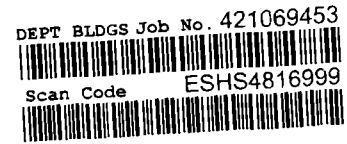




PW7: Certificate of Occupancy /
Letter of Completion Folder
Review Request
Must be typewritten



1	Location Information
House No(s) <u>73-63</u> Street Name <u>BELL BLVD</u> Work Proposed on Floor No(s) <u>FAC</u>	
Borough <u>QUEENS</u> Block <u>7738</u> Lot <u>1</u> BIN <u></u> CB No <u></u>	
2	Requestor Information
Individuals Relationship to Job (example: applicant, owner filing representative)	
Last Name <u>PERAFAN</u> First Name <u>ALEX</u> Middle Initial <u></u>	
Business Name <u>BASIL & ASSOCIATES</u> Business Telephone (212) <u>677-1940</u>	
Business Address <u>138 2ND AVENUE</u> Business Fax <u></u>	
City <u>NEW YORK</u> State <u>NY</u> Zip <u>10003</u> Mobile Telephone <u></u>	
E-Mail <u>BASILANDASSOC@HOTMAIL.COM</u> License Number <u>004587</u>	
3	Type of Request <i>Choose one.</i>
☒ Letter of Completion (Directive 14 or Non-Directive 14)	
☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office may be required. All requirements must be fulfilled before a TCO will be issued) 3A	
☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued) 3A	
☐ Final Certificate of Occupancy 3A	
3A ☐ Change of address, block/lot, metes and bounds only (28-118.16.2)	
4	Comments <i>If additional space is required, write "see A1-1" here and submit a completed A1-1 form with this request.</i>
5	Statements and Signatures
By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and punishable by a fine or imprisonment or both. It is unlawful to give to a city employee or for a city employee to accept any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.	
Requestor Signature <u>[Signature]</u> Date <u>1/24/07</u>	
Borough Commissioner's Office TCO Authorization <i>Do not write in this section.</i>	
Comments:	
Authorized Name (please print) <u></u> ☐ Approved ☐ Disapproved	
Authorization Signature (if approved only) <u></u> Date <u></u>	
Disapproval Reasons <i>Review request cannot be processed for the following reasons:</i>	
☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold	
☐ Missing inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: <u></u>	
☐ Missing Required item(s): <u></u> ☐ TR-1 Error(s): <u></u>	
☐ Form(s) missing/incomplete: Form(s) <u></u> Section(s)/Reason(s) <u></u>	
☐ Other: <u></u>	