



Required Items Checklist for Pr

Both sides must be filled out. Check yes or

DEPT. BLDGS	510033704	Job Number
SC071207018		Scan Code

Location		
Borough Staten Island	Block 3294	Lot 68
House No. 35	Street Name Delaware Avenue	

ITEMS REQUIRED PRIOR TO APPROVAL

Y	N	
☒	☐	BSA/CPC APPROVAL
☒	☐	LANDMARKS APPROVAL
☒	☐	LANDMARKS SIGNOFF
☒	☐	SEWER CONNECTION: DEP SD-1, SD-2
☒	☐	HPD: CERTIFICATE OF NO HARASSMENT
☒	☐	CLINTON DISTRICT: HPD CERTIFICATION
☒	☐	U.S. ARMY CORPS OF ENGINEERS APPROVAL
☒	☐	TRANSIT AUTHORITY APPROVAL
☒	☐	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☒	☐	URBAN RENEWAL AREA: HPD APPROVAL
☒	☐	SEPTIC INSTALLATION: DEP APPROVAL
☒	☐	ADDRESS: NEW HOUSE NUMBER APPROVED
☒	☐	TAX LOT: TENTATIVE LOT NUMBER ISSUED
☒	☐	STREET: NEW STREET NAME APPROVED
☒	☐	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL
☒	☐	LOFT BOARD CERTIFICATE
☒	☐	ASBESTOS ACP 5 OR 7 OR ASB4
☒	☐	BSA VARIANCE
☒	☐	TREE REMOVAL: OUTSIDE PROPERTY LINE/PARKS APPROVAL
☒	☐	TREE REMOVAL: SPECIAL ZONING DISTRICTS/CPC APPROVAL
☒	☐	FOREIGN GOVERNMENT PROPERTY: STATE DEPT LETTER
☒	☐	BPP — PARKS: REMOVE MATURE TREE
☒	☐	BPP — BSA REQUIREMENTS
☒	☐	BPP — CPC REQUIREMENTS
☒	☐	BPP — TA: RELOCATE BUS STOP
☒	☐	BPP — DEP: NON-STD DRAINAGE STRUCTURE
☒	☐	BPP — NYS DEC: DRAIN STREET TO WETLAND
☒	☐	BPP: DOT PERMISSION TO MOVE FRANCHISE
☒	☐	STREET: UNMAPPED — NOTIFY EMERGENCY AGENCIES
☒	☐	HOA DECLARATION:
☒	☐	SITE CONNECTION: DEP
☒	☐	BPP — UTILITY APPROVAL TO RELOCATE POLE
☒	☐	ENVIRONMENTAL "E" — DEP NOTICE TO PROCEED
☒	☐	SITE SURVEY: INITIAL
☒	☐	RESTRICTION: EASEMENT AGREEMENT
☒	☐	RESTRICTION: DEED
☒	☐	FEE: CIVIL PENALTY FOR LEGALIZATION
☒	☐	FOUNDATION PLAN APPROVAL
☒	☐	WATERFRONT AREA ZONING COMPLIANCE
☒	☐	APPLICANT TO SELF-CERTIFY OBJECTIONS
☒	☐	IDENTIFY THE PRIMARY JOB (PW-1 §16)
☒	☐	STEEL AFFIDAVIT: PRELIMINARY
☒	☐	ADULT ESTABLISHMENT APPROVAL
☒	☐	BPP: FILING REQUIRED
☒	☐	BPP: NOTES REQUIRED ON PLAN
☒	☐	BPP: TOPOGRAPHIC SURVEY
☒	☐	BPP: PHOTOS — SIGNED/SEALED BY APPLICANT
☒	☐	BPP: INFRASTRUCTURE AND SITE SKETCH
☒	☐	BPP: SITE PLAN — NEW R.O.W. INSTALLATION
☒	☐	BPP: GRADE STUDY
☒	☐	BPP: STREET DRAINAGE APPLICATION
☒	☐	BPP: DISTINCT SIDEWALK — LEGAL AGREEMENT
☒	☐	BPP: DISTINCT SIDEWALK — STONE TEST REPORT
☒	☐	BPP: TRAFFIC ENG STUDY — CC IN INTERSECTION
☒	☐	BPP: CONTRACTOR BOND — INSTALL ROADWAY
☒	☐	BPP: WAIVER OF GRADE FILING
☒	☐	BPP: CATCH BASIN/MANHOLE REQUIRED
☒	☐	BPP: FIELD VISITS RESULTS NEEDED
☒	☐	BPP: CHECKLIST IN LIEU OF PLANS — ALT-3
☒	☐	SUBDIVISION SIGNOFF
☒	☐	OAC REGISTRATION
☒	☐	LOCAL LAW 58/1987 WAIVER
☒	☐	ADULT ACTIVITY APPROVAL
☒	☐	RESTRICTION: RESTRICTIVE DECLARATION
☒	☐	CURB CUT — PROVIDE EXISTING NUMBER (PW-1 §16)
☒	☐	OTHER:

