



PC1: Required Items Checklist for Professional Certification

Must be typewritten.


DEPT. BLDGS. 520101808 Job Number


SC110105016 Scan Code

1 Location Information Required for all applications.

House No(s) 23 Street Name Bayonne Court

Borough Staten Island Block 1116 Lot 133 BIN 5860073 C.B. No. 501

2 Required Items Required for all applications. Yes or no must be selected for every item. Continues on page 2.

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL			
☐	☒	LANDMARKS APPROVAL	☒	☐	TR8: ENERGY CODE PROGRESS INSPECTIONS
☐	☒	LANDMARKS SIGNOFF	☐	☒	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT
☒	☐	SEWER CONNECTION: DEP SD1 & SD2	☐	☒	BPP: INFRASTRUCTURE AND SITE SKETCH
☐	☐	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	☐	☒	BPP: SITE PLAN-NEW R.O.W. INSTALLATION
☐	☒	U.S. ARMY CORPS OF ENGINEERS APPROVAL	☐	☒	BPP: GRADE STUDY
☐	☒	TRANSIT AUTHORITY APPROVAL	☐	☒	BPP: STREET DRAINAGE APPLICATION
☐	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF	☐	☒	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT
☐	☒	URBAN RENEWAL AREA: HPD APPROVAL	☐	☒	BPP: DISTINCT SIDEWALK-STONE TEST REPORT
☐	☒	SEPTIC INSTALLATION: DEP APPROVAL	☐	☒	BPP: TRAFFIC ENG STDY-CC IN INTERSECTION
☒	☐	ADDRESS: NEW HOUSE NUMBER APPROVED	☐	☒	BPP: CONTRACTOR BOND-INSTALL ROADWAY
☐	☒	TAX LOT: TENTATIVE LOT NUMBER ISSUED	☐	☒	BPP: WAIVER OF GRADE FILING
☐	☒	STREET: NEW STREET NAME APPROVED	☐	☒	BPP: CATCH BASIN/MANHOLE REQUIRED
☐	☒	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL	☐	☒	BPP: FIELD VISITS RESULTS NEEDED
☐	☒	LOFT BOARD CERTIFICATE	☐	☒	BPP: CHECKLIST IN LIEU OF PLANS-ALT3
☐	☒	ASBESTOS ACP 7 OR 5 OR ASB 4	☐	☒	SUBDIVISION SIGNOFF
☐	☒	BSA VARIANCE	☐	☒	OAC REGISTRATION
☐	☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR	☐	☒	LOCAL LAW 58/1987 WAIVER
☐	☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	☐	☒	ADULT ACTIVITY APPROVAL
☐	☒	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR	☐	☒	RESTRICTION: RESTRICTIVE DECLARATION
☐	☒	BPP-PARKS: REMOVE MATURE TREE	☐	☒	CURB CUT: PROVIDE EXISTING NUMBER
☐	☒	BPP-BSA REQUIREMENTS	☐	☒	CLINTON DISTRICT: RESTRICTIVE DEC
☐	☒	BPP-CPC REQUIREMENTS	☐	☒	HYDRO FLOW TEST LETTER
☐	☒	BPP-TA: RELOCATE BUS STOP	☐	☒	HYDRAULIC FLOW CALCULATIONS
☐	☒	BPP-DEP: NON-STD DRAINAGE STRUCTURE	☐	☒	TRASH COMPACTOR REQUIREMENTS
☐	☒	BPP-NYS DEC: DRAIN STREET TO WETLAND	☐	☒	ANTI-HARASSMENT AREA CHECKLIST
☐	☒	BPP: DOT PERMISSION TO MOVE FRANCHISE	☐	☒	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
☐	☒	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES	☒	☒	BROOKLYN PARKING RESTRICTIONS
☐	☒	ART COMM. APPROVAL: DISTINCTIVE SIDEWALK	☐	☒	STREET TREE CHECKLIST
☐	☒	ART COMM. APPROVAL: CITY-OWNED PROPERTY	☐	☒	TENANT PROTECTION PLAN 2008 CODE
☒	☐	SITE CONNECTION: DEP	☒	☐	SOIL REPORT
☐	☒	BPP-UTILITY APPROVAL TO RELOCATE POLE	☐	☒	DOB - ZONING DIAGRAM (ZD1)
☒	☐	ENVIRONMENTAL "E" DEP NOTICE TO PROCEED	☐	☒	DOB - ZONING RESOLUTION DETERMINATION(S) (ZRD1) x _____
☒	☐	BSA/CPC APPROVAL	☒	☒	DOB - CONSTRUCTION CODE DETERMINATION(S) (CCD1) x _____
☐	☒	CPC: HUDSON YARDS INITIAL CERTIFICATION	☐	☒	FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL
☐	☒	HPD: INCLUSIONARY HOUSING LETTER	☐	☒	SRO MD ANTI-HARASSMENT CHECKLIST
☒	☐	NYCECC ANALYSIS	☐	☒	NYS DEC TIDAL WETLANDS MAP
☒	☐	SITE SURVEY: INITIAL	☐	☒	NYS DEC TIDAL WETLANDS APPROVAL
☐	☒	RESTRICTION: EASEMENT AGREEMENT	☐	☒	NYS DEC FRESHWATER WETLANDS MAP
☐	☒	RESTRICTION: DEED	☐	☒	NYS DEC FRESHWATER WETLANDS APPROVAL
☐	☒	ZONING EXHIBIT I: CERTIFICATION	☐	☒	NYS DEC COASTAL EROSION HAZARD MAP
☐	☒	ZONING EXHIBIT II: CERTIFICATION	☐	☒	NYS DEC COASTAL EROSION HAZARD APPROVAL
☐	☒	ZONING EXHIBIT III: DESC. & OWNERSHIP STATEMENT	☐	☒	ASBESTOS: EXEMPTION (ASB4)
☐	☒	ZONING EXHIBIT IV: CERTIFICATION	☐	☒	ASBESTOS: CERTIFICATION (DEP ACP5)
☐	☒	ZONING EXHIBIT V: CERTIFICATION	☐	☒	FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS
☐	☒	COST AFFIDAVIT: ESTIMATED	☐	☒	HUDSON YARDS PARKING AMENDMENT
☐	☒	FEE: CIVIL PENALTY FOR LEGALIZATION	☐	☒	BPP: STREET TREES SITE PLAN
☒	☐	FOUNDATION PLAN APPROVAL	☐	☒	RESOLVE ZONING DISCREPANCY
☐	☒	WATERFRONT AREA ZONING COMPLIANCE	☐	☒	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
☐	☒	APPLICANT TO SELF CERTIFY OBJECTIONS	☐	☒	CALENDARED PROPERTY- 40-DAY HOLD
☐	☒	IDENTIFY THE PRIMARY JOB ON PW1	☒	☐	2008 CODE TR1 REQUIRED
☐	☒	STEEL AFFIDAVIT: PRELIMINARY	☐	☒	DOB- CONSTRUCTION CODE DETERMINATION (CCD1)
☐	☒	ADULT ESTABLISHMENT APPROVAL	☐	☒	VERIFY DOB PLAN NAMING STANDARD IS MET
☒	☐	BPP: FILING REQUIRED	☐	☒	1ST ZONING REVIEW COMPLETE
☐	☒	BPP: NOTES REQUIRED ON PLAN	☒	☐	2ND ZONING REVIEW COMPLETE
☐	☒	BPP: TOPOGRAPHIC SURVEY	☒	☐	RECORDS MANAGEMENT FEE PAYMENT RECEIPT
			☐	☒	OTHER:

