



Required Items Checklist for

Both sides must be filled out. Check yes

DEPT. BLDGS	410008450	Job Number
SC070830004		Scan Code

Location		
Borough Queens	Block 12203	Lot 177
House No. 116-67	Street Name SUTPHIN BOULEVARD	

ITEMS REQUIRED PRIOR TO APPROVAL

Y	N	
☒	☐	BSA/CPC APPROVAL
☒	☐	LANDMARKS APPROVAL
☒	☐	LANDMARKS SIGNOFF
☒	☐	SEWER CONNECTION: DEP SD-1, SD-2
☒	☐	HPD: CERTIFICATE OF NO HARASSMENT
☒	☐	CLINTON DISTRICT: HPD CERTIFICATION
☒	☐	U.S. ARMY CORPS OF ENGINEERS APPROVAL
☒	☐	TRANSIT AUTHORITY APPROVAL
☒	☐	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☒	☐	URBAN RENEWAL AREA: HPD APPROVAL
☒	☐	SEPTIC INSTALLATION: DEP APPROVAL
☒	☐	ADDRESS: NEW HOUSE NUMBER APPROVED
☒	☐	TAX LOT: TENTATIVE LOT NUMBER ISSUED
☒	☐	STREET: NEW STREET NAME APPROVED
☒	☐	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL
☒	☐	LOFT BOARD CERTIFICATE
☒	☐	ASBESTOS ACP 5 OR 7 OR ASB4
☒	☐	BSA VARIANCE
☒	☐	TREE REMOVAL: OUTSIDE PROPERTY LINE/PARKS APPROVAL
☒	☐	TREE REMOVAL: SPECIAL ZONING DISTRICTS/CPC APPROVAL
☒	☐	FOREIGN GOVERNMENT PROPERTY: STATE DEPT LETTER
☒	☐	BPP — PARKS: REMOVE MATURE TREE
☒	☐	BPP — BSA REQUIREMENTS
☒	☐	BPP — CPC REQUIREMENTS
☒	☐	BPP — TA: RELOCATE BUS STOP
☒	☐	BPP — DEP: NON-STD DRAINAGE STRUCTURE
☒	☐	BPP — NYS DEC: DRAIN STREET TO WETLAND
☒	☐	BPP: DOT PERMISSION TO MOVE FRANCHISE
☒	☐	STREET: UNMAPPED — NOTIFY EMERGENCY AGENCIES
☒	☐	HOA DECLARATION
☒	☐	SITE CONNECTION: DEP
☒	☐	BPP — UTILITY APPROVAL TO RELOCATE POLE
☒	☐	ENVIRONMENTAL "E" — DEP NOTICE TO PROCEED
☒	☐	SITE SURVEY: INITIAL
☒	☐	RESTRICTION: EASEMENT AGREEMENT
☒	☐	RESTRICTION: DEED
☒	☐	FEE: CIVIL PENALTY FOR LEGALIZATION
☒	☐	FOUNDATION PLAN APPROVAL
☒	☐	WATERFRONT AREA ZONING COMPLIANCE
☒	☐	APPLICANT TO SELF-CERTIFY OBJECTIONS
☒	☐	IDENTIFY THE PRIMARY JOB (PW-1 §16)
☒	☐	STEEL AFFIDAVIT: PRELIMINARY
☒	☐	ADULT ESTABLISHMENT APPROVAL
☒	☐	BPP: FILING REQUIRED
☒	☐	BPP: NOTES REQUIRED ON PLAN
☒	☐	BPP: TOPOGRAPHIC SURVEY
☒	☐	BPP: PHOTOS — SIGNED/SEALED BY APPLICANT
☒	☐	BPP: INFRASTRUCTURE AND SITE SKETCH
☒	☐	BPP: SITE PLAN — NEW R.O.W. INSTALLATION
☒	☐	BPP: GRADE STUDY
☒	☐	BPP: STREET DRAINAGE APPLICATION
☒	☐	BPP: DISTINCT SIDEWALK — LEGAL AGREEMENT
☒	☐	BPP: DISTINCT SIDEWALK — STONE TEST REPORT
☒	☐	BPP: TRAFFIC ENG STDY — CC IN INTERSECTION
☒	☐	BPP: CONTRACTOR BOND — INSTALL ROADWAY
☒	☐	BPP: WAIVER OF GRADE FILING
☒	☐	BPP: CATCH BASIN/MANHOLE REQUIRED
☒	☐	BPP: FIELD VISITS RESULTS NEEDED
☒	☐	BPP: CHECKLIST IN LIEU OF PLANS — ALT-3
☒	☐	SUBDIVISION SIGNOFF
☒	☐	OAC REGISTRATION
☒	☐	LOCAL LAW 58/1987 WAIVER
☒	☐	ADULT ACTIVITY APPROVAL
☒	☐	RESTRICTION: RESTRICTIVE DECLARATION
☒	☐	CURB CUT — PROVIDE EXISTING NUMBER (PW-1 §16)
☒	☐	OTHER:

