

PERMIT APPLICATION # 31779

INSPECTOR'S REPORT: THIS SECTION IS **MANDATORY**. DOB WILL NOT ACCEPT THIS DOCUMENT WITHOUT A SEAL FROM NYC DEPARTMENT OF PARKS AND RECREATION-FORESTRY.

Inspection Passed: ☒ Yes / ☐ No

On-Site Tree Quantity:

Off-Site Tree Quantity:

Existing Tree Quantity: 2

INSPECTED BY Chris Reagin

INSPECTION DATE 12 / 11 / 2023

| Punch-list Item (Circle incorrect items)                                                                                                                                                           | Tree Number/Location | Species | Comments |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------|----------|
| Burlap and Wire Basket Visible (top 2/3 must be removed)                                                                                                                                           |                      |         |          |
| Tree Planting Depth High / Low (trunk flare must be exposed)                                                                                                                                       |                      |         |          |
| Soil Level Settled low                                                                                                                                                                             |                      |         |          |
| Unacceptable quality mulch (shredded bark mulch required) / incorrect depth mulch (3" requirement)                                                                                                 |                      |         |          |
| Poor Soil Quality (topsoil shall be of uniform quality, free from hard clods, stiff clay, hardpan, sods, stone, lime, cement, ashes, slag, concrete, tar, chips, sticks or any undesired material) |                      |         |          |
| Tree Bed Size Incorrect                                                                                                                                                                            |                      |         |          |
| Tree Limbed below minimum height requirement from ground (5 ft minimum for underwire trees, 6 ft for all other trees)                                                                              |                      |         |          |
| Tree Caliper less than 2.5" - 3" Caliper                                                                                                                                                           |                      |         |          |
| Prune Branches/subordinate multiple leaders/major crossing branches (Prune to ANSI-A300 Standards)                                                                                                 |                      |         |          |
| Incorrect stakes/ties (8 ft Cedar stakes/ Arborist required)                                                                                                                                       |                      |         |          |
| Tree in Decline (must water tree at least 20 gallons a week and request another inspection in 4-6 weeks)                                                                                           |                      |         |          |
| Damaged Tree (broken branches, major scars, central leader cut, plant diseases, insect infestations, bark abrasions)                                                                               |                      |         |          |
| Tree Form Defective (lacking central leader, branching cannot be corrected with pruning)                                                                                                           |                      |         |          |
| Incorrect Tree Species                                                                                                                                                                             |                      |         |          |
| Other:                                                                                                                                                                                             |                      |         |          |



Digitally signed  
by Christian  
Reagin  
Date: 2023.12.11  
12:25:28 -05'00'

For any questions concerning correcting punch-list items above, please visit the following link for an informative tutorial on receiving your final signoff: <http://www.nycgovparks.org/pagefiles/84/common-punchlist-mistakes-and-remedies.pdf>

**\*\*\*\*Re-inspection is required on all jobs that do not receive a final signoff. Forestry will not re-inspect a site after a failed inspection unless the applicant emails photos to [Central.Forestry@parks.nyc.gov](mailto:Central.Forestry@parks.nyc.gov) showing that all punch-listed work has been corrected to all DPR Specifications.\*\*\*\*** The photos should show the following: The original punch-listed condition, a live photo of the work being corrected and the corrected final site.