



City of New York
Parks & Recreation



PERMIT

on or near all street and park trees

Parks will not issue a permit without an application.

An associated Tree Permit Work Order(s) must accompany this Permit at all times.

Type of tree work permitted:	☐ REMOVE TREE	☐ ON-SITE PLANTING	☒ OFF-SITE PLANTING	☐ OTHER
	# TREES _____	# TREES 0	# TREES 2	# TREES _____

PERMIT NO.	DATE VALID	3/1/2010	DATE EXPIRES 5/31/2010
APPLICATION NO. 2855	PROJECT / DOB BIS NO.	510046175	
WORK ORDER NO.	# PAGES ATTACHED	2	
ADDITIONAL W.O. NO.	PERMIT APPROVED BY	Borough Forestry Manager / Senior Forester	

THIS PERMIT IS ISSUED TO:

NAME	Leon Shpunt	TELEPHONE NO.	917-797-7232
COMPANY NAME	Rena Realty LLC	FAX NO.	718-333-0442
MAILING ADDRESS	4071 Richmond Avenue	EMAIL	
CITY, STATE, ZIP	Staten Island, NY 10312		

TO PLANT AND / OR PERFORM WORK ON OR NEAR STREET / PARK TREES BY:

TREE WORK ENTITY NAME	Umberto Landscaping and Gardening, Inc	TELEPHONE NO.	718-356-4564
TREE WORK ENTITY ADDRESS	1815 Arthur Kill Rd	CITY, STATE, ZIP	Staten Island, NY 10312

WORK LOCATION:

STREET ADDRESS 473 Clove Road *** Offsites located BOROUGH Staten Island
at 510 and 514 Clove Rd

CROSS STREETS Delafield Ave and Chrissy Ct

PROJECT NAME / DEPARTMENT OF BUILDINGS BIS NUMBER (if applicable) 510046175

REQUIREMENTS OF THIS PERMIT:

- Time frame.** This Permit is valid for the time period specified above. Trees can only be planted between March 15th and May 15th or October 15th and December 15th. If the Permittee misses the time frame, s/he must reapply. This Permit may be revoked at any time.
- Notification.** The relevant forestry office must be notified at least 24 hours prior to the start of tree work (see phone numbers below).
- Proof of permission.** The original Permit and attached Tree Permit Work Order(s) must be present on site when the approved work is being performed—no copies are accepted.
- Standards.** Work under this Permit—described on the attached Tree Permit Work Order(s)—must be done in accordance with Parks Department Standards, which are summarized on the reverse page. Complete Parks Standards are available from the forestry offices. It is the responsibility of the Permittee to read and understand the complete description of Parks Standards.
- Liability.** All tree work shall be performed without cost to Parks. The holder of this Permit agrees to hold the City of New York and the Department of Parks free from all liability for damage to persons or property, however caused, through the exercise of this Permit.
- Restitution.** Any tree work improperly performed or otherwise not in accordance with Parks Standards and Specifications will be subject to restitution and penalty at the direction of the Department of Parks and at the expense of all legally responsible parties.
- Final inspection.** A final planting inspection must be scheduled with a Parks forester after the tree(s) have been planted, staked, and mulched and the tree pit(s) have been finished using granite pavers, if necessary. Once planting is complete, fax or mail a copy of your permit to Central Forestry with a letter requesting a final inspection. A Parks forester will visit the site within three (3) weeks to ensure that all planting work was completed to Parks' satisfaction.
- Guarantee period.** All newly planted trees must be guaranteed by the Permittee for two (2) years after planting. If a tree dies during this period, the Permittee is responsible for replacing the tree.

Denial. If you have applied to plant one or more trees and you have not received permission to plant all of them, please see the box below for the reason.

Due to zoning regulations, _____ tree(s) must still be planted. You are required to reapply for a tree planting permit in an alternate location. Parks will issue you an off-site permit within 30 days of receipt of a valid application.

Tree planting was DENIED because one or more of the following obstructions were found upon inspection based on New York City Department of Parks Planting Standards:

☐ Water valve ☐ Gas valve ☐ Street light ☐ Driveway ☐ Electric line ☐ Narrow sidewalk
☐ Existing tree ☐ Fire hydrant ☐ Bus stop ☐ Subway ☐ Building entrance ☐ Stop sign / intersection

Other _____

PERMITTEE: THIS WORK ORDER IS ASSOCIATED TREE WORK PERMIT

FOR THE INSPECTOR: This work order must be completed as soon as the permitted work is finished.

Type of tree work permitted:	☐ REMOVE TREE # TREES _____	☐ ON-SITE PLANTING # TREES _____	☒ OFF-SITE PLANTING # TREES <u>2</u>
	☐ PRUNING # TREES _____	☐ Excavate # TREES _____	☐ PROTECT # TREES _____
	☐ Transplant # TREES _____		
	☐ Other # TREES _____		

APPLICATION NO. <u>2855</u>	DATE VALID <u>5 / 25 / 2010</u>	DATE EXPIRES <u>5 / 31 / 2010</u>
SERVICE REQUEST NO. _____	PROJECT / DOB JOB NO. <u>510046175</u>	
WORK ORDER NO. _____	PAGE 1 OF <u>1</u> PAGES	
INSPECTED BY <u>Abby Jameson</u>	WORK ORDER APPROVED BY <u>Abby Jameson</u> BOROUGH FORESTRY MANAGER / SENIOR FORESTER	
INSPECTION DATE <u>5 / 25 / 2010</u>		

Please fill in the applicable blanks for each tree that requires work. Make sure that the description is clear and detailed enough that it can be completed easily by the tree work entity. Attach site diagrams if necessary. This completed work order must be attached to the Permittee's copy of the associated permit.