CONTROLLED INSPECTIONS (TR-1) IDENTIFICATION OF RESPONSIBILITY REQUIRED PRIOR TO PERMIT CERTIFICATION OF COMPLETION REQUIRED PRIOR TO S/O CHECKING "Y" INDICATES BOTH REQUIREMENTS

Y	N	
☒	☐	BORINGS / TEST PITS — PRIOR TO APPROVAL (TR-4) (27-720)
☒	☐	PILING (TR-5) (27-721)
☒	☐	SUBGRADE (27-723, DIRC 15/71)
☒	☐	CONTROLLED FILL (27-679(a))
☒	☐	UNDERPINNING (27-724)
☒	☐	SOIL BEARING PRESSURE (AI-1) (27-678)
☒	☐	WELDING (27-616)
☒	☐	ALUMINUM (TABLE 10-2)
☒	☐	LAMINATED WOOD (TABLE 10-2)
☒	☐	HIGH STRENGTH BOLTS (TABLE 10-2)
☒	☐	CABLE FITTINGS (TABLE 10-2(640))
☒	☐	SMOKE TEST (27-868)
☒	☐	FIRE STOPS (27-345)
☒	☐	VENTILATION SYSTEM - ENGINEER/INSTALLER (27-136, 779)
☒	☐	VENTILATION SYSTEM - FIRE DAMPERS (27-343(d), 779)
☒	☐	FUEL BURNING / STORAGE (27-794)
☒	☐	NOISE CONTROL TESTS (27-768, 769, 770)
☒	☐	REFRIGERATION SYSTEM (27-781)
☒	☐	HIGH PRESSURE STEAM (1 RCNY §20-02)
☒	☐	SOIL PERCOLATION TEST — DRY WELL (RS16-P113)
☒	☐	SOIL PERCOLATION TEST — SEPTIC (RS 16-P113.9)
☒	☐	CURTAIN / PANEL WALL (1 RCNY §32-01)
☒	☐	SHORING (27-1010)
☒	☐	STRUCTURAL STABILITY (1 RCNY §16-01)
☒	☐	SPRAY ON FIREPROOFING - NEW INSTALLATION (27-324(f))
☒	☐	SPRAY ON FIREPROOFING - INTEGRITY OF EXISTING (27-324(g))
☒	☐	REINFORCED MASONRY (TABLE 10-2)
☒	☐	MASONRY UNITS (RS 10-3 3.2)
☒	☐	CONCRETE (27-603)
☒	☐	CONCRETE — PRECAST (27-607)
☒	☐	CONCRETE — PRE-STRESSED (27-607)
☒	☐	CONCRETE DESIGN MIX (TR-3) (27-605)
☒	☐	CONCRETE TEST CYLINDERS (TR-2) (27-607a(1))
☒	☐	SPRINKLER TEST — HYDROSTATIC (27-967)
☒	☐	STANDPIPE TEST (27-951)
☒	☐	FIRE ALARM TEST (27-977)
☒	☐	FINAL INSPECTION (DIRECTIVE 14 OF 1975)
☒	☐	CHIMNEYS (27-856)
☒	☐	EMERGENCY GENERATORS (27-794)
☒	☐	EMERGENCY LIGHTING - PA (IF NOT IN COMPLIANCE WITH MEMO 2/19/81)
☒	☐	GAS PIPING WELDING - HIGH PRESSURE (RS16-P115)
☒	☐	HEATING SYSTEM / BOILERS (27-793)
☒	☐	TENANT PROTECTION PLAN MEMO 1/06/84
☒	☐	LAMINATED I BEAM — NOTIFICATION TO FDNY
☒	☐	SEPTIC SYSTEM INSTALLATION (RS16-P113.3)
☒	☐	DRYWELL INSTALLATION RETENTION/DETENTION (RS 16-P110.13)
☒	☐	LT. GAUGE STEEL/WOOD FLR. TRUSSES/LAM. I-BEAM (TPN2/00)
☒	☐	OTHER:

