



PC1: Required Items Checklist for Professional Certification

Must be typewritten.

DEPT. BLDGS	520057303	Job Number
SC201105232		Scan Code

1 Location Information Required for all applications.

House No(s) 115

Street Name LATOURETTE STREET

Borough S.I.

Block 6796

Lot 39

BIN

C.B. No.

2 Required Items Required for all applications. Yes or no must be selected for every item. Continues on page 2.

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL		
☐	☒	LANDMARKS APPROVAL	☐	☒
☐	☒	LANDMARKS SIGNOFF	☐	☒
☐	☒	SEWER CONNECTION: DEP SD1 & SD2	☐	☒
☐	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	☐	☒
☐	☒	U.S. ARMY CORPS OF ENGINEERS APPROVAL	☐	☒
☐	☒	TRANSIT AUTHORITY APPROVAL	☐	☒
☐	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF	☐	☒
☐	☒	URBAN RENEWAL AREA: HPD APPROVAL	☐	☒
☐	☒	SEPTIC INSTALLATION: DEP APPROVAL	☐	☒
☐	☒	ADDRESS: NEW HOUSE NUMBER APPROVED	☐	☒
☐	☒	TAX LOT: TENTATIVE LOT NUMBER ISSUED	☐	☒
☐	☒	STREET: NEW STREET NAME APPROVED	☐	☒
☐	☒	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL	☐	☒
☐	☒	LOFT BOARD CERTIFICATE	☐	☒
☐	☒	ASBESTOS ACP 7 OR 5 OR ASB 4	☐	☒
☐	☒	BSA VARIANCE	☐	☒
☐	☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR	☐	☒
☐	☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	☐	☒
☐	☒	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR	☐	☒
☐	☒	BPP-PARKS: REMOVE MATURE TREE	☐	☒
☐	☒	BPP-BSA REQUIREMENTS	☒	☐
☐	☒	BPP-CPC REQUIREMENTS	☒	☐
☐	☒	BPP-TA: RELOCATE BUS STOP	☐	☒
☐	☒	BPP-DEP: NON-STD DRAINAGE STRUCTURE	☐	☒
☐	☒	BPP-NYS DEC: DRAIN STREET TO WETLAND	☐	☒
☐	☒	BPP: DOT PERMISSION TO MOVE FRANCHISE	☐	☒
☐	☒	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES	☐	☒
☐	☒	ART COMM. APPROVAL: DISTINCTIVE SIDEWALK	☐	☒
☐	☒	ART COMM. APPROVAL: CITY-OWNED PROPERTY	☐	☒
☐	☒	SITE CONNECTION: DEP	☐	☒
☐	☒	BPP-UTILITY APPROVAL TO RELOCATE POLE	☐	☒
☐	☒	ENVIRONMENTAL "E" DEP NOTICE TO PROCEED	☐	☒
☐	☒	BSA/CPC APPROVAL	☐	☒
☐	☒	CPC: HUDSON YARDS INITIAL CERTIFICATION	☐	☒
☐	☒	HPD: INCLUSIONARY HOUSING LETTER	☐	☒
☐	☒	NYCECC ANALYSIS	☐	☒
☐	☒	SITE SURVEY: INITIAL	☐	☒
☐	☒	RESTRICTION: EASEMENT AGREEMENT	☐	☒
☐	☒	RESTRICTION: DEED	☐	☒
☐	☒	ZONING EXHIBIT I: CERTIFICATION	☐	☒
☐	☒	ZONING EXHIBIT II: CERTIFICATION	☐	☒
☐	☒	ZONING EXHIBIT III: DESC. & OWNERSHIP STATEMENT	☐	☒
☐	☒	ZONING EXHIBIT IV: CERTIFICATION	☐	☒
☐	☒	ZONING EXHIBIT V: CERTIFICATION	☐	☒
☐	☒	COST AFFIDAVIT: ESTIMATED	☐	☒
☐	☒	FEE: CIVIL PENALTY FOR LEGALIZATION	☐	☒
☐	☒	FOUNDATION PLAN APPROVAL	☐	☒
☐	☒	WATERFRONT AREA ZONING COMPLIANCE	☐	☒