2 Required Items (Continued) Required for all applications. Yes or no must be selected for every item.

YES	NO	ITEMS REQUIRED PRIOR TO PERMIT	YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)
☒	☐	CPC: HUDSON YARDS FINAL CERTIFICATION	☒	☐	RPZ/DDCV TEST REPORT : GEN215B
☒	☐	JAMAICA: DEP SEWER CONNECTION APPROVAL	☒	☐	SEWER/HOUSE CON SIGNOFF: DEP HC 021
☒	☐	SITE SAFETY PLAN	☒	☐	FA - FDNY APPROVAL : FD-FAA
☒	☐	EXCAVATION OR DEMOLITION: 5-DAY NOTICE	☒	☐	FA LETTER OF DEFECT : FD-FALD
☒	☐	SIDEWALK SHED APPLICATION & PERMIT	☒	☐	FA SELF CERT DEFECT : FD-FASC
☒	☐	TEMPORARY FENCE APPLICATION & PERMIT	☒	☐	FIRE SUPP ANSUL APPROV: FD-FSS
☒	☐	SCAFFOLD APPLICATION & PERMIT	☒	☐	FEMA FORM (81-31): ELEVATION CERTIFICATE
☒	☐	MICROFILM: INITIAL	☒	☐	CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSING
☒	☐	INSURANCE: WORKERS' COMPENSATION	☒	☐	HPD: INCLUSIONARY HOUSING ELIG. CERT
☒	☐	INSURANCE: WORKERS' COMP. WAIVER/AFFID	☒	☐	FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
☒	☐	INSURANCE: LIABILITY	☒	☐	CERTIFICATE OF OCCUPANCY
☒	☐	INSURANCE: DISABILITY	☒	☐	PLACE OF ASSEMBLY (PA) SIGNOFF
☒	☐	DIR-14 ID OF RESPONSIBILITY (TR1)	☒	☐	SPRINKLER (SP) SIGNOFF
☒	☐	MASONRY MANUFACTURER'S STATEMENT-FORM 10H	☒	☐	STANDPIPE (SD) SIGNOFF
☒	☐	EQUIPMENT (EQ) PERMITS	☒	☐	ELEVATOR JOB SIGNOFF
☒	☐	MICROFILM: ADDITIONAL REQUIRED	☒	☐	GASOLINE TANK SIGNOFF
☒	☐	HIC LICENSE OR AFFIDAVIT	☒	☐	FILES: FINAL PILE PLAN/CREOSOTE LETTER
☒	☐	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING	☒	☐	MARQUEE (OT) SIGNOFF
☒	☐	ASBESTOS: COMPLETION OR CLOSEOUT (ACP20 OR 21)	☒	☐	MECHANICAL (MH) SIGNOFF
☒	☐	STREET TREES: RECEIPT OF STREET TREES SITE PLAN	☒	☐	CURB CUT (CC) SIGNOFF
☒	☐	ASBESTOS: VARIANCE (DEP FORM V5)	☒	☐	COST AFFIDAVIT: ACTUAL
☒	☐	JAMAICA: DEP SEWER CONNECTION APPROVAL	☒	☐	MICROFILM: ADDITIONAL REQUIRED
☒	☐	2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS	☒	☐	EQUIPMENT USE PERMITS
☒	☐	TR3: CONCRETE DESIGN MIX TECHNICAL REPORT	☒	☐	SITE SURVEY: FINAL
☒	☐	PARTIAL DEMO: PLAN & DS1 (FOR AL/EW—OT PERMITS)	☒	☐	RESTRICTION: EASEMENT AGREEMENT
☒	☐	PARTIAL DEMO: 10-DAY NOTICE (FOR AL/EW—OT PERMITS)	☒	☐	RESTRICTION: DEED
☒	☐	STANDPIPE ALARM DRAWINGS 7 A11 (OR A11 PROOF)	☒	☐	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF
☒	☐	OTHER:	☒	☐	FEEES: PAY DEFERRED FEES
☒	☐	OTHER:	☒	☐	PLUMBING (PL) SIGNOFF
