



PC1: Required Items Checklist for Professional Certification

Must be typewritten.



1 Location Information Required for all applications.

House No(s) 18

Street Name WESTERVELT AVENUE

Borough SI

Block 51

Lot 148

BIN 5001174

C.B. No. 501

2 Required Items Required for all applications. Yes or no must be selected for every item. Continues on page 2.

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL		
☐	☒	LANDMARKS APPROVAL	☐	☒
☐	☒	LANDMARKS SIGNOFF	☐	☒
☐	☒	SEWER CONNECTION: DEP SD1 & SD2	☐	☒
☐	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	☐	☒
☐	☒	U.S. ARMY CORPS OF ENGINEERS APPROVAL	☐	☒
☐	☒	TRANSIT AUTHORITY APPROVAL	☐	☒
☐	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF	☐	☒
☐	☒	URBAN RENEWAL AREA: HPD APPROVAL	☐	☒
☐	☒	SEPTIC INSTALLATION: DEP APPROVAL	☐	☒
☐	☒	ADDRESS: NEW HOUSE NUMBER APPROVED	☐	☒
☐	☒	TAX LOT: TENTATIVE LOT NUMBER ISSUED	☐	☒
☐	☒	STREET: NEW STREET NAME APPROVED	☐	☒
☐	☒	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL	☐	☒
☐	☒	LOFT BOARD CERTIFICATE	☐	☒
☒	☐	ASBESTOS ACP 7 OR 5 OR ASB 4	☐	☒
☐	☒	BSA VARIANCE	☐	☒
☐	☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR	☐	☒
☐	☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	☐	☒
☐	☒	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR	☐	☒
☐	☒	BPP-PARKS: REMOVE MATURE TREE	☐	☒
☐	☒	BPP-BSA REQUIREMENTS	☐	☒
☐	☒	BPP-CPC REQUIREMENTS	☐	☒
☐	☒	BPP-TA: RELOCATE BUS STOP	☐	☒
☐	☒	BPP-DEP: NON-STD DRAINAGE STRUCTURE	☐	☒
☐	☒	BPP-NYS DEC: DRAIN STREET TO WETLAND	☐	☒
☐	☒	BPP: DOT PERMISSION TO MOVE FRANCHISE	☐	☒
☐	☒	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES	☐	☒
☐	☒	ART COMM. APPROVAL: DISTINCTIVE SIDEWALK	☐	☒
☐	☒	ART COMM. APPROVAL: CITY-OWNED PROPERTY	☐	☒
☐	☒	SITE CONNECTION: DEP	☐	☒
☐	☒	BPP-UTILITY APPROVAL TO RELOCATE POLE	☐	☒
☐	☒	ENVIRONMENTAL "E" DEP NOTICE TO PROCEED	☐	☒
☐	☒	BSA/CPC APPROVAL	☐	☒
☐	☒	CPC: HUDSON YARDS INITIAL CERTIFICATION	☐	☒
☐	☒	HPD: INCLUSIONARY HOUSING LETTER	☐	☒
☐	☒	NYCECC ANALYSIS	☐	☒
☐	☒	SITE SURVEY: INITIAL	☐	☒
☐	☒	RESTRICTION: EASEMENT AGREEMENT	☐	☒
☐	☒	RESTRICTION: DEED	☐	☒
☐	☒	ZONING EXHIBIT I: CERTIFICATION	☐	☒
☐	☒	ZONING EXHIBIT II: CERTIFICATION	☐	☒
☐	☒	ZONING EXHIBIT III:DESC. & OWNRSHP.STMNT	☐	☒
☐	☒	ZONING EXHIBIT IV: CERTIFICATION	☐	☒
☐	☒	ZONING EXHIBIT V: CERTIFICATION	☐	☒
☐	☒	COST AFFIDAVIT: ESTIMATED	☐	☒
☐	☒	FEE: CIVIL PENALTY FOR LEGALIZATION	☐	☒
☐	☒	FOUNDATION PLAN APPROVAL	☐	☒
☐	☒	WATERFRONT AREA ZONING COMPLIANCE	☐	☒
☐	☒	APPLICANT TO SELF CERTIFY OBJECTIONS	☐	☒
☐	☒	IDENTIFY THE PRIMARY JOB ON PW1	☐	☒
