



PW2: Work Permit Application

Must be typewritten.

340740381

Orient and affix BIS job number label here



23541B - OT

BIS Document No. required: 01

1 REASON FOR FILING (required for all applications)

- ☒ Initial Permit (complete all sections) Expected work start date: _____ ☐ Renewal Permit with changes (complete all sections)
- ☐ No Work Permit ☐ Renewal Permit without changes 1, 3, 4, 7 - 12

2 LOCATION INFORMATION (required for all applications)

House No(s) 21 Street Name GRACE COURT ALLEY

Borough BROOKLYN Block 253 Lot 169 BIN 3329462 CB No. 302

Work on Floor(s) ROF,001,003 Apt./Condo No(s)

Total number of dwelling units at location 1 Number of dwelling units occupied during construction 1

3 TYPE OF PERMIT (choose one and complete any appropriate sub-choices or other information)

☒ Alteration ☐ Curb Cut ☐ Fuel Burning ☐ Plumbing 3C 3A Electrical Application No.: (for shed lighting)

☐ Filed as NB (28-101.4-5) ☐ Demolition and Removal ☐ Gas ☐ Sign

☐ Boiler ☐ Fire Alarm ☐ Oil ☐ Sprinkler 3C 3B Related Fence Job No.

☐ Construction Equipment ☐ Fire Suppression System ☐ Fuel Storage ☐ Standpipe 3C 3C Secondary Permit Description: (if applies)

☐ Chute ☐ Fence ☐ Foundation/Earthwork ☐ Mechanical/HVAC

☐ Sidewalk Shed 3A Area of site (sq. ft): ☐ New Building 3B

☐ Supported Scaffold ☐ Other: _____ ☐ Earthwork Only

- 3D ☐ Yes ☒ No Are you adding more than three stories? ☐ Yes ☒ No Are you removing one or more stories? If Yes, 8
- ☐ Yes ☒ No Are you performing work in 50% or more of the area of the building? ☐ Yes ☒ No Are you demolishing 50% or more of the area of the building? If Yes, 8
- ☐ Yes ☒ No Are you performing a vertical or horizontal enlargement adding more than 25% of the area of the building? ☒ Yes ☐ No Does your approved work include concrete? If Yes, is your concrete work completed? ☐ Yes ☒ No complete section 9
- ☐ Yes ☒ No Are mechanical means to be used? ☐ Yes ☒ No Are you altering 10% or more of the existing floor surface area of the building?

4 APPLICANT/CONTRACTOR (required for all applications) - * indicates optional

Last Name MCKENNA First Name JOHN Middle Initial M

Business Name PILASTER DEVELOPMENT LLC Business Telep

Business Address 51 FRANKLIN STREET *Business

City PIERMONT State NY Zip 10968 *Mobile Telephone

Email MMCKENNA@PILASTERLLC.COM Taxpayer I

☒ General Contractor 4A, 4B 4A Provide registration or tracking number: 621571

☐ Fire Suppression Contractor 4C, 4D 4B Does work require a HIC license? ☐ Yes ☐ No If Yes, HIC License No.:

☐ Master Plumber 4C, 4D 4C License No.:

☐ Oil Burner Installer 4C, 4D 4D Is applicant responsible for all work on this application? ☐ Yes ☐ No

☐ Sign Hanger 4D If No, describe work responsibility:

☐ Professional Engineer 4C, 6

☐ Registered Architect 4C, 6

☐ Homeowner 4E (DOB approval required)



Mechanical equipment other than handheld devices to be used for demolition or removal of debris (BC §3306.4).

5 FILING REPRESENTATIVE (complete if different from applicant specified in Section 3) * indicates optional

Last Name JAMES/POPLAWSKI		First Name ARTHUR/LUKASZ	Middle Initial _____
Business Name CODE, LLC		Business Telephone 212-766-8100	
Business Address 40 WORTH STREET, SUITE 800		*Business Fax 212-766-1368	
City NEW YORK	State NY	Zip 10013	*Mobile Telephone _____
*Email PERMITS@CODENYC.COM		Registration Number 1063/7233	

6 INSURANCE (PE/RA ONLY) * indicates required for all permits

☐ Liability Insurance (NB permits only) ☐ Workers' Compensation Insurance* ☐ Disability Insurance*

7 CONSTRUCTION SUPERINTENDENT, SITE SAFETY COORDINATOR, SITE SAFETY MANAGER (required if applicable)

I, the applicant/contractor, hereby declare the scope of work filed under this permit application requires: (choose one – * indicates optional)

☐ Construction Superintendent	☐ Site Safety Coordinator	☐ Site Safety Manager
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Last Name _____		First Name _____	Middle Initial _____
Business Name _____		Telephone _____	
Address _____		*Fax _____	
City _____	State _____	Zip _____	*Mobile Telephone _____
*Email _____		Registration Number _____	

I, the undersigned, will perform, on behalf of the Contractor, all of the functions required of a Construction Superintendent, or Site Safety Coordinator, or Site Safety Manager (identified above) as set forth in the Department of Buildings rules and regulations.