CONTROLLED INSPECTIONS (TR-1) IDENTIFICATION OF RESPONSIBILITY REQUIRED PRIOR TO PERMIT CERTIFICATION OF COMPLETION REQUIRED PRIOR TO S/O CHECKING "Y" INDICATES BOTH REQUIREMENTS

Y	N	
☒	☐	BORINGS / TEST PITS — PRIOR TO APPROVAL (TR-4) (27-720)
☒	☐	PILING (TR-5) (27-721)
☒	☐	SUBGRADE (27-723, DIRC 15/71)
☒	☐	CONTROLLED FILL (27-679(a))
☒	☐	UNDERPINNING (27-724)
☒	☐	SOIL BEARING PRESSURE (AI-1) (27-678)
☒	☐	WELDING (27-616)
☒	☐	ALUMINUM (TABLE 10-2)
☒	☐	LAMINATED WOOD (TABLE 10-2)
☒	☐	HIGH STRENGTH BOLTS (TABLE 10-2)
☒	☐	CABLE FITTINGS (TABLE 10-2(640))
☒	☐	SMOKE TEST (27-868)
☒	☐	FIRE STOPS (27-345)
☒	☐	VENTILATION SYSTEM - ENGINEER/INSTALLER (27-136, 779)
☒	☐	VENTILATION SYSTEM - FIRE DAMPERS (27-343(d), 779)
☒	☐	FUEL BURNING / STORAGE (27-794)
☒	☐	NOISE CONTROL TESTS (27-768, 769, 770)
☒	☐	REFRIGERATION SYSTEM (27-781)
☒	☐	HIGH PRESSURE STEAM (1 RCNY §20-02)
☒	☐	SOIL PERCOLATION TEST — DRY WELL RS16-P113
☒	☐	SOIL PERCOLATION TEST — SEPTIC (RS 16-P113.9)
☒	☐	CURTAIN / PANEL WALL (1 RCNY §32-01)
☒	☐	SHORING (27-1010)
☒	☐	STRUCTURAL STABILITY (1 RCNY §16-01)
☒	☐	SPRAY ON FIREPROOFING - NEW INSTALLATION (27-324(f))
☒	☐	SPRAY ON FIREPROOFING - INTEGRITY OF EXISTING (27-324(g))
☒	☐	REINFORCED MASONRY (TABLE 10-2)
☒	☐	MASONRY UNITS (RS 10-3 3.2)
☒	☐	CONCRETE (27-603)
☒	☐	CONCRETE — PRECAST (27-607)
☒	☐	CONCRETE — PRE-STRESSED (27-607)
☒	☐	CONCRETE DESIGN MIX (TR-3) (27-605)
☒	☐	CONCRETE TEST CYLINDERS (TR-2) (27-607a(1))
☒	☐	SPRINKLER TEST — HYDROSTATIC (27-967)
☒	☐	STANDPIPE TEST (27-951)
☒	☐	FIRE ALARM TEST (27-977)
☒	☐	FINAL INSPECTION (DIRECTIVE 14 OF 1975)
☒	☐	CHIMNEYS (27-856)
☒	☐	EMERGENCY GENERATORS (27-794)
☒	☐	EMERGENCY LIGHTING - PA (IF NOT IN COMPLIANCE WITH MEMO 2/19/81)
☒	☐	GAS PIPING WELDING - HIGH PRESSURE (RS16-P115)
☒	☐	HEATING SYSTEM / BOILERS (27-793)
☒	☐	TENANT PROTECTION PLAN MEMO 1/06/84
☒	☐	LAMINATED I BEAM — NOTIFICATION TO FDNY
☒	☐	SEPTIC SYSTEM INSTALLATION (RS16-P113.3)
☒	☐	DRYWELL INSTALLATION RETENTION/DETENTION (RS 16-P110.13)
☒	☐	LT.GUAGE STEEL WOOD FLR. TRUSSES/LAM.I-BEAM (TPPN2/00)
☒	☐	OTHER:

