



PW7: Certificate of Occupancy /
Letter of Completion Folder
Review Request

Must be typewritten

DEPT BLDGS Job No. 440407908



Scan Code ESHS6394786

1	Location Information
House No(s) 17-55 Street Name Francis Lewis Blvd Work Proposed on Floor No(s) Lot	
Borough Queens Block 4747 Lot 31 BIN 4107652 CB No. 407	

2	Requestor Information
Individuals Relationship to Job (example: applicant, owner filing representative)	
Last Name Dziewit First Name Kamila Middle Initial	
Business Name Kx Consulting Inc Business Telephone (646) 353-5741	
Business Address 7167 70 st Business Fax	
City Glendale State NY Zip 11385 Mobile Telephone	
E-Mail Kamila.dziewit@gmail.com License Number 004582	

3	Type of Request Choose one.
☒ Letter of Completion (Directive 14 or Non-Directive 14)	
☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office may be required. All requirements must be fulfilled before a TCO will be issued) 3A	
☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued) 3A	
☐ Final Certificate of Occupancy 3A	
3A ☐ Change of address, block/lot, metes and bounds only (28-118.16.2)	

4	Comments If additional space is required, write "see A1-1" here and submit a completed A1-1 form with this request.

5	Statements and Signatures
By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.	
Requestor Signature <u>Kamila Dziewit</u> Date <u>7/18/18</u>	

Borough Commissioner's Office TCO Authorization Do not write in this section.	
Comments:	
Authorized Name (please print) ☐ Approved ☐ Disapproved	
Authorization Signature (if approved only) Date	

Disapproval Reasons Review request cannot be processed for the following reasons:	
☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold	
☐ Missing inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: _____	
☐ Missing Required item(s): _____ ☐ TR-1 Error(s): _____	
☐ Form(s) missing/incomplete: Form(s) _____ Section(s)/Reason(s) _____	
☐ Other: _____	