



PW-7: Certificate of Occupancy /
Letter of Completion Folder
Review Request

Must be typewritten.

DEPT. OF BLDGS.	510053709	Job Number
SC080127041		Scan Code

1 Location Information

House No(s) **64** Street Name **EMERSON AVENUE** Work Proposed on Floor No(s) **OPEN SPACE**
Borough **SI** Block **838** Lot **161** BIN **5021679** CB No. **502**

2 Requestor Information

Individuals Relationship to Job (example: applicant, owner, filing representative)

Last Name **DONATANTONIO** First Name **GAETANO** Middle Initial

Business Name **LAND PLANNING & ENGINEERING CO. P.C.** Business Telephone **718-273-7825**

Business Address **2178 FOREST AVENUE** Business Fax **718-447-7368**

City **SI** State **NY** Zip **10303** Mobile Telephone

E-Mail **guy@LPECAEA.com** License Number **4429 DO1782**

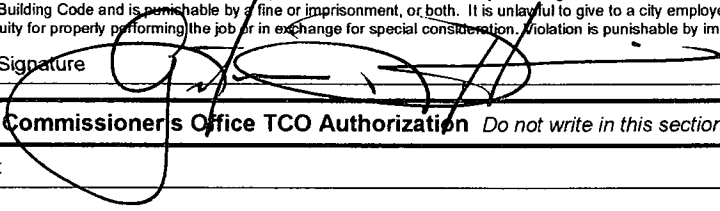
3 Type of Request Choose one.

- ☒ Letter of Completion (Directive 14 or Non-Directive 14)
☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
☐ Final Certificate of Occupancy

4 Comments If additional space is required, write "see AI-1" here and submit a completed AI-1 form with this request.

5 Statements and Signatures

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature  Date **4/16/2010**

Borough Commissioner's Office TCO Authorization Do not write in this section.

Comments:

Authorized Name (please print) ☐ Approved ☐ Disapproved
Authorized Signature (if approved only) Date

Disapproval Reasons Review request cannot be processed for the following reasons:

- ☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold
☐ Missing Inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: _____
☐ Missing Required Item(s): _____ ☐ TR-1 Error(s): _____
☐ Form(s) missing/incomplete: Form(s) _____ Section(s)/Reason(s) _____
☐ Other: _____



LAND PLANNING AND ENGINEERING CONSULTANTS, P.C.

ARCHITECTURAL • CIVIL • STRUCTURAL • MECHANICAL • ELECTRICAL

2178 FOREST AVENUE • STATEN ISLAND, NEW YORK 10303

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April 16, 2010

New York City Department of Buildings
Borough Hall
Staten Island, New York 10301

**Re: 64 Emerson Avenue
Block #838; Lot #161
DOB #510053709**

To Whom It May Concern:

Respectfully request issuance of a Letter of Completion for the above location. This request is in accordance with the Rules and Regulations of Directive 14/75 for the above referenced project. Please find enclosed the following items necessary for the issuance of a Letter of Completion:

- PW-7
- Document Overview indicating Plumbing Sign-Off
- TR-1 Forms (Identification and Certification)
 - 1. Concrete – Cast-In-Place
 - 2. Footing and Foundation
- TR-1 Form (Certification)
 - 1. Final
- PW-3 Final Cost Affidavit
- Final Survey Certification
- PAA for Minor Plan Change

Should you require any additional items, please do not hesitate to contact our office at (718) 273-7825.

Sincerely,
Land Planning and Engineering
Consultants, P.C.



Gaetano Donatantonio
Senior Architectural Designer

Cc: C. Besser