

**Applicant Information Only** *Application cannot be processed for the following reasons*

**1** PW1 missing or inaccurate information (check all that apply)

- |                                                |                                               |                                                |                                                |
|------------------------------------------------|-----------------------------------------------|------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> Ownership Information | <input type="checkbox"/> Premises Information | <input type="checkbox"/> Applicant Information | <input type="checkbox"/> Filing Representative |
| <input type="checkbox"/> Add. Considerations   | <input type="checkbox"/> Job Description      | <input type="checkbox"/> Work Type             | <input type="checkbox"/> Plans Submitted       |
| <input type="checkbox"/> Bldg. Characteristics | <input type="checkbox"/> Place of Assembly    | <input type="checkbox"/> Signs                 | <input type="checkbox"/> Const. Equipment      |
| <input type="checkbox"/> Fire Protection       | <input type="checkbox"/> Metes and Bounds     | <input type="checkbox"/> Fire Protection       | <input type="checkbox"/> Seal/Signature        |
| <input type="checkbox"/> Other                 |                                               |                                                |                                                |

**2** Schedule A ☐ document missing ☐ incorrect/missing information (see below) ☐ job type already signed-off

**3** Schedule B ☐ document missing ☐ incorrect/missing information (see below) ☐ job type already signed-off

**4** TR1 ☐ document missing ☐ incorrect/missing information (see below)

|                                           |                                                 |                                             |                                |
|-------------------------------------------|-------------------------------------------------|---------------------------------------------|--------------------------------|
| <input type="checkbox"/> Boring/Test Pits | <input type="checkbox"/> Soil Percolation Tests | <input type="checkbox"/> Boring for Drywell | <input type="checkbox"/> Other |
|-------------------------------------------|-------------------------------------------------|---------------------------------------------|--------------------------------|

**5** Pre-Approval DEP forms - Forms missing or inaccurate/missing information (check all that apply)

- |                                             |                                             |                                    |
|---------------------------------------------|---------------------------------------------|------------------------------------|
| <input type="checkbox"/> DEP Asbestos ASB-4 | <input type="checkbox"/> DEP Asbestos ACP-5 | <input type="checkbox"/> DEP ACP-7 |
|---------------------------------------------|---------------------------------------------|------------------------------------|

**6** Building Pavement Plan (BPP) ☐ document missing ☐ incorrect/missing information (see below)

**7** Required Items (Pro-Cert Only) ☐ checklist missing/incomplete ☐ Stamp missing ☐ POC-1 Missing/Incomplete

**8** Cashiering ☐ check missing ☐ incorrect/missing information (see below)

**9** Other