



ST-1: Street Tree Checklist

Must be typewritten.

☒ Orient and affix BIS job number label here ☒

1 Location Information *Required for all applications.*

House No(s) 2491 Street Name OCEAN AVENUE BIS Job No.
Borough BROOKLYN Block 7325 Lot 67 BIN 3198342 C.B. No. 315

2 Applicant Information *Required for all applications. Business fax, mobile telephone, and e-mail are optional.*

Last Name TAN First Name CHANG HWA Middle Initial
Business Name TAN ARCHITECT P.C. Business Telephone 718-224-1130
Business Address 194-02 NORTHERN BLVD Business Fax 718-224-1137
City FLUSHING State NY Zip 11358 Mobile Telephone
E-Mail INFO@TANARCHITECT.COM License Number 025376 Type RA

3 Certifications *Required for all applications. If proposed work is exempt from tree requirements, proceed to section 4*

☒ I hereby certify this application complies with all street tree requirements specified in the NYC Zoning Resolution, as well as NYC Department of Transportation, NYC Department of Parks and Recreation ("Parks") and all other applicable rules and regulations unless appropriate waivers are obtained. Below is summary information pertaining to these requirements and in addition I have included a complete zoning calculation supporting this summary within the drawing set submitted as part of this application.

Total Required Trees

Street frontage is ▶	25	Lin.ft.
Minus allowable deduction (use group 16B, 16C and 16D only) ▶	0	Lin.ft.
Total applicable street frontage ▶	25	Lin.ft.
Total above divided by 25 feet = Total Required Trees ▶	1	

(Fractions equal to or greater than one-half resulting from this calculation shall be considered to be one tree (ZR § 26-41))

Total Proposed Trees

Number of existing trees to be removed (requires Parks Tree Removal permit prior to job approval) ▶	0
Number of existing street trees to be preserved at the location (on-site) ▶	0
Number of new street trees to be planted at the location (on-site) ▶	0
Number of new trees to be planted at an alternate location (off-site) ▶	1
Number of proposed trees where payment will be made to Parks for planting ▶	0
Number of off-site trees planted and/or trees satisfied with fund payments under previous application(s) ▶	0
Job # _____ (Parks documentation attached)	
Equals total number of proposed trees (must equal Total Required Trees above) ▶	1

4 Exemptions

I hereby certify this application is **exempt** from **all** street tree requirements specified in NYC Zoning Resolution because (*choose one*):

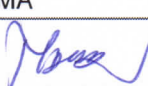
- ☐ The building's proposed dominant use group is 17 or 18 and is exempt from street tree requirements as per NYC Zoning Resolution. I understand that any future changes to the dominant use group of the buildings must be submitted to the Department and may require full street tree compliance.
- ☐ This is an Enlargement of a single or two family residence that is not located in one of the special districts specified in ZR § 23-03 and not an enlargement of 20% or more pursuant to the Quality Housing Program.
- ☐ Proposed work is EXEMPT because (*select all that apply*)
- ☐ This is not an Enlargement exceeding 20% of floor area (ZR §23-03, 24-05, 33-03)
 - ☐ This is not a Change of Use to Residential Use exceeding 20% of floor area (ZR §23-03, 24-05, 33-03)
 - ☐ This is not a detached garage that is 400 square feet or greater (ZR §23-03, 33-03)

5 Statements and Signatures: Applicant of Record and Owner *Required for all applications.*

Applicant of Record and Owner: Falsification of any statement is a misdemeanor under the NYC Administrative Code and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.

Applicant of Record: I understand that I must inform the Department of any changes to the information contained in this document and submit a revised form reflecting those changes. I understand the information provided on the Builders Pavement Plan application submitted in conjunction with this application must be consistent with the information provided on this form.

Owner: I hereby certify I am the owner of the above mentioned premises. I understand that failure to comply with street tree regulations may prevent the issuance of permits, sign-offs or Certificates of Occupancy. I understand this form must be re-filed if a new applicant of record is named.

Owner Name (please print) LIXIAN MA	Notarization of Owner's Signature State of New York, County of: Queens	Applicant of Record Name (please print) CHANG HWA TAN	8/11/17
Signature 	Sworn to or affirmed under penalty of perjury 16 day of August 20 17	Signature 	Date 8/22/17
Date 8-11-2017	Notary Signature: Qin Cindy Lin	P.E. / R.A. of Record Seal Required	
Notary Seal for Owner's Signature Required			

QIN CINDY LIN
NOTARY PUBLIC-STATE OF NEW YORK
No. 0116357948
Qualified In Queens County
My Commission Expires 05-01-2021