



PC1: Required Items Checklist for Professional Certification

Must be typewritten.

DEPT.BLDGS 520031215 Job Number
SC501559079 Scan Code

1 Location Information Required for all applications.

House No(s) 65

Street Name OUTERBRIDGE AVENUE

Borough Staten Island

Block 7420

Lot 92

BIN

C.B. No. 503

2 Required Items Required for all applications. Yes or no must be selected for every item. Continues on page 2.

YES NO ITEMS REQUIRED PRIOR TO APPROVAL

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| ☐ | ☒ | LANDMARKS APPROVAL |
| ☐ | ☒ | LANDMARKS SIGNOFF |
| ☐ | ☒ | SEWER CONNECTION: DEP SD1 & SD2 |
| ☐ | ☒ | HPD: SRO MD CERTIFICATE OF NO HARASSMENT |
| ☐ | ☒ | U.S. ARMY CORPS OF ENGINEERS APPROVAL |
| ☐ | ☒ | TRANSIT AUTHORITY APPROVAL |
| ☐ | ☒ | FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF |
| ☐ | ☒ | URBAN RENEWAL AREA: HPD APPROVAL |
| ☐ | ☒ | SEPTIC INSTALLATION: DEP APPROVAL |
| ☐ | ☒ | ADDRESS: NEW HOUSE NUMBER APPROVED |
| ☐ | ☒ | TAX LOT: TENTATIVE LOT NUMBER ISSUED |
| ☐ | ☒ | STREET: NEW STREET NAME APPROVED |
| ☐ | ☒ | FIRE PROTECTION PLAN(FPP): FDNY APPROVAL |
| ☐ | ☒ | LOFT BOARD CERTIFICATE |
| ☒ | ☐ | ASBESTOS ACP 7 OR 5 OR ASB 4 |
| ☐ | ☒ | BSA VARIANCE |
| ☐ | ☒ | TREE REMOVAL: OUTSIDE PROP./PARKS APPR |
| ☐ | ☒ | TREE REMOVAL: SPEC. ZON. DIST./CPC APPR |
| ☐ | ☒ | FOREIGN GOV'T PROPERTY: STATE DEPT. LTR |
| ☐ | ☒ | BPP-PARKS: REMOVE MATURE TREE |
| ☐ | ☒ | BPP-BSA REQUIREMENTS |
| ☐ | ☒ | BPP-CPC REQUIREMENTS |
| ☐ | ☒ | BPP-TA: RELOCATE BUS STOP |
| ☐ | ☒ | BPP-DEP: NON-STD DRAINAGE STRUCTURE |
| ☐ | ☒ | BPP-NYS DEC: DRAIN STREET TO WETLAND |
| ☐ | ☒ | BPP: DOT PERMISSION TO MOVE FRANCHISE |
| ☐ | ☒ | STREET: UNMAPPED-NOTIFY EMERG. AGENCIES |
| ☐ | ☒ | ART COMM. APPROVAL: DISTINCTIVE SIDEWALK |
| ☐ | ☒ | ART COMM. APPROVAL: CITY-OWNED PROPERTY |
| ☐ | ☒ | SITE CONNECTION: DEP |
| ☐ | ☒ | BPP-UTILITY APPROVAL TO RELOCATE POLE |
| ☐ | ☒ | ENVIRONMENTAL "E" DEP NOTICE TO PROCEED |
| ☐ | ☒ | BSA/CPC APPROVAL |
| ☐ | ☒ | CPC: HUDSON YARDS INITIAL CERTIFICATION |
| ☐ | ☒ | HPD: INCLUSIONARY HOUSING LETTER |
| ☒ | ☐ | ECCCNYS ANALYSIS |
| ☒ | ☐ | SITE SURVEY: INITIAL |
| ☐ | ☒ | RESTRICTION: EASEMENT AGREEMENT |
| ☐ | ☒ | RESTRICTION: DEED |
| ☐ | ☒ | ZONING EXHIBIT I: CERTIFICATION |
| ☐ | ☒ | ZONING EXHIBIT II: CERTIFICATION |
| ☐ | ☒ | ZONING EXHIBIT III: DESC. & OWNERSHIP STMT |
| ☐ | ☒ | ZONING EXHIBIT IV: CERTIFICATION |
| ☐ | ☒ | ZONING EXHIBIT V: CERTIFICATION |
| ☒ | ☐ | COST AFFIDAVIT: ESTIMATED |
| ☐ | ☒ | FEE: CIVIL PENALTY FOR LEGALIZATION |
| ☐ | ☒ | FOUNDATION PLAN APPROVAL |
| ☐ | ☒ | WATERFRONT AREA ZONING COMPLIANCE |
| ☐ | ☒ | APPLICANT TO SELF CERTIFY OBJECTIONS |
| ☐ | ☒ | IDENTIFY THE PRIMARY JOB ON PW1 |
| ☐ | ☒ | STEEL AFFIDAVIT: PRELIMINARY |
| ☐ | ☒ | ADULT ESTABLISHMENT APPROVAL |
| ☒ | ☐ | BPP: FILING REQUIRED |
| ☐ | ☒ | BPP: NOTES REQUIRED ON PLAN |
| ☐ | ☒ | BPP: TOPOGRAPHIC SURVEY |

YES NO ITEMS REQUIRED PRIOR TO APPROVAL (CONT.)

