



PERMIT APPLICATION #

24164

INSPECTOR'S REPORT: THIS SECTION IS **MANDATORY**. DOB WILL NOT ACCEPT THIS DOCUMENT WITHOUT A SEAL FROM NYC DEPARTMENT OF PARKS AND RECREATION-FORESTRY.

Inspection Passed: ☒ Yes / ☐ No

On-Site Tree Quantity: 0

Off-Site Tree Quantity: 2

Existing Tree Quantity: 0

INSPECTED BY Amy Gelb

INSPECTION DATE 2 / 21 / 23



Digitally signed by Amy Gelb
Date: 2023.02.22 11:51:11 -05'00'

Punch-list Item (Circle incorrect items)	Tree Number/Location	Species	Comments
Burlap and Wire Basket Visible (top 2/3 must be removed)			
Tree Planting Depth High / Low (trunk flare must be exposed)			
Soil Level Settled low			
Unacceptable quality mulch (shredded bark mulch required) / incorrect depth mulch (3" requirement)			
Poor Soil Quality (topsoil shall be of uniform quality, free from hard clods, stiff clay, hardpan, sods, stone, lime, cement, ashes, slag, concrete, tar, chips, sticks or any undesired material)			
Tree Bed Size Incorrect			
Tree Limbed below minimum height requirement from ground (5 ft minimum for underwire trees, 6 ft for all other trees)			
Tree Caliper less than 2.5" - 3" Caliper			
Prune Branches/subordinate multiple leaders/major crossing branches (Prune to ANSI-A300 Standards)			
Incorrect stakes/ties (8 ft Cedar stakes/ Arborist required)			
Tree in Decline (must water tree at least 20 gallons a week and request another inspection in 4-6 weeks)			
Damaged Tree (broken branches, major scars, central leader cut, plant diseases, insect infestations, bark abrasions)			
Tree Form Defective (lacking central leader, branching cannot be corrected with pruning)			
Incorrect Tree Species			
Other:			
☐ Please note that there is still an outstanding Treefund payment.	Number of trees required to be paid into Treefund:		

For any questions concerning correcting punch-list items above, please visit the following link for an informative tutorial on receiving your final signoff:
<http://www.nycgovparks.org/pagefiles/84/common-punchlist-mistakes-and-remedies.pdf>

Re-inspection is required on all jobs that do not receive a final signoff. Forestry will not re-inspect a site after a failed inspection unless the applicant emails photos to Central.Forestry@parks.nyc.gov showing that all punch-listed work has been corrected to all DPR Specifications. The photos should show the following: The original punch-listed condition, a live photo of the work being corrected and the corrected final site.