☐	☒	APPLICANT TO SELF CERTIFY OBJECTIONS	☐	☒
☐	☒	IDENTIFY THE PRIMARY JOB ON PW1	☐	☒
☐	☒	STEEL AFFIDAVIT: PRELIMINARY	☐	☒
☐	☒	ADULT ESTABLISHMENT APPROVAL	☐	☒
☐	☒	BPP: FILING REQUIRED	☐	☒
☐	☒	BPP: NOTES REQUIRED ON PLAN	☐	☒
☐	☒	BPP: TOPOGRAPHIC SURVEY	☐	☒
		TR8: ENERGY CODE PROGRESS INSPECTIONS	☐	☒
		BPP: PHOTOS-SIGNED/SEALED BY APPLICANT	☐	☒
		BPP: INFRASTRUCTURE AND SITE SKETCH	☐	☒
		BPP: SITE PLAN-NEW R.O.W. INSTALLATION	☐	☒
		BPP: GRADE STUDY	☐	☒
		BPP: STREET DRAINAGE APPLICATION	☐	☒
		BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT	☐	☒
		BPP: DISTINCT SIDEWALK-STONE TEST REPORT	☐	☒
		BPP: TRAFFIC ENG STUDY-CC IN INTERSECTION	☐	☒
		BPP: CONTRACTOR BOND-INSTALL ROADWAY	☐	☒
		BPP: WAIVER OF GRADE FILING	☐	☒
		BPP: CATCH BASIN/MANHOLE REQUIRED	☐	☒
		BPP: FIELD VISITS RESULTS NEEDED	☐	☒
		BPP: CHECKLIST IN LIEU OF PLANS-ALT3	☐	☒
		SUBDIVISION SIGNOFF	☐	☒
		OAC REGISTRATION	☐	☒
		LOCAL LAW 58/1987 WAIVER	☐	☒
		ADULT ACTIVITY APPROVAL	☐	☒
		RESTRICTION: RESTRICTIVE DECLARATION	☐	☒
		CURB CUT: PROVIDE EXISTING NUMBER	☐	☒
		CLINTON DISTRICT: RESTRICTIVE DEC	☐	☒
		HYDRO FLOW TEST LETTER	☒	☐
		HYDRAULIC FLOW CALCULATIONS	☒	☐
		TRASH COMPACTOR REQUIREMENTS	☐	☒
		ANTI-HARASSMENT AREA CHECKLIST	☐	☒
		CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST	☐	☒
		BROOKLYN PARKING RESTRICTIONS	☐	☒
		STREET TREE CHECKLIST	☐	☒
		TENANT PROTECTION PLAN 2008 CODE	☐	☒
		SOIL REPORT	☐	☒
		DOB - ZONING DIAGRAM (ZD1)	☐	☒
		DOB - ZONING RESOLUTION DETERMINATION(S) (ZRD1) x _____	☐	☒
		DOB - CONSTRUCTION CODE DETERMINATION(S) (CCD1) x _____	☐	☒
		FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL	☐	☒
		SRO MD ANTI-HARASSMENT CHECKLIST	☐	☒
		NYS DEC TIDAL WETLANDS MAP	☐	☒
		NYS DEC TIDAL WETLANDS APPROVAL	☐	☒
		NYSDEC FRESHWATER WETLANDS MAP	☐	☒
		NYS DEC FRESHWATER WETLANDS APPROVAL	☐	☒
		NYS DEC COASTAL EROSION HAZARD MAP	☐	☒
		NYS DEC COASTAL EROSION HAZARD APPROVAL	☐	☒
		ASBESTOS: EXEMPTION (ASB4)	☐	☒
		ASBESTOS: CERTIFICATION (DEP ACP5)	☐	☒
		FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS	☐	☒
		HUDSON YARDS PARKING AMENDMENT	☐	☒
		BPP: STREET TREES SITE PLAN	☐	☒
		RESOLVE ZONING DISCREPANCY	☐	☒
		RESOLVE ZONING DISCREPANCY (DATA CHANGE)	☐	☒
		CALENDARED PROPERTY- 40-DAY HOLD	☐	☒
		2008 CODE TR1 REQUIRED	☐	☒
		DOB- CONSTRUCTION CODE DETERMINATION (CCD1)	☐	☒
		VERIFY DOB PLAN NAMING STANDARD IS MET	☐	☒
		1ST ZONING REVIEW COMPLETE	☐	☒
		2ND ZONING REVIEW COMPLETE	☐	☒
		RECORDS MANAGEMENT FEE PAYMENT RECEIPT	☐	☒
		OTHER:	☐	☒