☐	☒	STEEL AFFIDAVIT: PRELIMINARY	☐	☒
☐	☒	ADULT ESTABLISHMENT APPROVAL	☐	☒
☐	☒	BPP: FILING REQUIRED	☐	☒
☐	☒	BPP: NOTES REQUIRED ON PLAN	☐	☒
☐	☒	BPP: TOPOGRAPHIC SURVEY	☐	☒
☐	☒	TR8: ENERGY CODE PROGRESS INSPECTIONS	☐	☒
☐	☒	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT	☐	☒
☐	☒	BPP: INFRASTRUCTURE AND SITE SKETCH	☐	☒
☐	☒	BPP: SITE PLAN-NEW R.O.W. INSTALLATION	☐	☒
☐	☒	BPP: GRADE STUDY	☐	☒
☐	☒	BPP: STREET DRAINAGE APPLICATION	☐	☒
☐	☒	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT	☐	☒
☐	☒	BPP: DISTINCT SIDEWALK-STONE TEST REPORT	☐	☒
☐	☒	BPP: TRAFFIC ENG STDY-CC IN INTERSECTION	☐	☒
☐	☒	BPP: CONTRACTOR BOND-INSTALL ROADWAY	☐	☒
☐	☒	BPP: WAIVER OF GRADE FILING	☐	☒
☐	☒	BPP: CATCH BASIN/MANHOLE REQUIRED	☐	☒
☐	☒	BPP: FIELD VISITS RESULTS NEEDED	☐	☒
☐	☒	BPP: CHECKLIST IN LIEU OF PLANS-ALT3	☐	☒
☐	☒	SUBDIVISION SIGNOFF	☐	☒
☐	☒	OAC REGISTRATION	☐	☒
☐	☒	LOCAL LAW 58/1987 WAIVER	☐	☒
☐	☒	ADULT ACTIVITY APPROVAL	☐	☒
☐	☒	RESTRICTION: RESTRICTIVE DECLARATION	☐	☒
☐	☒	CURB CUT: PROVIDE EXISTING NUMBER	☐	☒
☐	☒	CLINTON DISTRICT: RESTRICTIVE DEC	☐	☒
☐	☒	HYDRO FLOW TEST LETTER	☐	☒
☐	☒	HYDRAULIC FLOW CALCULATIONS	☐	☒
☐	☒	TRASH COMPACTOR REQUIREMENTS	☐	☒
☐	☒	ANTI-HARASSMENT AREA CHECKLIST	☐	☒
☐	☒	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST	☐	☒
☐	☒	BROOKLYN PARKING RESTRICTIONS	☐	☒
☐	☒	STREET TREE CHECKLIST	☐	☒
☐	☒	TENANT PROTECTION PLAN 2008 CODE	☐	☒
☐	☒	SOIL REPORT	☐	☒
☐	☒	DOB - ZONING DIAGRAM (ZD1)	☐	☒
☐	☒	DOB - ZONING RESOLUTION DETERMINATION(S) (ZRD1) x _____	☐	☒
☐	☒	DOB - CONSTRUCTION CODE DETERMINATION(S) (CCD1) x _____	☐	☒
☐	☒	FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL	☐	☒
☐	☒	SRO MD ANTI-HARASSMENT CHECKLIST	☐	☒
☐	☒	NYS DEC TIDAL WETLANDS MAP	☐	☒
☐	☒	NYS DEC TIDAL WETLANDS APPROVAL	☐	☒
☐	☒	NYSDEC FRESHWATER WETLANDS MAP	☐	☒
☐	☒	NYS DEC FRESHWATER WETLANDS APPROVAL	☐	☒
☐	☒	NYS DEC COASTAL EROSION HAZARD MAP	☐	☒
☐	☒	NYS DEC COASTAL EROSION HAZARD APPROVAL	☐	☒
☐	☒	ASBESTOS: EXEMPTION (ASB4)	☐	☒
☐	☒	ASBESTOS: CERTIFICATION (DEP ACP5)	☐	☒
☐	☒	FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS	☐	☒
☐	☒	HUDSON YARDS PARKING AMENDMENT	☐	☒
☐	☒	BPP: STREET TREES SITE PLAN	☐	☒
☐	☒	RESOLVE ZONING DISCREPANCY	☐	☒
☐	☒	RESOLVE ZONING DESCRPANCY (DATA CHANGE)	☐	☒
☐	☒	CALENDARED PROPERTY- 40-DAY HOLD	☐	☒
☐	☒	2008 CODE TR1 REQUIRED	☐	☒
☐	☒	DOB- CONSTRUCTION CODE DETERMINATION (CCD1)	☐	☒
☐	☒	VERIFY DOB PLAN NAMING STANDARD IS MET	☐	☒
☐	☒	1ST ZONING REVIEW COMPLETE	☐	☒
☐	☒	2ND ZONING REVIEW COMPLETE	☐	☒
☐	☒	RECORDS MANAGEMENT FEE PAYMENT RECEIPT	☐	☒
☐	☒	OTHER:	☐	☒