☒	☐	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF	☒	☐	BOILER (BL) SIGNOFF
☒	☐	LANDMARKS SIGNOFF	☒	☐	FUEL BURNING (FB) SIGNOFF
☒	☐	SEWER CONNECTION: DEP SD1 & SD2	☒	☐	FUEL STORAGE (FS) SIGNOFF
☒	☐	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	☒	☐	CONSTRUCTION (OT) SIGNOFF
☒	☐	US ARMY CORPS OF ENGINEERS APPROVAL	☒	☐	BPP: FINAL SIGNOFF
☒	☐	TRANSIT AUTHORITY APPROVAL	☒	☐	BPP: AS-BUILT SIDEWALK SURVEY
☒	☐	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF	☒	☐	BPP: ENGINEERS AFFIDAVIT
☒	☐	URBAN RENEWAL AREA: HPD APPROVAL	☒	☐	BPP: AS-BUILT SIDEWALK SURVEY
☒	☐	SEPTIC INSTALLATION: DEP APPROVAL	☒	☐	BPP: FIELD INSPECTION
☒	☐	TAX LOT: FINAL LOT NUMBER ISSUED	☒	☐	BPP: FINAL AS-BUILT PHOTOGRAPHS
☒	☐	STREET: NEW NAME APPROVED	☒	☐	SPSD DEVICE CERT : LTR-LIC ELECT
☒	☐	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL	☒	☐	DRY PIPE VALVE TEST : FP-10
☒	☐	ASBESTOS ACP 7 OR 5 OR ASB 4	☒	☐	STANDPIPE INSP REPORT : FP-84
☒	☐	BSA VARIANCE	☒	☐	SPRINKLER INSP REPORT : FP-85
☒	☐	WATER SUPPLY (PRIVATE): DOH APPROVAL	☒	☐	SD/SP FIRE PUMP TEST : FP-86
☒	☐	SWIMMING POOL: DOH APPROVAL	☒	☐	BOILER APPROVAL : 900A
☒	☐	SWIMMING POOL: DEP APPROVAL	☒	☐	GAS WELDER ANNUAL CERT : GAS-WELD
☒	☐	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	☒	☐	OIL TANK REMOVAL CERT : LETTER-FO
☒	☐	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE	☒	☐	SEPTIC ABANDONMENT CERT: LETTER-SCAV
☒	☐	BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE	☒	☐	DETECTOR: CARBON MONOXIDE-CERT OF INSTALL
☒	☐	BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT	☒	☐	STEEL AFFIDAVIT: FINAL
☒	☐	BPP-PARKS: PLANT NEW TREE	☒	☐	MASONRY SUPPLIER'S STATEMENT-FORM 10J
☒	☐	BPP-DOT: SIDEWALK ENCROACHMENT	☒	☐	RESTRICTION: RESTRICTIVE DECLARATION
☒	☐	BPP-DOT: RELOCATE STREET LIGHT	☒	☐	SPRINKLER/STANDPIPE ELECTRICAL LETTER
☒	☐	BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS	☒	☐	HOUSE CONNECTION SIGNOFF
☒	☐	BPP-ARTS COMM APPROVAL-DIST.SIDEWALK	☒	☐	STREET TREE SIGNOFF
☒	☐	ENVIRONMENTAL "E" DEP NOTICE OF SATIS	☒	☐	FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
☒	☐	TAP LETTER - DOM SVC : DEP-DOM	☒	☐	ART COMM. SIGNOFF: CITY-OWNED PROPERTY (EXT. WORK)
☒	☐	TAP LETTER - FIRE SVC : DEP-FIRE	☒	☐	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION
☒	☐	WATER METER PERMIT : DEP-METER	☒	☐	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL

