



**PW7: Certificate of Occupancy /
Letter of Completion Folder
Review Request**

Must be typewritten.

DEPT. BLDGS. 321846856 Job Number
SC170425024 Scan Code
ATTN: Bldg Job Number Review Request

1 Location Information

House No(s) 446 Street Name KINGSTON AVE Work Proposed on Floor No(s)
Borough Brooklyn Block 1325 Lot 1 BIN CB No.

2 Requestor Information

Individuals Relationship to Job (example: applicant, owner, filing representative)
Last Name doustan First Name dina Middle Initial d
Business Name dd design group inc. Business Telephone 718-544-7800
Business Address 118-18 union tpke Business Fax
City kew gardens State ny Zip 11415 Mobile Telephone
E-Mail dddesigngroup@msn.com License Number 1301

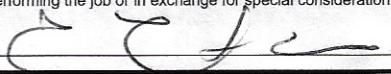
3 Type of Request Choose one.

- ☒ Letter of Completion (Directive 14 or Non-Directive 14)
☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
☐ Final Certificate of Occupancy

4 Comments *If additional space is required, write "see AI-1" here and submit a completed AI-1 form with this request.*

5 Statements and Signatures

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for property performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature  Date 10/2/20

Borough Commissioner's Office TCO Authorization *Do not write in this section.*

Comments:

Authorized Name (please print) ☐ Approved ☐ Disapproved
Authorized Signature (if approved only) Date

Disapproval Reasons *Review request cannot be processed for the following reasons:*

- ☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold
☐ Missing Inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: _____
☐ Missing Required Item(s): _____ ☐ TR-1 Error(s): _____
☐ Form(s) missing/incomplete: Form(s) _____ Section(s)/Reason(s) _____
☐ Other: _____