDEWALK-STONE TEST REPORT                   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: TRAFFIC ENG STDY-CC IN INTERSECTION    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: CONTRACTOR BOND-INSTALL ROADWAY                       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: WAIVER OF GRADE FILING                 | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: CATCH BASIN/MANHOLE REQUIRED                          |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: FIELD VISITS RESULTS NEEDED            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP: CHECKLIST IN LIEU OF PLANS-ALT3                       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SUBDIVISION SIGNOFF                         | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | OAC REGISTRATION                                           |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | LOCAL LAW 58/1987 WAIVER                    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ADULT ACTIVITY APPROVAL                                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | RESTRICTION: RESTRICTIVE DECLARATION        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | CURB CUT: PROVIDE EXISTING NUMBER                          |

Y - Yes N - No W - Waive

PC1 03/12

If this PC1 Application is being filed electronically as part of a professionally certified application, then it must be filed simultaneously with an electronically filed POC1 form that includes all applicable applicant and owner signatures.

|          |                                                                                                                           |
|----------|---------------------------------------------------------------------------------------------------------------------------|
| <b>2</b> | <b>Required Items (Continued)</b> Required for <i>all</i> applications. Yes or no must be selected for <i>every</i> item. |
|----------|---------------------------------------------------------------------------------------------------------------------------|

|                          |                                     |                          |                                                       |                          |                                     |                          |                                                     |
|--------------------------|-------------------------------------|--------------------------|-------------------------------------------------------|--------------------------|-------------------------------------|--------------------------|-----------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | RESOLVE ZONING DISCREPANCY                            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | CLINTON DISTRICT: RESTRICTIVE DEC                   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | RESOLVE ZONING DISCREPANCY (DATA CHANGE)              | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | CALENDARED PROPERTY - 40-DAY HOLD                   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | HYDRO FLOW TEST LETTER                                | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | HYDRAULIC FLOW CALCULATIONS                         |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TRASH COMPACTOR REQUIREMENTS                          | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ANTI-HARASSMENT AREA CHECKLIST                      |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST           | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BROOKLYN PARKING RESTRICTIONS                       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | STREET TREE CHECKLIST                                 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TENANT PROTECTION PLAN 2008 CODE                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SOIL REPORT                                           | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2008 CODE TR1 REQUIRED                              |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | DOB - ZONING DIAGRAM (ZD1)                            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | DOB - ZONING RESOLUTION DETERMINATION (ZRD1)        |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | DOB - CONSTRUCTION CODE DETERMINATION (CCD1)          | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | VERIFY DOB PLAN NAMING STANDARD IS MET              |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1ST ZONING REVIEW COMPLETE                            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2ND ZONING REVIEW COMPLETE                          |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | RECORDS MGMT FEE PAYMENT RECEIPT                      | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | NYCECC EXEMPTION                                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | AI1 OBJECTIONS RESPONSE                               | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TR8: ENERGY CODE PROGRESS INSPS TECHNICAL REPORT    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | NYCECC ANALYSIS                                       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FDNY FIRE SUPPRESSION FEE PAYMENT RECEIPT           |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | PTA3: GREEN ROOF TAX ABATEMENT APPLIC (PRELIMINARY)   | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | PTA4: SOLAR TAX ABATEMENT APPLICATION (PRELIMINARY) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | PREFABRICATED/MODULAR CONSTRUCTION: OTCR APPROVALS    | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | STRUCTURAL PEER REVIEW REQUIRED                     |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ENERGY CODE COMPLIANCE REVIEW                         | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ENERGY CODE COMPLIANCE FEE                          |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | PREFAB/MODULAR CONSTRUCTION: NYS COMPLIANCE STATEMENT |                          |                                     |                          |                                                     |