2 Required Items (Continued) Required for all applications. Yes or no must be selected for every item.

YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)
☐	☒	PTA4: SOLAR PANEL TAX ABATEMENT APPLICATION
☐	☒	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL
☐	☒	FIRE ALARM: AS-BUILT PLANS
☐	☒	STREET TREES SITE PLAN
☐	☒	DOB FINAL INSPECTION REQUIRED
☐	☒	DOB ZONING DIAGRAM (ZD1)
☐	☒	APPLICANT CONCRETE RETESTING REPORT
☐	☒	APPLICANT CONCRETE EVALUATION REPORT
☐	☒	EN2: AS BUILT ENERGY ANALYSIS
☐	☒	OTHER: _____

3 Statement and Signatures Required for all applications.

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.

Is a TR1 form required?

☒ Yes ☐ No

PAA only:

Is a ZD1 form required?

☒ Yes ☐ No

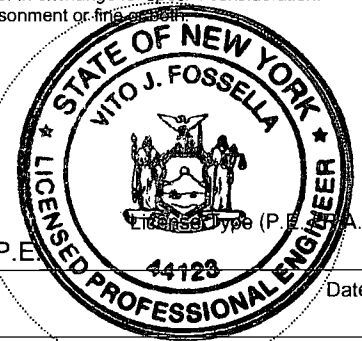
Name (please print)

Vito J. Fossella

P.E.

Signature

Date



P.E. / R.A. Seal