2	Required Items (Continued) Required for all applications. Yes or no must be selected for every item.	YES NO	YES NO
	ITEMS REQUIRED PRIOR TO PERMIT		
	CPC: HUDSON YARDS FINAL CERTIFICATION		
	JAMAICA: DEP SEWER CONNECTION APPROVAL		
	SITE SAFETY PLAN		
	EXCAVATION OR DEMOLITION: 5-DAY NOTICE		
	SIDEWALK SHED APPLICATION & PERMIT		
	TEMPORARY FENCE APPLICATION & PERMIT		
	SCAFFOLD APPLICATION & PERMIT		
	MICROFILM: INITIAL		
	INSURANCE: WORKERS' COMPENSATION		
	INSURANCE: WORKERS' COMP. WAIVER/AFFID		
	INSURANCE: LIABILITY		
	INSURANCE: DISABILITY		
	DIR-14 ID OF RESPONSIBILITY (TR1)		
	MASONRY MANUFACTURER'S STATEMENT-FORM 10H		
	EQUIPMENT (EQ) PERMITS		
	MICROFILM: ADDITIONAL REQUIRED		
	HIC LICENSE OR AFFIDAVIT		
	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING		
	ASBESTOS: COMPLETION OR CLOSOUT (ACP20 OR 21)		
	STREET TREES: RECEIPT OF STREET TREES SITE PLAN		
	ASBESTOS: VARIANCE (DEP FORM V3)		
	JAMAICA: DEP SEWER CONNECTION APPROVAL		
	2008 TR1 REQUIRED FOR NEW/MAJED INSPECTIONS		
	TR3: CONCRETE DESIGN MIX TECHNICAL REPORT		
	PARTIAL DEMO: PLAN & DS1 (FOR AL/EW—OT PERMITS)		
	PARTIAL DEMO: 10-DAY NOTICE (FOR AL/EW—OT PERMITS)		
	STANDPIPE ALARM DRAWINGS 7 A11 (OR A11 PROOF)		
	STANDPIPE WORK PERMIT		
	OTHER:		
	OTHER:		
YES NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF		
	LANDMARKS APPROVAL		
	LANDMARKS SIGNOFF		
	SEWER CONNECTION: DEP SD1 & SD2		
	HPD: SRO MD CERTIFICATE OF NO HARASSMENT		
	US ARMY CORPS OF ENGINEERS APPROVAL		
	TRANSIT AUTHORITY APPROVAL		
	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF		
	URBAN RENEWAL AREA: HPD APPROVAL		
	SEPTIC INSTALLATION: DEP APPROVAL		
	ADDRESS: NEW HOUSE NUMBER APPROVED		
	TAX LOT: FINAL LOT NUMBER ISSUED		
	STREET: NEW NAME APPROVED		
	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL		
	ASBESTOS ACP 7 OR 5 OR ASB 4		
	BSA VARIANCE		
	WATER SUPPLY (PRIVATE): DOH APPROVAL		
	SWIMMING POOL: DOH APPROVAL		
	SWMMING POOL: DEP APPROVAL		
	TREE REMOVAL: OUTSIDE PROP./PARKS APPR		
	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR		
	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE		
	BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE		
	BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT		
	BPP-PARKS: PLANT NEW TREE		
	BPP-DOT: SIDEWALK ENCROACHMENT		
	BPP-DOT: RELOCATE STREET LIGHT		
	BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS		
