

Applicant Information Only *Application cannot be processed for the following reasons*

1 PW1 missing or inaccurate information (check all that apply)

- | | | | |
|--|---|--|--|
| ☐ Ownership Information | ☐ Premises Information | ☐ Applicant Information | ☐ Filing Representative |
| ☐ Add. Considerations | ☐ Job Description | ☐ Work Type | ☐ Plans Submitted |
| ☐ Bldg. Characteristics | ☐ Place of Assembly | ☐ Signs | ☐ Const. Equipment |
| ☐ Fire Protection | ☐ Metes and Bounds | ☐ Fire Protection | ☐ Seal/Signature |
| ☐ Other | | | |

2 **Schedule A** ☐ document missing ☐ incorrect/missing information (see below) ☐ job type already signed-off

3 **Schedule B** ☐ document missing ☐ incorrect/missing information (see below) ☐ job type already signed-off

4 **TR1** ☐ document missing ☐ incorrect/missing information (see below)

- ☐ Boring/Test Pits ☐ Soil Percolation Tests ☐ Boring for Drywell ☐ Other

5 **Pre-Approval DEP forms** - Forms missing or inaccurate/missing information (check all that apply)

- ☐ DEP Asbestos ASB-4 ☐ DEP Asbestos ACP-5 ☐ DEP ACP-7

6 **Building Pavement Plan (BPP)** ☐ document missing ☐ incorrect/missing information (see below)

7 **Required Items (Pro-Cert Only)** ☐ checklist missing/incomplete ☐ Stamp missing ☐ POC-1 Missing/Incomplete

8 **Cashiering** ☐ check missing ☐ incorrect/missing information (see below)

9 **Other**