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| ☐ | ☒ | BPP: PHOTOS-SIGNED/SEALED BY APPLICANT |
| ☐ | ☒ | BPP: INFRASTRUCTURE AND SITE SKETCH |
| ☐ | ☒ | BPP: SITE PLAN-NEW R.O.W. INSTALLATION |
| ☐ | ☒ | BPP: GRADE STUDY |
| ☐ | ☒ | BPP: STREET DRAINAGE APPLICATION |
| ☐ | ☒ | BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT |
| ☐ | ☒ | BPP: DISTINCT SIDEWALK-STONE TEST REPORT |
| ☐ | ☒ | BPP: TRAFFIC ENG STDY-CC IN INTERSECTION |
| ☐ | ☒ | BPP: CONTRACTOR BOND-INSTALL ROADWAY |
| ☐ | ☒ | BPP: WAIVER OF GRADE FILING |
| ☐ | ☒ | BPP: CATCH BASIN/MANHOLE REQUIRED |
| ☐ | ☒ | BPP: FIELD VISITS RESULTS NEEDED |
| ☐ | ☒ | BPP: CHECKLIST IN LIEU OF PLANS-ALT3 |
| ☐ | ☒ | SUBDIVISION SIGNOFF |
| ☐ | ☒ | OAC REGISTRATION |
| ☐ | ☒ | LOCAL LAW 58/1987 WAIVER |
| ☐ | ☒ | ADULT ACTIVITY APPROVAL |
| ☒ | ☐ | RESTRICTION: RESTRICTIVE DECLARATION |
| ☒ | ☐ | CURB CUT: PROVIDE EXISTING NUMBER |
| ☐ | ☒ | CLINTON DISTRICT: RESTRICTIVE DEC |
| ☐ | ☒ | HYDRO FLOW TEST LETTER |
| ☐ | ☒ | HYDRAULIC FLOW CALCULATIONS |
| ☐ | ☒ | TRASH COMPACTOR REQUIREMENTS |
| ☐ | ☒ | ANTI-HARASSMENT AREA CHECKLIST |
| ☐ | ☒ | CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST |
| ☐ | ☒ | BROOKLYN PARKING RESTRICTIONS |
| ☒ | ☐ | STREET TREE CHECKLIST |
| ☐ | ☒ | TENANT PROTECTION PLAN 2008 CODE |
| ☐ | ☒ | SOIL REPORT |
| ☒ | ☐ | DOB - ZONING DIAGRAM (ZD1) |
| ☒ | ☐ | DOB - ZONING RESOLUTION DETERMINATION(S) (ZRD1) x 1 |
| ☒ | ☐ | DOB - CONSTRUCTION CODE DETERMINATION(S) (CCD1) x 1 |
| ☐ | ☒ | FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL |
| ☐ | ☒ | OTHER: |
| ☐ | ☒ | OTHER: |

YES NO ITEMS REQUIRED PRIOR TO PERMIT

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| ☐ | ☒ | CPC: HUDSON YARDS FINAL CERTIFICATION |
| ☐ | ☒ | JAMAICA: DEP SEWER CONNECTION APPROVAL |
| ☐ | ☒ | SITE SAFETY PLAN |
| ☐ | ☒ | EXCAVATION OR DEMOLITION: 5-DAY NOTICE |
| ☐ | ☒ | SIDEWALK SHED APPLICATION & PERMIT |
| ☐ | ☒ | TEMPORARY FENCE APPLICATION & PERMIT |
| ☐ | ☒ | SCAFFOLD APPLICATION & PERMIT |
| ☐ | ☒ | MICROFILM: INITIAL |
| ☒ | ☐ | INSURANCE: WORKERS' COMPENSATION |
| ☐ | ☒ | INSURANCE: WORKERS' COMP. WAIVER/AFFID |
| ☐ | ☒ | INSURANCE: LIABILITY |
| ☒ | ☐ | INSURANCE: DISABILITY |
| ☐ | ☒ | DIR-14 ID OF RESPONSIBILITY (TR1) |
| ☐ | ☒ | MASONRY MANUFACTURER'S STATEMENT-FORM 10H |
| ☐ | ☒ | EQUIPMENT (EQ) PERMITS |
| ☐ | ☒ | MICROFILM: ADDITIONAL REQUIRED |
| ☒ | ☐ | HIC LICENSE OR AFFIDAVIT |
| ☐ | ☒ | ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING |

