



PC1: Required Items Checklist for Professional Certification

Must be typewritten.

DEPT. OF BLDGS.	410150125	Job Number
SC080127004		Scan Code

1 Location Information Required for all applications.

House No(s) 257-20

Street Name Hillside Avenue

Borough Queens

Block 8787

Lot 9

BIN 4179776

C.B. No. 413

2 Required Items Required for all applications. Yes or no must be selected for every item. Continues on page 2.

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL
☐	☐	LANDMARKS APPROVAL
☐	☐	LANDMARKS SIGNOFF
☐	☐	SEWER CONNECTION: DEP SD1 & SD2
☐	☐	HPD: SRO MD CERTIFICATE OF NO HARASSMENT
☐	☐	U.S. ARMY CORPS OF ENGINEERS APPROVAL
☐	☐	TRANSIT AUTHORITY APPROVAL
☐	☐	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☐	☐	URBAN RENEWAL AREA: HPD APPROVAL
☐	☐	SEPTIC INSTALLATION: DEP APPROVAL
☐	☐	ADDRESS: NEW HOUSE NUMBER APPROVED
☐	☐	TAX LOT: TENTATIVE LOT NUMBER ISSUED
☐	☐	STREET: NEW STREET NAME APPROVED
☐	☐	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL
☐	☐	LOFT BOARD CERTIFICATE
☐	☐	ASBESTOS ACP 7 OR 5 OR ASB 4
☐	☐	BSA VARIANCE
☐	☐	TREE REMOVAL: OUTSIDE PROP./PARKS APPR
☐	☐	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR
☐	☐	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR
☐	☐	BPP-PARKS: REMOVE MATURE TREE
☐	☐	BPP-BSA REQUIREMENTS
☐	☐	BPP-CPC REQUIREMENTS
☐	☐	BPP-TA: RELOCATE BUS STOP
☐	☐	BPP-DEP: NON-STD DRAINAGE STRUCTURE
☐	☐	BPP-NYS DEC: DRAIN STREET TO WETLAND
☐	☐	BPP: DOT PERMISSION TO MOVE FRANCHISE
☐	☐	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES
☐	☐	ART COMM. APPROVAL: DISTINCTIVE SIDEWALK
☐	☐	ART COMM. APPROVAL: CITY-OWNED PROPERTY
☐	☐	SITE CONNECTION: DEP
☐	☐	BPP-UTILITY APPROVAL TO RELOCATE POLE
☐	☐	ENVIRONMENTAL "E" DEP NOTICE TO PROCEED
☐	☐	BSA/CPC APPROVAL
☐	☐	CPC: HUDSON YARDS INITIAL CERTIFICATION
☐	☐	HPD: INCLUSIONARY HOUSING LETTER
☐	☐	ECCCNYS ANALYSIS
☐	☐	SITE SURVEY: INITIAL
☐	☐	RESTRICTION: EASEMENT AGREEMENT
☐	☐	RESTRICTION: DEED
☐	☐	ZONING EXHIBIT I: CERTIFICATION
☐	☐	ZONING EXHIBIT II: CERTIFICATION
☐	☐	ZONING EXHIBIT III: DESC. & OWNERSHIP STMT
☐	☐	ZONING EXHIBIT IV: CERTIFICATION
☐	☐	ZONING EXHIBIT V: CERTIFICATION
☐	☐	FEE: CIVIL PENALTY FOR LEGALIZATION
☐	☐	FOUNDATION PLAN APPROVAL
☐	☐	WATERFRONT AREA ZONING COMPLIANCE
☐	☐	APPLICANT TO SELF CERTIFY OBJECTIONS
☐	☐	IDENTIFY THE PRIMARY JOB ON PW1
☐	☐	STEEL AFFIDAVIT: PRELIMINARY
☐	☐	ADULT ESTABLISHMENT APPROVAL
☐	☐	BPP: FILING REQUIRED
☐	☐	BPP: NOTES REQUIRED ON PLAN
☐	☐	BPP: TOPOGRAPHIC SURVEY
☐	☐	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL (CONT.)
☐	☐	BPP: INFRASTRUCTURE AND SITE SKETCH
☐	☐	BPP: SITE PLAN-NEW R.O.W. INSTALLATION
☐	☐	BPP: GRADE STUDY
☐	☐	BPP: STREET DRAINAGE APPLICATION
☐	☐	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT
☐	☐	BPP: DISTINCT SIDEWALK-STONE TEST REPORT
☐	☐	BPP: TRAFFIC ENG STDY-CC IN INTERSECTION
☐	☐	BPP: CONTRACTOR BOND-INSTALL ROADWAY
☐	☐	BPP: WAIVER OF GRADE FILING
☐	☐	BPP: CATCH BASIN/MANHOLE REQUIRED
☐	☐	BPP: FIELD VISITS RESULTS NEEDED
☐	☐	BPP: CHECKLIST IN LIEU OF PLANS-ALT3
☐	☐	SUBDIVISION SIGNOFF
☐	☐	OAC REGISTRATION
☐	☐	LOCAL LAW 58/1987 WAIVER
☐	☐	ADULT ACTIVITY APPROVAL
☐	☐	RESTRICTION: RESTRICTIVE DECLARATION
☐	☐	CURB CUT: PROVIDE EXISTING NUMBER
☐	☐	CLINTON DISTRICT: RESTRICTIVE DEC
☐	☐	HYDRO FLOW TEST LETTER
☐	☐	HYDRAULIC FLOW CALCULATIONS
☐	☐	TRASH COMPACTOR REQUIREMENTS
☐	☐	ANTI-HARASSMENT AREA CHECKLIST
☐	☐	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
☐	☐	BROOKLYN PARKING RESTRICTIONS
☐	☐	STREET TREE CHECKLIST
☐	☐	TENANT PROTECTION PLAN 2008 CODE
☐	☐	SOIL REPORT
☐	☐	OTHER:
☐	☐	OTHER:
☐	☐	OTHER:
☐	☐	OTHER:
☐	☐	OTHER:
☐	☐	OTHER:

YES	NO	ITEMS REQUIRED PRIOR TO PERMIT
☐	☐	CPC: HUDSON YARDS FINAL CERTIFICATION
☐	☐	JAMAICA: DEP SEWER CONNECTION APPROVAL
☐	☐	SITE SAFETY PLAN
☐	☐	EXCAVATION OR DEMOLITION: 5-DAY NOTICE
☐	☐	COST AFFIDAVIT: ESTIMATED
☐	☐	SIDEWALK SHED APPLICATION & PERMIT
☐	☐	TEMPORARY FENCE APPLICATION & PERMIT
☐	☐	SCAFFOLD APPLICATION & PERMIT
☐	☐	MICROFILM: INITIAL
☐	☐	INSURANCE: WORKERS' COMPENSATION
☐	☐	INSURANCE: WORKERS' COMP. WAIVER/AFFID
☐	☐	INSURANCE: LIABILITY
☐	☐	INSURANCE: DISABILITY
☐	☐	DIR-14 ID OF RESPONSIBILITY (TR1)
☐	☐	MASONRY MANUFACTURER'S STATEMENT-FORM 10H
☐	☐	EQUIPMENT (EQ) PERMITS
☐	☐	MICROFILM: ADDITIONAL REQUIRED
☐	☐	HIC LICENSE OR AFFIDAVIT

