



PW7: Certificate of Occupancy /
Letter of Completion Folder
Review Request

Must be typewritten



1	Location Information																				
<table style="width: 100%;"><tr><td>House No(s) 82-15</td><td>Street Name 232 STREET</td><td>Work Proposed on Floor No(s) CEL</td></tr><tr><td>Borough QUEENS</td><td>Block 7933 Lot 32</td><td>BIN 421252815 CB No. 413</td></tr></table>		House No(s) 82-15	Street Name 232 STREET	Work Proposed on Floor No(s) CEL	Borough QUEENS	Block 7933 Lot 32	BIN 421252815 CB No. 413														
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2	Requestor Information																				
Individuals Relationship to Job (example: applicant, owner filing representative) <table style="width: 100%;"><tr><td>Last Name SAMMY</td><td>First Name VENESSA</td><td>Middle Initial</td></tr><tr><td colspan="2">Business Name AA BUILDING AND INSPECTIONS SERVICE</td><td>Business Telephone (718)848-2007</td></tr><tr><td colspan="2">Business Address 86-25 SHORE PARKWAY NY 11414</td><td>Business Fax (718)848-2088</td></tr><tr><td>City HOWARD BEACH</td><td>State NY</td><td>Zip 11414</td></tr><tr><td colspan="2">E-Mail EXPERTVIOLATIONREMOVAL@GMAIL.COM</td><td>Mobile Telephone</td></tr><tr><td colspan="2"></td><td>License Number 4478</td></tr></table>		Last Name SAMMY	First Name VENESSA	Middle Initial	Business Name AA BUILDING AND INSPECTIONS SERVICE		Business Telephone (718)848-2007	Business Address 86-25 SHORE PARKWAY NY 11414		Business Fax (718)848-2088	City HOWARD BEACH	State NY	Zip 11414	E-Mail EXPERTVIOLATIONREMOVAL@GMAIL.COM		Mobile Telephone			License Number 4478		
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3	Type of Request Choose one.																				
☒ Letter of Completion (Directive 14 or Non-Directive 14) ☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office may be required. All requirements must be fulfilled before a TCO will be issued) 3A ☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued) 3A ☐ Final Certificate of Occupancy 3A 3A ☐ Change of address, block/lot, metes and bounds only (28-118.16.2)																					
4	Comments <i>If additional space is required, write "see A1-1" here and submit a completed A1-1 form with this request.</i>																				
5	Statements and Signatures																				
By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both. Requestor Signature Date 6/6/16																					
Borough Commissioner's Office TCO Authorization <i>Do not write in this section.</i>																					
Comments:																					
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Disapproval Reasons <i>Review request cannot be processed for the following reasons:</i>																					
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