



PC1: Required Items for Professional Certification

Must be typewritten. Must respond Y/N to all required

DEPT. BLDGS. 520391344 Job Number
SC171220009 Scan Code

LOCATION INFORMATION Required for all applications

House No(s) 81
Street Name Acacia Ave
Borough Staten Island

Block 5252
Lot 48
BIN
C.B. No. 503

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
	X	1ST ZONING REVIEW COMPLETE
	X	2008 CODE TR1 REQUIRED
	X	2ND ZONING REVIEW COMPLETE
	X	ACCESSIBILITY WAIVER (PEO1)
X		ADDRESS: NEW HOUSE NUMBER APPROVED
	X	ADULT ACTIVITY APPROVAL
	X	ADULT ESTABLISHMENT APPROVAL
	X	A11 OBJECTIONS RESPONSE
	X	ANTI-HARASSMENT AREA CHECKLIST
	X	APPLICANT TO SELF CERTIFY OBJECTIONS
	X	ASBESTOS: CERTIFICATION (DEP ACP5)
	X	BPP: CATCH BASIN/MANHOLE REQUIRED
	X	BPP: CHECKLIST IN LIEU OF PLANS-ALT3
	X	BPP: CONTRACTOR BOND-INSTALL ROADWAY
	X	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT
	X	BPP: DISTINCT SIDEWALK-STONE TEST REPORT
	X	BPP: DOT PERMISSION TO MOVE FRANCHISE
	X	BPP: FIELD VISITS RESULTS NEEDED
X		BPP: FILING REQUIRED
	X	BPP: GRADE STUDY
	X	BPP: INFRASTRUCTURE AND SITE SKETCH
	X	BPP: NOTES REQUIRED ON PLAN
	X	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT
	X	BPP: SITE PLAN-NEW R.O.W. INSTALLATION
	X	BPP: STREET DRAINAGE APPLICATION
	X	BPP: STREET TREES SITE PLAN
	X	BPP: TOPOGRAPHIC SURVEY
	X	BPP: TRAFFIC ENG STDY-CC IN INTERSECTION
	X	BPP: WAIVER OF GRADE FILING
	X	BPP-BSA REQUIREMENTS
	X	BPP-CPC REQUIREMENTS
	X	BPP-DEP: NON-STD DRAINAGE STRUCTURE
	X	BPP-NYS DEC: DRAIN STREET TO WETLAND
	X	BPP-PARKS: REMOVE MATURE TREE
	X	BPP-TA: RELOCATE BUS STOP
	X	BPP-UTILITY APPROVAL TO RELOCATE POLE
	X	BROOKLYN PARKING RESTRICTIONS
	X	BSA VARIANCE
	X	BSA/CPC APPROVAL
	X	CALENDARED PROPERTY - 40-DAY HOLD
	X	CANTILEVER FIRE ANALYSIS APPROVED BY DOB & FDNY
	X	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
	X	CLINTON DISTRICT: RESTRICTIVE DEC
	X	COST AFFIDAVIT ESTIMATE: (PW3)
	X	CPC: HUDSON YARDS INITIAL CERTIFICATION
	X	CURB CUT: PROVIDE EXISTING NUMBER
X		DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
	X	DEP STORMWATER/SEWER CERTIFICATION (HCP/SCP)

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
	X	DESIGN COMM. APPROVAL: CITY-OWNED PRPTY (EXTERIOR)
	X	DESIGN COMM. APPROVAL: DISTINCTIVE SIDEWALK
	X	DOB - CONSTRUCTION CODE DETERMINATION (CCD1)
X		DOB - ZONING DIAGRAM (ZD1)
	X	DOB - ZONING RESOLUTION DETERMINATION (ZRD1)
	X	ECCCNYS ANALYSIS
	X	ENCROACHMENT ON SIDEWALK: DOT REVOCABLE CONSENT
	X	ENERGY CODE COMPLIANCE FEE
	X	ENERGY CODE 1st REVIEW COMPLETE
X		ENERGY CODE PROGRESS INSPS TECHNICAL REPORT (TR8)
	X	ENVIRON RESTRICTIONS - OER NOTICE TO PROCEED
	X	FDNY FIRE SUPPRESSION FEE PAYMENT RECEIPT
	X	FEE: CIVIL PENALTY FOR LEGALIZATION
	X	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
	X	FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS
	X	FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL
	X	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL
	X	FLOOD ZONE DESIGN CERTIFICATION
	X	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR
	X	FOUNDATION PLAN APPROVAL
	X	HIGH LINE - PARKS APPROVAL REQUIRED
	X	HPD: INCLUSIONARY HOUSING LETTER
	X	HPD: SRO MD CERTIFICATE OF NO HARASSMENT
	X	HUDSON YARDS PARKING AMENDMENT
	X	HYDRAULIC FLOW CALCULATIONS
	X	HYDRO FLOW TEST LETTER
	X	IDENTIFY THE PRIMARY JOB ON PW1
	X	LANDMARKS APPROVAL
	X	LANDMARKS SIGNOFF
	X	LOFT BOARD CERTIFICATE
X		NYCECC ANALYSIS
	X	NYCECC EXEMPTION
	X	NYS DEC COASTAL EROSION HAZARD APPROVAL
	X	NYS DEC COASTAL EROSION HAZARD MAP
	X	NYS DEC FRESHWATER WETLANDS APPROVAL
	X	NYS DEC FRESHWATER WETLANDS MAP
	X	NYS DEC TIDAL WETLANDS APPROVAL
	X	NYS DEC TIDAL WETLANDS MAP
	X	OAC REGISTRATION
	X	OTHER (LIST):
	X	PREFAB/MODULAR CONSTR: NYS COMPLIANCE STATEMENT
	X	PREFABRICATED/MODULAR CONSTR: OTCR APPROVALS
	X	PTA3: GREEN ROOF TAX ABATEMENT APPLIC (PRELIMINARY)
	X	PTA4: SOLAR TAX ABATEMENT APPLICATION (PRELIMINARY)
	X	RECORDS MGMT FEE PAYMENT RECEIPT
	X	RESOLVE ZONING DISCREPANCY
	X	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
	X	RESTRICTION: DEED