PROFESSIONAL CERTIFICATION

DEPARTMENT OF BUILDINGS
STAMP NUMBER 3 OF 4

Required Items Checklist for Professional Certification

Both sides must be filled out. Check yes or no (y/n) for each and every item.

ITEMS REQUIRED PRIOR TO PERMIT

Y	N	
☒	☐	SITE SAFETY PLAN
☒	☐	DEMOLITION (DM) JOB SIGNOFF
☒	☐	EXCAVATION: FIVE-DAY NOTICE
☒	☐	COST AFFIDAVIT: ESTIMATED
☒	☐	SIDEWALK SHED PERMIT
☒	☐	TEMPORARY FENCE APPLICATION & PERMIT
☒	☐	SCAFFOLD PERMIT
☒	☐	MICROFILM: INITIAL
☒	☐	INSURANCE: WORKERS' COMPENSATION
☒	☐	INSURANCE: WORKERS' COMPENSATION WAIVER/AFFIDAVIT
☒	☐	INSURANCE: LIABILITY
☒	☐	STREET OBSTRUCTION BOND
☒	☐	INSURANCE: DISABILITY
☒	☐	ZONING EXHIBIT I: CERTIFICATION
☒	☐	ZONING EXHIBIT II: CERTIFICATION
☒	☐	ZONING EXHIBIT III: LOT DESCRIPTION/OWNERSHIP STATEMENT
☒	☐	ZONING EXHIBIT IV: CERTIFICATION
☒	☐	ZONING EXHIBIT V: CERTIFICATION
☒	☐	DIR 14 IDENTIFICATION OF RESPONSIBILITY (TR-1)
☒	☐	MASONRY MANUFACTURER'S STATEMENT (10H)
☒	☐	EQUIPMENT (EQ) PERMITS
☒	☐	STANDPIPE (SD) APPLICATION
☒	☐	OTHER:

ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF

Y	N	
☒	☐	LANDMARKS APPROVAL
☒	☐	LANDMARKS SIGNOFF
☒	☐	SEWER CONNECTION: DEP SD-1, SD-2
☒	☐	HPD: CERTIFICATE OF NO HARASSMENT
☒	☐	CLINTON DISTRICT: HPD CERTIFICATION
☒	☐	U.S. ARMY CORPS OF ENGINEERS APPROVAL
☒	☐	TRANSIT AUTHORITY APPROVAL
☒	☐	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☒	☐	URBAN RENEWAL AREA: HPD APPROVAL
☒	☐	SEPTIC INSTALLATION: DEP APPROVAL
☒	☐	ADDRESS: NEW HOUSE NUMBER APPROVED
☒	☐	TAX LOT: FINAL LOT NUMBER ISSUED
☒	☐	STREET: NEW NAME APPROVED
☒	☐	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL
☒	☐	ASBESTOS ACP 5 OR 7 OR ASB4
☒	☐	BSA VARIANCE
☒	☐	WATER SUPPLY (PRIVATE): DOH APPROVAL
☒	☐	SWIMMING POOL: DOH APPROVAL
☒	☐	SWIMMING POOL: DEP APPROVAL
☒	☐	TREE REMOVAL: OUTSIDE PROPERTY LINE/PARKS APPROVAL
☒	☐	TREE REMOVAL: SPECIAL ZONING DISTRICTS/CPC APPROVAL
☒	☐	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE
☒	☐	BPP — DEP: INSTALL/MODIFY DRAINAGE STRUCTURE
☒	☐	BPP — DEP: INSTALL/RELOCATE FIRE HYDRANT
☒	☐	BPP — PARKS: PLANT NEW TREE
☒	☐	BPP — DOT: SIDEWALK ENCROACHMENT
☒	☐	BPP — DOT: RELOCATE STREET LIGHT
☒	☐	BPP — DOT: SIDEWALK/CURB/ROAD WORK PERMITS
☒	☐	BPP — TA: INSTALL SIDEWALK OVER STATION
☒	☐	BPP — ARTS COM: DISTINCTIVE SIDEWALK
☒	☐	STREET: UNMAPPED — NOTIFY EMERGENCY AGENCIES
☒	☐	ENVIRONMENTAL "E" — DEP NOTICE OF SATISFACTION
☒	☐	FLOOD ZONE: FEMA ELEVATION CERTIFICATE
☒	☐	CERTIFICATE OF OCCUPANCY
☒	☐	PLACE OF ASSEMBLY (PA) SIGNOFF
☒	☐	SPRINKLER (SP) SIGNOFF
☒	☐	STANDPIPE (SD) SIGNOFF
☒	☐	ELEVATOR JOB SIGNOFF
☒	☐	GASOLINE TANK SIGNOFF
☒	☐	PILES: FINAL PILE PLAN/CREOSOTE LETTER
☒	☐	MARQUEE (OT) SIGNOFF
☒	☐	MECHANICAL (MH) SIGNOFF
☒	☐	CURB CUT (CC) SIGNOFF
☒	☐	COST AFFIDAVIT: ACTUAL
☒	☐	DETECTORS: SMOKE — CERTIFICATION OF INSTALLATION
☒	☐	EQUIPMENT USE PERMITS
☒	☐	SITE SURVEY: FINAL
☒	☐	RESTRICTION: EASEMENT AGREEMENT
☒	☐	RESTRICTION: DEED
☒	☐	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF
☒	☐	FEE: PAY DEFERRED FEES
☒	☐	PLUMBING (PL) SIGNOFF
☒	☐	BOILER (BL) SIGNOFF
☒	☐	FUEL BURNING (FB) SIGNOFF
☒	☐	FUEL STORAGE (FS) SIGNOFF
☒	☐	CONSTRUCTION (OT) SIGNOFF
☒	☐	BPP: FINAL SIGNOFF
☒	☐	BPP: SIDEWALK & ROADWAY THICKNESS CORES
☒	☐	BPP: SIDEWALK CONCRETE STRENGTH REPORT
☒	☐	BPP: MAINTENANCE AGREEMENT — RETAINING WALL
☒	☐	DEMOLITION (DM) JOB SIGNOFF
☒	☐	BPP: ENGINEERS AFFIDAVIT
☒	☐	BPP: AS-BUILT SIDEWALK SURVEY
☒	☐	BPP: FIELD INSPECTION
☒	☐	BPP: FINAL AS-BUILT PHOTOGRAPHS
☒	☐	DETECTOR: CARBON MONOXIDE — CERTIFICATE OF INSTALLATION
☒	☐	FOLDER REVIEW
☒	☐	RESTRICTION: RESTRICTIVE DECLARATION
☒	☐	STEEL AFFIDAVIT: FINAL
☒	☐	MASONRY SUPPLIER'S STATEMENT (10J)
☒	☐	OTHER:

Applicant Signature & Seal	
Name	WILLIAM D. ROSS
Signature	
Date	
SEAL 	