| Y                        | N                                   | W                        | ITEMS REQUIRED PRIOR TO PERMIT                 | Y                        | N                                   | W                        | ITEMS REQUIRED PRIOR TO PERMIT                       |
|--------------------------|-------------------------------------|--------------------------|------------------------------------------------|--------------------------|-------------------------------------|--------------------------|------------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | CPC: HUDSON YARDS FINAL CERTIFICATION          | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | JAMAICA: DEP SEWER CONNECTION APPROVAL               |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ASBESTOS: COMPLETION OR CLOSEOUT (ACP20/21/5)  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | STREET TREES: RECEIPT OF STREET TREES SITE PLAN      |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ASBESTOS: VARIANCE (DEP FORM V5)               | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (INITIAL) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SITE SAFETY PLAN: BEST APPROVAL REQUIRED       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | EXCAVATION OR DEMOLITION: 5-DAY NOTICE               |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SIDEWALK SHED APPLICATION & PERMIT             | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TEMPORARY FENCE APPLICATION & PERMIT                 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SCAFFOLD APPLICATION & PERMIT                  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | MICROFILM/SCAN: INITIAL                              |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | INSURANCE: WORKERS' COMPENSATION               | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | INSURANCE: WORKERS' COMP. WAIVER/AFFID               |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | INSURANCE: LIABILITY                           | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | INSURANCE: DISABILITY                                |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | DIR-14 ID OF RESPONSIBILITY (TR1)              | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | MASONRY MANUFACTURER'S STATEMENT-FORM 10H            |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | EQUIPMENT (EQ) PERMITS                         | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | MICROFILM: ADDITIONAL REQUIRED                       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | HIC LICENSE OR AFFIDAVIT                       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS   | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TR3: CONCRETE DESIGN MIX TECHNICAL REPORT            |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | PARTIAL DEMO PLAN & DS1 (FOR AL/EW-OT PERMITS) | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | PARTIAL DEMO: 10-DAY NOTICE (FOR AL/EW-OT PERMITS)   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | STANDPIPE ALARM DRAWINGS & AI1 (OR AI1 PROOF)  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | STANDPIPE WORK PERMIT                                |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | PROJECT-SPECIFIC GL INSURANCE                  |                          |                                     |                          |                                                      |

| Y                        | N                                   | W                        | ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF  | Y                        | N                                   | W                        | ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF      |
|--------------------------|-------------------------------------|--------------------------|--------------------------------------------|--------------------------|-------------------------------------|--------------------------|------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | LANDMARKS APPROVAL                         | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | LANDMARKS SIGNOFF                              |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SEWER CONNECTION: DEP SD1 & SD2            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | HPD: SRO MD CERTIFICATE OF NO HARASSMENT       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | US ARMY CORPS OF ENGINEERS APPROVAL        | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TRANSIT AUTHORITY APPROVAL                     |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF      | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | URBAN RENEWAL AREA: HPD APPROVAL               |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SEPTIC INSTALLATION: DEP APPROVAL          | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | ADDRESS: NEW HOUSE NUMBER APPROVED             |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TAX LOT: FINAL LOT NUMBER ISSUED           | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | STREET: NEW NAME APPROVED                      |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FIRE PROTECTION PLAN (FPP): FDNY APPROVAL  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BSA VARIANCE                                   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | WATER SUPPLY (PRIVATE): DOH APPROVAL       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SWIMMING POOL: DOH APPROVAL                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SWIMMING POOL: DEP APPROVAL                | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TREE REMOVAL: OUTSIDE PROP./PARKS APPR         |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TREE REMOVAL: SPEC. ZON. DIST./CPC APPR    | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE  |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT         |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-PARKS: PLANT NEW TREE                  | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-DOT: SIDEWALK ENCROACHMENT                 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-DOT: RELOCATE STREET LIGHT             | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS       |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-TA: INSTALL SIDEWALK OVER STATION      | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | BPP-DESIGN COMM APPROVAL: DISTINCTIVE SIDEWALK |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | STREET: UNMAPPED. NOTIFY EMERG. AGENCIES   | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TAP LETTER - DOM SVC : DEP-DOM                 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | TAP LETTER - FIRE SVC : DEP-FIRE           | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | WATER METER PERMIT : DEP-METER                 |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | RPZ/DDCV TEST REPORT : GEN215B             | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | SEWER/HOUSE CON SIGNOFF: DEP HC 021            |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FA - FDNY APPROVAL : FD-FAA                | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FA LETTER OF DEFECT : FD-FALD                  |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FA SELF CERT DEFECT : FD-FASC              | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | FIRE SUPP ANSUL APPROVL: FD-FSS                |