June 2016

Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF	Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF
	X	FEES: PAY DEFERRED FEES		X	STREET: UNMAPPED- NOTIFY EMERG. AGENCIES
	X	FEMA ELEVATION CERT (086-0-33)/ FLOODPRF CERT (086-0-34)		X	SWIMMING POOL: DEP APPROVAL
	X	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF		X	SWIMMING POOL: DOH APPROVAL
	X	FIRE ALARM: AS-BUILT PLANS	✓	X	TAP LETTER - DOM SVC : DEP-DOM
	X	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL	✓	X	TAP LETTER - FIRE SVC : DEP-FIRE
	X	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE		X	TAX LOT: FINAL LOT NUMBER ISSUED
	X	FIRE SUPP ANSUL APPROVL: FD-FSS		X	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL
	X	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF		X	TREE REMOVAL: OUTSIDE PROP./PARKS APPR
	X	FUEL BURNING (FB) SIGNOFF		X	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR
	X	FUEL STORAGE (FS) SIGNOFF		X	URBAN RENEWAL AREA: HPD APPROVAL
	X	GAS WELDER ANNUAL CERT : GAS-WELD	✓	X	US ARMY CORPS OF ENGINEERS APPROVAL
	X	GASOLINE TANK SIGNOFF		X	WATER METER PERMIT : DEP-METER
	X	HOUSE CONNECTION SIGNOFF		X	WATER SUPPLY (PRIVATE): DOH APPROVAL
	X	HPD: INCLUSIONARY HOUSING ELIG. CERT		X	WELDERS AFFIDAVIT
	X	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	STATEMENTS & SIGNATURES Required for all applications		
	X	LANDMARKS APPROVAL	Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.		
	X	LANDMARKS SIGNOFF	Is a TR1 form required? ☒ Yes ☐ No		
	X	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (FINAL)	PAA only:		
	X	MARQUEE (OT) SIGNOFF	Is a ZD1 form required? ☒ Yes ☐ No		
	X	MASONRY SUPPLIER'S STATEMENT-FORM 10J	Name (please print)		
	X	MECHANICAL (MH) SIGNOFF	Lawrence Mandarin		
	X	MEDICAL GAS INST CERT : LETTER-MED	License Type (P.E./R.A.)		
	X	MICROFILM/RECORDS MGMT: ADDL FEE REQUIRED	021644		
	X	OIL TANK REMOVAL CERT : LETTER-FO	Signature		
	X	OTHER (LIST): _____	Date		
	X	PILES: FINAL PILE PLAN/CREOSOTE LETTER	12/05/2018		
✓	X	PLACE OF ASSEMBLY (PA) SIGNOFF			
	X	PLUMBING (PL) SIGNOFF			
	X	PRELIMINARY COMMISSIONING REPORT CERTIFICATION			
	X	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION (FINAL)			
	X	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL			
	X	PTA4: SOLAR TAX ABATEMENT APPLICATION (FINAL)			
	X	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL			
	X	RESTRICTION: DEED			
	X	RESTRICTION: EASEMENT AGREEMENT			
	X	RESTRICTION: RESTRICTIVE DECLARATION			
	X	RPZ/DDCV TEST REPORT : GEN215B			
	X	SD/SP FIRE PUMP TEST : FP-86			
	X	SEPTIC ABANDONMENT CERT: LETTER-SCAV			
	X	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL			
	X	SEWER/HOUSE CON SIGNOFF: DEP HC 021			
•	X	SITE SURVEY: FINAL			
	X	SP/SD DEVICE CERT : LTR-LIC ELECT			
	X	SPRINKLER (SP) SIGNOFF			
	X	SPRINKLER INSP REPORT : FP-85			
	X	SPRINKLER/STANDPIPE ELECTRICAL LETTER			
	X	STANDPIPE (SD) SIGNOFF			
	X	STANDPIPE INSP REPORT : FP-84			
	X	STEEL AFFIDAVIT- FINAL			
	X	STREET TREE SIGNOFF			
	X	STREET TREES SITE PLAN			
	X	STREET: NEW NAME APPROVED			