

Applicant Information Only *Application cannot be processed for the following reasons*

1 PWI missing or inaccurate information (check all that apply)

☐ Ownership Information	☐ Premises Information	☐ Applicant Information	☐ Filing Representative
☐ Add. Considerations	☐ Job Description	☐ Work Type	☐ Plans Submitted
☐ Bldg. Characteristics	☐ Place of Assembly	☐ Signs	☐ Const. Equipment
☐ Fire Protection	☐ Metes and Bounds	☐ Fire Protection	☐ Seal/Signature
☐ Other			

2 Schedule A ☐ document missing ☐ incorrect/missing information (see below) ☐ job type already signed-off

3 Schedule B ☐ document missing ☐ incorrect/missing information (see below) ☐ job type already signed-off

4 TR1 ☐ document missing ☐ incorrect/missing information (see below)

☐ Boring/Test Pits	☐ Soil Percolation Tests	☐ Boring for Drywell	☐ Other
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5 Pre-Approval DEP forms - Forms missing or inaccurate/missing information (check all that apply)

☐ DEP Asbestos ASB-4	☐ DEP Asbestos ACP-5	☐ DEP ACP-7
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6 Building Pavement Plan (BPP) ☐ document missing ☐ incorrect/missing information (see below)

7 Required Items (Pro-Cert Only) ☐ checklist missing/incomplete ☐ Stamp missing ☐ POC-1 Missing/Incomplete

8 Cashiering ☐ check missing ☐ incorrect/missing information (see below)

9 Other