|          |                                                                                                                    |
|----------|--------------------------------------------------------------------------------------------------------------------|
| <b>2</b> | <b>Required Items (Continued)</b> <i>Required for all applications. Yes or no must be selected for every item.</i> |
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| <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> FEMA FORM (81-31): ELEVATION CERTIFICATE<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> HPD: INCLUSIONARY HOUSING ELIG. CERT<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> DESIGN COMM. SIGNOFF: CITY-OWNED PROPERTY (EXTERIOR WORK)<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> STREET TREES SITE PLAN<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> ENVIRONMENTAL RESTRICTIONS - OER NOTICE OF SATISFACTION<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> PLACE OF ASSEMBLY (PA) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> STANDPIPE (SD) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> GASOLINE TANK SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> MARQUEE (OT) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> CURB CUT (CC) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> MICROFILM/RECORDS MGMT: ADDL FEE REQUIRED<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> EQUIPMENT USE PERMITS<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> RESTRICTION: EASEMENT AGREEMENT<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> FIRE SUPPRESSION SYSTEM (FP) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> PLUMBING (PL) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> FUEL BURNING (FB) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> CONSTRUCTION (OT) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> BPP: SIDEWALK & ROADWAY THICKNESS CORES<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> BPP: MAINTENANCE AGREEMENT - RETAINING WALL<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> BPP: ENGINEERS AFFIDAVIT<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> BPP: FIELD INSPECTION<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SP/SD DEVICE CERT : LTR-LIC ELECT<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> STANDPIPE INSP REPORT : FP-84<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SD/SP FIRE PUMP TEST : FP-86<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> GAS WELDER ANNUAL CERT : GAS-WELD<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SEPTIC ABANDONMENT CERT: LETTER-SCAV<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> DETECTOR: CARBON MONOXIDE-CERT.OF INSTALL<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> MASONRY SUPPLIER'S STATEMENT-FORM 10J<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SPRINKLER/STANDPIPE ELECTRICAL LETTER<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> STREET TREE SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> DOB - ZONING DIAGRAM (ZD1)<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> PTA4: SOLAR TAX ABATEMENT APPLICATION (FINAL)<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> APPLICANT CONCRETE EVALUATION REPORT<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> WELDERS AFFIDAVIT | <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSING<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> FIRE ALARM: AS-BUILT PLANS<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (FINAL)<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> CERTIFICATE OF OCCUPANCY<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SPRINKLER (SP) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> ELEVATOR JOB SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> PILES: FINAL PILE PLAN/CREOSOTE LETTER<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> MECHANICAL (MH) SIGNOFF<br><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> COST AFFIDAVIT (FINAL): PW3<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> DETECTOR: SMOKE-CERT. OF INSTALLATION<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SITE SURVEY: FINAL<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> RESTRICTION: DEED<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> FEES: PAY DEFERRED FEES<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> BOILER (BL) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> FUEL STORAGE (FS) SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> BPP: FINAL SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> BPP: SIDEWALK CONCRETE STRENGTH REPORT<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> DEMOLITION (DM) JOB SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> BPP: AS-BUILT SIDEWALK SURVEY<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> BPP: FINAL AS-BUILT PHOTOGRAPHS<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> DRY PIPE VALVE TEST : FP-10<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> SPRINKLER INSP REPORT : FP-85<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> BOILER APPROVAL : FORM<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> OIL TANK REMOVAL CERT : LETTER-FO<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> MEDICAL GAS INST CERT : LETTER-MED<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> STEEL AFFIDAVIT- FINAL<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> RESTRICTION: RESTRICTIVE DECLARATION<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> HOUSE CONNECTION SIGNOFF<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> DOB FINAL INSPECTION REQUIRED<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> PTA3: GREEN ROOF TAX ABATEMENT APPLIC (FINAL)<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> APPLICANT CONCRETE RETESTING REPORT<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> AS-BUILT ENERGY ANALYSIS (EN2)<br><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> CAP & CLEAN FORM |
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| <b>3</b> | <b>Statement and Signatures</b> <i>Required for all applications</i> |
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Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.

Is TR1 form required? ☒ Yes ☐ No

**PAA Only**

Is ZD1 form required? ☐ Yes ☐ No

Name (Please print)

Signature

See POC1 for completion of this section  
including all signatures and seals.