Required Items Checklist for Professional Certification

Both sides must be filled out. Check yes or no (y/n) for each and every item.

ITEMS REQUIRED PRIOR TO PERMIT

Y	N	
☒	☐	SITE SAFETY PLAN
☒	☐	DEMOLITION (DM) JOB SIGNOFF
☒	☐	EXCAVATION: FIVE-DAY NOTICE
☒	☐	COST AFFIDAVIT: ESTIMATED
☒	☐	SIDEWALK SHED PERMIT
☒	☐	TEMPORARY FENCE APPLICATION & PERMIT
☒	☐	SCAFFOLD PERMIT
☒	☐	MICROFILM: INITIAL
☒	☐	INSURANCE: WORKERS' COMPENSATION
☒	☐	INSURANCE: WORKERS' COMPENSATION WAIVER/AFFIDAVIT
☒	☐	INSURANCE: LIABILITY
☒	☐	STREET OBSTRUCTION BOND
☒	☐	INSURANCE: DISABILITY
☒	☐	ZONING EXHIBIT I: CERTIFICATION
☒	☐	ZONING EXHIBIT II: CERTIFICATION
☒	☐	ZONING EXHIBIT III: LOT DESCRIPTION/OWNERSHIP STATEMENT
☒	☐	ZONING EXHIBIT IV: CERTIFICATION
☒	☐	ZONING EXHIBIT V: CERTIFICATION
☒	☐	DIR 14 IDENTIFICATION OF RESPONSIBILITY (TR-1)
☒	☐	MASONRY MANUFACTURER'S STATEMENT (10H)
☒	☐	EQUIPMENT (EQ) PERMITS
☒	☐	STANDPIPE (SD) APPLICATION
☒	☐	OTHER:

ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF

Y	N	
☒	☐	LANDMARKS APPROVAL
☒	☐	LANDMARKS SIGNOFF
☒	☐	SEWER CONNECTION: DEP SD-1, SD-2
☒	☐	HPD: CERTIFICATE OF NO HARASSMENT
☒	☐	CLINTON DISTRICT: HPD CERTIFICATION
☒	☐	U.S. ARMY CORPS OF ENGINEERS APPROVAL
☒	☐	TRANSIT AUTHORITY APPROVAL
☒	☐	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☒	☐	URBAN RENEWAL AREA: HPD APPROVAL
☒	☐	SEPTIC INSTALLATION: DEP APPROVAL
☒	☐	ADDRESS: NEW HOUSE NUMBER APPROVED
☒	☐	TAX LOT: FINAL LOT NUMBER ISSUED
☒	☐	STREET: NEW NAME APPROVED
☒	☐	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL
☒	☐	ASBESTOS ACP 5 OR 7 OR ASB4
☒	☐	BSA VARIANCE
☒	☐	WATER SUPPLY (PRIVATE): DOH APPROVAL
☒	☐	SWIMMING POOL: DOH APPROVAL
☒	☐	SWIMMING POOL: DEP APPROVAL
☒	☐	TREE REMOVAL: OUTSIDE PROPERTY LINE/PARKS APPROVAL
☒	☐	TREE REMOVAL: SPECIAL ZONING DISTRICTS/CPC APPROVAL
☒	☐	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE
☒	☐	BPP — DEP: INSTALL/MODIFY DRAINAGE STRUCTURE
☒	☐	BPP — DEP: INSTALL/RELOCATE FIRE HYDRANT
☒	☐	BPP — PARKS: PLANT NEW TREE
☒	☐	BPP — DOT: SIDEWALK ENCROACHMENT
☒	☐	BPP — DOT: RELOCATE STREET LIGHT
☒	☐	BPP — DOT: SIDEWALK/CURB/ROAD WORK PERMITS
☒	☐	BPP — TA: INSTALL SIDEWALK OVER STATION
☒	☐	BPP — ARTS COM: DISTINCTIVE SIDEWALK
☒	☐	STREET: UNMAPPED — NOTIFY EMERGENCY AGENCIES
☒	☐	ENVIRONMENTAL "E" — DEP NOTICE OF SATISFACTION
☒	☐	FLOOD ZONE: FEMA ELEVATION CERTIFICATE
☒	☐	CERTIFICATE OF OCCUPANCY
☒	☐	PLACE OF ASSEMBLY (PA) SIGNOFF
☒	☐	SPRINKLER (SP) SIGNOFF
☒	☐	STANDPIPE (SD) SIGNOFF
☒	☐	ELEVATOR JOB SIGNOFF
☒	☐	GASOLINE TANK SIGNOFF
☒	☐	PILES: FINAL PILE PLAN/CREOSOTE LETTER
☒	☐	MARQUEE (OT) SIGNOFF
☒	☐	MECHANICAL (MH) SIGNOFF
☒	☐	CURB CUT (CC) SIGNOFF
☒	☐	COST AFFIDAVIT: ACTUAL
☒	☐	DETECTORS: SMOKE — CERTIFICATION OF INSTALLATION
☒	☐	EQUIPMENT USE PERMITS
☒	☐	SITE SURVEY: FINAL
☒	☐	RESTRICTION: EASEMENT AGREEMENT
☒	☐	RESTRICTION: DEED
☒	☐	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF
☒	☐	FEE: PAY DEFERRED FEES
☒	☐	PLUMBING (PL) SIGNOFF
☒	☐	BOILER (BL) SIGNOFF
☒	☐	FUEL BURNING (FB) SIGNOFF
☒	☐	FUEL STORAGE (FS) SIGNOFF
☒	☐	CONSTRUCTION (OT) SIGNOFF
☒	☐	BPP: FINAL SIGNOFF
☒	☐	BPP: SIDEWALK & ROADWAY THICKNESS CORES
☒	☐	BPP: SIDEWALK CONCRETE STRENGTH REPORT
☒	☐	BPP: MAINTENANCE AGREEMENT — RETAINING WALL
☒	☐	DEMOLITION (DM) JOB SIGNOFF
☒	☐	BPP: ENGINEERS AFFIDAVIT
☒	☐	BPP: AS-BUILT SIDEWALK SURVEY
☒	☐	BPP: FIELD INSPECTION
☒	☐	BPP: FINAL AS-BUILT PHOTOGRAPHS
☒	☐	DETECTOR: CARBON MONOXIDE — CERTIFICATE OF INSTALLATION
☒	☐	FOLDER REVIEW
☒	☐	RESTRICTION: RESTRICTIVE DECLARATION
☒	☐	STEEL AFFIDAVIT: FINAL
☒	☐	MASONRY SUPPLIER'S STATEMENT (10J)
☒	☐	OTHER:

Applicant Signature & Seal	
Name	
Frank A. Vaccaro	
Signature	
Date 2/25/08	
SEAL	
	