Work Type Codes: Please refer to the accompanying Permit for a summary of Parks' Tree Work Standards.

1. prune; 2. excavate; 3. manage pests; 4. install decorations; 5. protect / work adjacent to; 6. plant; 7. remove stump; 8. remove tree; 9. transplant; 10. other (specify in description below)

Tree Condition Codes: E. excellent; G. good; F. fair; P. poor; D. dead; S. stump

Season Codes: Sp. Spring (March 1st – May 31st); Sm. Summer (May 1st – September 30th); F. Fall (October 1st – December 31st); W. Winter (January 1st – Feb 29th)

LOCATION: 510 Clove Rd			WORK TYPE: 6	TREE CONDITION: E	SEASON: Sp
DESCRIPTION OF WORK NEEDED BELOW:	SPECIES: Linden or Scholar Tree	Caliper: 2.5"-3"	WIRES: N	PIT SIZE: 5 X 7 lawn	PAVERS: N
Plant tree in lawn strip in marked 5 X 7 tree pit according to DPR standards. Fully excavate 5 X 7 area. Remove wire basket and burlap. Plant so that root flare is level with sidewalk.					
LOCATION: 514 Clove Rd			WORK TYPE: 6	TREE CONDITION: E	SEASON: Sp
DESCRIPTION OF WORK NEEDED BELOW:	SPECIES: Linden or Scholar Tree	Caliper: 2.5"-3"	WIRES: N	PIT SIZE: 5 X 7 lawn	PAVERS: N
Plant tree in lawn strip in marked 5 X 7 tree pit according to DPR standards. Fully excavate 5 X 7 area. Remove wire basket and burlap. Plant so that root flare is level with sidewalk.					
LOCATION:			WORK TYPE:	TREE CONDITION:	SEASON:
DESCRIPTION OF WORK NEEDED BELOW:	SPECIES:	Caliper:	WIRES:	PIT SIZE:	PAVERS:
LOCATION:			WORK TYPE:	TREE CONDITION:	SEASON:
DESCRIPTION OF WORK NEEDED BELOW:	SPECIES:	Caliper:	WIRES:	PIT SIZE:	PAVERS:

INSPECTOR'S REPORT: This section is mandatory. All completed tree work must be inspected within two (2) weeks after the permit expires. Tree planting must be inspected within three (3) weeks after a final inspection request has been made. Any problems must be reported immediately, and any actions taken must be recorded here.

Inspection 1:

INSPECTED BY Abby Jameson

INSPECTION DATE 6 / 3 / 2010

Final Passed? Yes No

Fill in all items below. Y = Item completed correctly; N = Item not completed correctly; na = Item not applicable.

Remove tree	Y / N / na	Prune	Y / N / na	Pit size	Y / N / na	Tree species	Y / N / na
Protect	Y / N / na	Remove stump	Y / N / na	Mulch	Y / N / na	Planting depth	Y / N / na
Excavate	Y / N / na	Transplant	Y / N / na	Stakes	Y / N / na	Tree caliper	Y / N / na
Manage pests	Y / N / na	Install decorations	Y / N / na			Granite pavers	Y / N / na
Construction (grade changes, equipment storage, etc.)			Y / N / na				

Other _____

For each instance where you circled N above, enter punch list items: _____

All work complete and satisfactory.

Inspection 2:

INSPECTED BY _____

INSPECTION DATE ____ / ____ / ____

Final Passed? Yes No

Fill in all items below. Y = Item completed correctly; N = Item not completed correctly; na = Item not applicable.

Remove tree	Y / N / na	Prune	Y / N / na	Pit size	Y / N / na	Tree species	Y / N / na
Protect	Y / N / na	Remove stump	Y / N / na	Mulch	Y / N / na	Planting depth	Y / N / na
Excavate	Y / N / na	Transplant	Y / N / na	Stakes	Y / N / na	Tree caliper	Y / N / na
Manage pests	Y / N / na	Install decorations	Y / N / na			Granite pavers	Y / N / na
Construction (grade changes, equipment storage, etc.)			Y / N / na				

Other _____

For each instance where you circled N above, enter punch list items: _____

Inspection 3:

INSPECTED BY _____

INSPECTION DATE ____ / ____ / ____

Final Passed? Yes No

Fill in all items below. Y = Item completed correctly; N = Item not completed correctly; na = Item not applicable.

Remove tree	Y / N / na	Prune	Y / N / na	Pit size	Y / N / na	Tree species	Y / N / na
Protect	Y / N / na	Remove stump	Y / N / na	Mulch	Y / N / na	Planting depth	Y / N / na
Excavate	Y / N / na	Transplant	Y / N / na	Stakes	Y / N / na	Tree caliper	Y / N / na
Manage pests	Y / N / na	Install decorations	Y / N / na			Granite pavers	Y / N / na
Construction (grade changes, equipment storage, etc.)			Y / N / na				

Other _____

For each instance where you circled N above, enter punch list items: _____

Inspection 4:

INSPECTED BY _____

INSPECTION DATE ____ / ____ / ____

Final Passed? Yes No

Fill in all items below. Y = Item completed correctly; N = Item not completed correctly; na = Item not applicable.

Remove tree	Y / N / na	Prune	Y / N / na	Pit size	Y / N / na	Tree species	Y / N / na
Protect	Y / N / na	Remove stump	Y / N / na	Mulch	Y / N / na	Planting depth	Y / N / na
Excavate	Y / N / na	Transplant	Y / N / na	Stakes	Y / N / na	Tree caliper	Y / N / na
Manage pests	Y / N / na	Install decorations	Y / N / na			Granite pavers	Y / N / na
Construction (grade changes, equipment storage, etc.)			Y / N / na				

Other _____

For each instance where you circled N above, enter punch list items: _____