PAGE 2

YES	NO	ITEMS REQUIRED PRIOR TO PERMIT	YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)
		CPC: HUDSON YARDS FINAL CERTIFICATION			RPZ/DCV TEST REPORT : GEN2158
		JAMAICA: DEP SEWER CONNECTION APPROVAL			SEWER/HOUSE CON SIGNOFF: DEP HC 021
		SITE SAFETY PLAN			FA - FDNY APPROVAL : FD-FAA
		EXCAVATION OR DEMOLITION: 5-DAY NOTICE			FA LETTER OF DEFECT : FD-FALD
		SIDEWALK SHED APPLICATION & PERMIT			FA SELF CERT DEFECT : FD-FASC
		TEMPORARY FENCE APPLICATION & PERMIT			FIRE SUPP ANSUL APPROV: FD-FSS
		SCAFFOLD APPLICATION & PERMIT			FEMA FORM (81-31): ELEVATION CERTIFICATE
		MICROFILM: INITIAL			CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSING
		INSURANCE: WORKERS' COMPENSATION			HPD: INCLUSIONARY HOUSING ELIG. CERT
		INSURANCE: WORKERS' COMP. WAIVER/AFFID			FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
		INSURANCE: LIABILITY			CERTIFICATE OF OCCUPANCY
		INSURANCE: DISABILITY			PLACE OF ASSEMBLY (PA) SIGNOFF
		DIR-14 ID OF RESPONSIBILITY (TR1)			SPRINKLER (SP) SIGNOFF
		MASONRY MANUFACTURERS STATEMENT-FORM 10H			STANDPIPE (SD) SIGNOFF
		EQUIPMENT (EQ) PERMITS			ELEVATOR JOB SIGNOFF
		MICROFILM: ADDITIONAL REQUIRED			GASOLINE TANK SIGNOFF
		HIC LICENSE OR AFFIDAVIT			PILES: FINAL PILE PLAN/CRESOTE LETTER
		ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING			MARQUEE (OT) SIGNOFF
		ASBESTOS: COMPLETION OR CLOSOUT (ACP20 OR 21)			MECHANICAL (MH) SIGNOFF
		STREET TREES: RECEIPT OF STREET TREES SITE PLAN			CURB CUT (CC) SIGNOFF
		ASBESTOS: VARIANCE (DEP FORM V5)			COST AFFIDAVIT: ACTUAL
		JAMAICA: DEP SEWER CONNECTION APPROVAL			MICROFILM: ADDITIONAL REQUIRED
		2008 TR1 REQUIRED FOR NEW/MAINTED INSPECTIONS			DETECTOR:SMOKE-CERT. OF INSTALLATION
		TR3: CONCRETE DESIGN MIX TECHNICAL REPORT			EQUIPMENT USE PERMITS
		PARTIAL DEMO: PLAN & DS1 (FOR AL/EW—OT PERMITS)			SITE SURVEY: FINAL
		PARTIAL DEMO: 10-DAY NOTICE (FOR AL/EW—OT PERMITS)			RESTRICTION: EASEMENT AGREEMENT
		STANDPIPE ALARM DRAWINGS 7 Alt (OR Alt PROOF)			RESTRICTION: DEED
		STANDPIPE WORK PERMIT			FIRE SUPPRESSION SYSTEM (FP) SIGNOFF
		OTHER:			FEES: PAY DEFERRED FEES
		OTHER:			PLUMBING (PL) SIGNOFF
		LANDMARKS APPROVAL			BOILER (BL) SIGNOFF
		LANDMARKS SIGNOFF			FUEL STORAGE (FS) SIGNOFF
		SEWER CONNECTION: DEP SD1 & SD2			FUEL BURNING (FB) SIGNOFF
		HPD: SRO MD CERTIFICATE OF NO HARASSMENT			CONSTRUCTION (OT) SIGNOFF
		US ARMY CORPS OF ENGINEERS APPROVAL			BOILER (BL) SIGNOFF
		TRANSIT AUTHORITY APPROVAL			PLUMBING (PL) SIGNOFF
		FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF			DEMOLITION (DM) JOB SIGNOFF
		URBAN RENEWAL AREA: HPD APPROVAL			BPP: MAINTENANCE AGREEMENT - RETAINING WALL
		SEPTIC INSTALLATION: DEP APPROVAL			BPP: SIDEWALK CONCRETE STRENGTH REPORT
		ADDRESS: NEW HOUSE NUMBER APPROVED			BPP: SIDEWALK & ROADWAY THICKNESS CORES
		TAX LOT: FINAL LOT NUMBER ISSUED			BPP: SIDEWALK CONCRETE STRENGTH REPORT
		STREET: NEW NAME APPROVED			BPP: FIELD INSPECTION
		FIRE PROTECTION PLAN (FPP): FDNY APPROVAL			BPP: FINAL AS-BUILT PHOTOGRAPHS
		ASBESTOS ACP 7 OR 5 OR ASB 4			SP/SD DEVICE CERT : LTR-LIC ELECT
		BSA VARIANCE			DRY PIPE VALVE TEST : FP-10
		WATER SUPPLY (PRIVATE): DOH APPROVAL			STANDPIPE INSP REPORT : FP-84
		SWIMMING POOL: DOH APPROVAL			SPRINKLER INSP REPORT : FP-85
		SWIMMING POOL: DEP APPROVAL			SD/SP FIRE PUMP TEST : FP-86
		TREE REMOVAL: OUTSIDE PROP/PARKS APPR			BOILER APPROVAL : 900A
		TREE REMOVAL: SPEC. ZON. DIST./CPC APPR			GAS WELDER ANNUAL CERT : GAS-WELD
		FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE			OIL TANK REMOVAL CERT : LETTER-FO
		BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE			SEPTIC ABANDONMENT CERT: LETTER-SCAV
		BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT			MEDICAL GAS INST CERT : LETTER-MED
		BPP-DOT: SIDEWALK/ENCROACHMENT			DETECTOR:CARBON MONOXIDE-CERT.OF INSTALL
		BPP-DOT: RELOCATE STREET LIGHT			STEEL AFFIDAVIT- FINAL
		BPP-DOT: SIDEWALK ENVOACHMENT			MASONRY SUPPLIER'S STATEMENT-FORM 10J
		BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS			RESTRICTION: RESTRICTIVE DECLARATION
		BPP-TA: INSTALL SIDEWALK OVER STATION			SPRINKLER/STANDPIPE ELECTRICAL LETTER
		BPP-ARTS COMM APPROVAL-DIST SIDEWALK			SPRINKLER/STANDPIPE ELECTRICAL LETTER
		STREET: UNMAAPPED- NOTIFY EMERG. AGENCIES			HOUSE CONNECTION SIGNOFF
		ENVIRONMENTAL "E" DEP NOTICE OF SATIS			STREET TREE SIGNOFF
		TAP LETTER - DOM SVC : DEP-DOM			FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
		TAP LETTER - FIRE SVC : DEP-FIRE			ART COMM. SIGNOFF: CITY-OWNED PROPERTY (EXT. WORK)
		WATER METER PERMIT : DEP-METER			PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL

2 Required Items (Continued) Required for all applications. Yes or no must be selected for every item.

YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)
☐	☒	PTA4: SOLAR PANEL TAX ABATEMENT APPLICATION
☐	☒	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL
☐	☒	FIRE ALARM: AS-BUILT PLANS
☐	☒	STREET TREES SITE PLAN
☐	☒	DOB FINAL INSPECTION REQUIRED
☐	☒	DOB ZONING DIAGRAM (ZD1)
☐	☒	APPLICANT CONCRETE RETESTING REPORT
☐	☒	APPLICANT CONCRETE EVALUATION REPORT
☐	☒	EN2: AS BUILT ENERGY ANALYSIS
☐	☒	OTHER:

3 Statement and Signatures Required for all applications.

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.

Is a TR1 form required?

☐ Yes ☒ No

PAA only:

Is a ZD1 form required?

☐ Yes ☒ No

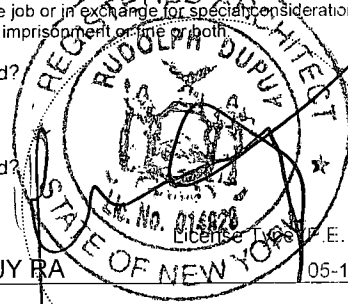
Name (please print)

RUDOLPH DUPUY RA

Signature

05-15-2012

Date



P.E./R.A. S.