Name (print) _____	Notarization State of New York, County of: _____	Notary Seal _____
Signature _____	Sworn to or affirmed under penalty of perjury day of _____ 20____	
Date _____	Notary Signature _____	

8 DEMOLITION SUBCONTRACTOR (required if applicable) – * indicates optional

Is the applicant/contractor named in Section 4 performing the demolition work for this permit? ☐ Yes ☐ No If No, complete this section.

Last Name _____		First Name _____	Middle Initial _____
Business Name _____		Telephone _____	
Address _____		*Fax _____	
City _____	State _____	Zip _____	*Mobile Telephone _____
*Email _____		Registration Number _____	

I, the undersigned, will perform, on behalf of the Contractor, all of the functions required of a Demolition Subcontractor as set forth in the Department of Buildings rules and regulations.

Name (print) _____	Notarization State of New York, County of: _____	Notary Seal _____
Signature _____	Sworn to or affirmed under penalty of perjury day of _____ 20____	
Date _____	Notary Signature _____	

9 CONCRETE INFORMATION (choose and complete any appropriate sub-choices)

- 9A ☐ Yes ☒ No Are you requesting to exclude concrete work at this time from this permit? If No, 9B
- 9B ☐ Yes ☒ No Does your approved work include 2,000 cubic yards or more of concrete? If Yes, 10 and 11

10 CONCRETE SUBCONTRACTOR (required if applicable) * indicates optional

Is the applicant/contractor named in Section 4 performing the demolition work for this permit? ☐ Yes ☐ No If No, complete this section.

Last Name		First Name		Middle Initial
Business Name		Telephone		
Address		*Fax		
City	State	Zip	*Mobile Telephone	
*Email		Registration Number		

I, the undersigned, will perform, on behalf of the Contractor, all of the functions required of a Concrete Subcontractor as set forth in the Department of Buildings rules and regulations.

Name (print)	Notarization State of New York, County of:	Notary Seal
Signature	Sworn to or affirmed under penalty of perjury day of 20	
Date	Notary Signature	

11 CONCRETE SAFETY MANAGER (required if applicable) - * indicates optional

Last Name		First Name		Middle Initial
Business Name		Telephone		
Address		*Fax		
City	State	Zip	*Mobile Telephone	
*Email		Registration Number		

I, the undersigned, will perform, on behalf of the Contractor, all of the functions required of a Concrete Safety Manager (identified above) as set forth in the Department of Buildings rules and regulations.

Name (print)	Notarization State of New York, County of:	Notary Seal
Signature	Sworn to or affirmed under penalty of perjury day of 20	
Date	Notary Signature	

12 APPLICANT/CONTRACTOR STATEMENTS AND SIGNATURES (required for all applications)

The information in this application is correct and complete to the best of my knowledge and I assume responsibility for all statements on this form. I understand that if I am found after hearing to have knowingly or negligently made a false statement on this or any other document submitted to the Department, I may be subject to fine, imprisonment, and/or barred from filing further documents with the Department. I also understand it is unlawful to give to a City employee, or for a City employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration.

- I will comply with all applicable laws, rules and regulations including all insurance requirements, and, in addition,
- I hereby state if a Construction Superintendent, Site Safety Coordinator, Site Safety Manager, Demolition Subcontractor, Concrete Subcontractor, or Concrete Safety Manager is required for this application I have hereby advised the individual listed herein he or she is designated as such and hereby certify he or she is registered and in good standing with the NYC Department of Buildings.
- I hereby state this renewal application with no change to Applicant, Filing Representative, Construction Superintendent, Site Safety Coordinator, Site Safety Manager, Subcontractors, Concrete Safety Manager or insurance is for the work as originally filed or as officially amended.
- In accordance with §28-104.8 of the Administrative Code, I hereby declare I am authorized by the owner of the above-referenced premises to make this application for a permit to perform the work described herein. In accordance with Rule 101-16, I will post the permit in a conspicuous and visible location.
- I hereby state that all construction and demolition workers employed or otherwise engaged at the site and working under this permit have received site safety training in accordance with BC 3321.
- In accordance with §28-120.3 of the Administrative Code, I certify that, if applicable, any tenant protection plan submitted for this work coordinates with the scope of work intended.
- I understand that, pursuant to §28-120.1 of the Administrative Code, if applicable, the registered design professional who prepares the tenant protection plan must be retained by the general contractor performing the work.

☒ Check here if the work authorized by this permit does NOT require adjacent property insurance. (moved from Section 13)

Name (print) JOHN M. MCKENNA	Notarization (required if not license) State of New York, County of:	Notary Seal
Signature	Sworn to or affirmed under penalty of perjury 7th day of December 2020	Theofania Issari Notary Public, State of Connecticut No. 177748
Date 12/7/20	Notary Signature	Term Expires: 10-30-2023