	BPP-ARTS COMM APPROVAL-DIST SIDEWALK		
	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES		
	ENVIRONMENTAL: DEP NOTICE OF SATIS		
	TAP LETTER - DOM SVC : DEP-DOM		
	TAP LETTER - FIRE SVC : DEP-FIRE		
	WATER METER PERMIT : DEP-METER		
YES NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)		
	RPZ/DDCV TEST REPORT : GEN215B		
	SEWER/HOUSE CON SIGNOFF: DEP HC 021		
	FA - FDNY APPROVAL : FD-FAA		
	FA LETTER OF DEFECT : FD-FALD		
	FA SELF CERT DEFECT : FD-FASC		
	FIRE SUPP ANSUL APPROVL: FD-FSS		
	FEMA FORM (81-31): ELEVATION CERTIFICATE		
	CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSING		
	HPD: INCLUSIONARY HOUSING ELIG. CERT		
	FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE		
	CERTIFICATE OF OCCUPANCY		
	PLACE OF ASSEMBLY (PA) SIGNOFF		
	SPRINKLER (SP) SIGNOFF		
	STANDPIPE (SD) SIGNOFF		
	ELEVATOR JOB SIGNOFF		
	GASOLINE TANK SIGNOFF		
	PILE: FINAL PILE PLAN/CREOSOTE LETTER		
	MARQUEE (OT) SIGNOFF		
	MECHANICAL (MH) SIGNOFF		
	CURB CUT (CC) SIGNOFF		
	COST AFFIDAVIT: ACTUAL		
	MICROFILM: ADDITIONAL REQUIRED		
	DETECTOR: SMOKE-CERT. OF INSTALLATION		
	EQUIPMENT USE PERMITS		
	SITE SURVEY: FINAL		
	RESTRICTION: EASEMENT AGREEMENT		
	RESTRICTION: DEED		
	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF		
	FEES: PAY DEFERRED FEES		
	PLUMBING (PL) SIGNOFF		
	BOILER (BL) SIGNOFF		
	BPP: FINAL SIGNOFF		
	BPP: SIDEWALK & ROADWAY THICKNESS CORES		
	BPP: SIDEWALK CONCRETE STRENGTH REPORT		
	BPP: MAINTENANCE AGREEMENT - RETAINING WALL		
	DEMOLITION (DM) JOB SIGNOFF		
	BPP: ENGINEERS AFFIDAVIT		
	BPP: AS-BUILT SIDEWALK SURVEY		
	BPP: FIELD INSPECTION		

2 Required Items (Continued) *Required for all applications. Yes or no must be selected for every item.*

YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)
☐	☒	PTA4: SOLAR PANEL TAX ABATEMENT APPLICATION
☐	☒	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL
☐	☒	FIRE ALARM: AS-BUILT PLANS
☐	☒	STREET TREES SITE PLAN
☐	☒	DOB FINAL INSPECTION REQUIRED
☐	☒	DOB ZONING DIAGRAM (ZD1)
☐	☒	APPLICANT CONCRETE RETESTING REPORT
☐	☒	APPLICANT CONCRETE EVALUATION REPORT
☐	☒	EN2: AS BUILT ENERGY ANALYSIS
☐	☒	OTHER: _____

3 Statement and Signatures *Required for all applications.*

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.

Is a TR1 form required?

☐ Yes ☒ No

PAA only:

Is a ZD1 form required?

☐ Yes ☒ No

Name (please print)

PETER J. CALVANICO

Signature

