



PC1: Required Items for Professional Certification

Must be typewritten. Must respond Y/N to all required



LOCATION INFORMATION Required for all applications

Block 07239

Lot 00001

BIN 3337274

C.B. No. 313

House No(s) 2601

Street Name Ocean Parkway

Borough Brooklyn

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
	X	1ST ZONING REVIEW COMPLETE
	X	2008 CODE TR1 REQUIRED
	X	2ND ZONING REVIEW COMPLETE
	X	ACCESSIBILITY WAIVER (PEO1)
	X	ADDRESS. NEW HOUSE NUMBER APPROVED
	X	ADULT ACTIVITY APPROVAL
	X	ADULT ESTABLISHMENT APPROVAL
	X	A11 OBJECTIONS RESPONSE
	X	ANTI-HARASSMENT AREA CHECKLIST
	X	APPLICANT TO SELF CERTIFY OBJECTIONS
	X	ASBESTOS. CERTIFICATION (DEP ACP5)
	X	BPP. CATCH BASIN/MANHOLE REQUIRED
	X	BPP. CHECKLIST IN LIEU OF PLANS-ALT3
	X	BPP. CONTRACTOR BOND-INSTALL ROADWAY
	X	BPP. DISTINCT SIDEWALK-LEGAL AGREEMENT
	X	BPP. DISTINCT SIDEWALK-STONE TEST REPORT
	X	BPP. DOT PERMISSION TO MOVE FRANCHISE
	X	BPP. FIELD VISITS RESULTS NEEDED
	X	BPP. FILING REQUIRED
	X	BPP. GRADE STUDY
	X	BPP. INFRASTRUCTURE AND SITE SKETCH
	X	BPP. NOTES REQUIRED ON PLAN
	X	BPP. PHOTOS-SIGNED/SEALED BY APPLICANT
	X	BPP. SITE PLAN-NEW R.O.W. INSTALLATION
	X	BPP. STREET DRAINAGE APPLICATION
	X	BPP. STREET TREES SITE PLAN
	X	BPP. TOPOGRAPHIC SURVEY
	X	BPP. TRAFFIC ENG STDY-CC IN INTERSECTION
	X	BPP. WAIVER OF GRADE FILING
	X	BPP-BSA REQUIREMENTS
	X	BPP-CPC REQUIREMENTS
	X	BPP-DEP NON-STD DRAINAGE STRUCTURE
	X	BPP-NYS DEC DRAIN STREET TO WETLAND
	X	BPP-PARKS REMOVE MATURE TREE
	X	BPP-TA RELOCATE BUS STOP
	X	BPP-UTILITY APPROVAL TO RELOCATE POLE
	X	BROOKLYN PARKING RESTRICTIONS
	X	BSA VARIANCE
	X	BSA/CPC APPROVAL
	X	CALENDARED PROPERTY - 40-DAY HOLD
	X	CANTILEVER FIRE ANALYSIS APPROVED BY DOB & FDNY
	X	CLINTON DISTRICT ANTI-HARASSMENT CHECKLIST
	X	CLINTON DISTRICT RESTRICTIVE DEC
X		COST AFFIDAVIT ESTIMATE (PW3)
	X	CPC. HUDSON YARDS INITIAL CERTIFICATION
	X	CURB CUT PROVIDE EXISTING NUMBER
	X	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
	X	DEP STORMWATER/SEWER CERTIFICATION (HCP/SCP)

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
	X	DESIGN COMM APPROVAL: CITY-OWNED PRPTY (EXTERIOR)
	X	DESIGN COMM APPROVAL. DISTINCTIVE SIDEWALK
	X	DOB - CONSTRUCTION CODE DETERMINATION (CCD1)
	X	DOB - ZONING DIAGRAM (ZD1)
	X	DOB - ZONING RESOLUTION DETERMINATION (ZRD1)
	X	ECCCNYS ANALYSIS
	X	ENCROACHMENT ON SIDEWALK. DOT REVOCABLE CONSENT
	X	ENERGY CODE COMPLIANCE FEE
	X	ENERGY CODE 1st REVIEW COMPLETE
	X	ENERGY CODE PROGRESS INSPS TECHNICAL REPORT (TR8)
	X	ENVIRON RESTRICTIONS - OER NOTICE TO PROCEED
	X	FDNY FIRE SUPPRESSION FEE PAYMENT RECEIPT
	X	FEE CIVIL PENALTY FOR LEGALIZATION
	X	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
	X	FIRE ALARM. FDNY RECEIVED & ACCEPTED PLANS
	X	FIRE APPARATUS ACCESS ROADS FOR DEV. FDNY APPROVAL
	X	FIRE PROTECTION PLAN(FPP). FDNY APPROVAL
	X	FLOOD ZONE DESIGN CERTIFICATION
	X	FOREIGN GOVT PROPERTY STATE DEPT LTR
	X	FOUNDATION PLAN APPROVAL
	X	HIGH LINE - PARKS APPROVAL REQUIRED
	X	HPD. INCLUSIONARY HOUSING LETTER
	X	HPD. SRO MD CERTIFICATE OF NO HARASSMENT
	X	HUDSON YARDS PARKING AMENDMENT
	X	HYDRAULIC FLOW CALCULATIONS
	X	HYDRO FLOW TEST LETTER
	X	IDENTIFY THE PRIMARY JOB ON PW1
	X	LANDMARKS APPROVAL
	X	LANDMARKS SIGNOFF
	X	LOFT BOARD CERTIFICATE
	X	NYCECC ANALYSIS
	X	NYCECC EXEMPTION
	X	NYS DEC COASTAL EROSION HAZARD APPROVAL
	X	NYS DEC COASTAL EROSION HAZARD MAP
	X	NYS DEC FRESHWATER WETLANDS APPROVAL
	X	NYS DEC FRESHWATER WETLANDS MAP
	X	NYS DEC TIDAL WETLANDS APPROVAL
	X	NYS DEC TIDAL WETLANDS MAP
	X	OAC REGISTRATION
	X	OTHER (LIST) _____
	X	PREFAB/MODULAR CONSTR. NYS COMPLIANCE STATEMENT
	X	PREFABRICATED/MODULAR CONSTR. OTCR APPROVALS
	X	PTA3 GREEN ROOF TAX ABATEMENT APPLIC (PRELIMINARY)
	X	PTA4. SOLAR TAX ABATEMENT APPLICATION (PRELIMINARY)
	X	RECORDS MGMT FEE PAYMENT RECEIPT
	X	RESOLVE ZONING DISCREPANCY
	X	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
	X	RESTRICTION DEED

Y		N		ITEMS REQUIRED PRIOR TO APPROVAL	
	☒		☒	RESTRICTION: EASEMENT AGREEMENT	
	☒		☒	RESTRICTION: RESTRICTIVE DECLARATION	
	☒		☒	SEPTIC SYSTEM. SEPTIC COMPLIANCE UNIT APPROVAL	
	☒		☒	SITE SURVEY INITIAL	
	☒		☒	SOIL REPORT	
	☒		☒	SRO MD ANTI-HARASSMENT CHECKLIST	
	☒		☒	STEEL AFFIDAVIT PRELIMINARY	
	☒		☒	STREET TREE CHECKLIST	
	☒		☒	STREET NEW STREET NAME APPROVED	
	☒		☒	STREET: UNMAPPED-NOTIFY EMERG AGENCIES	
	☒		☒	STRUCTURAL PEER REVIEW REQUIRED	
	☒		☒	SUBDIVISION SIGNOFF	
	☒		☒	SUBSTANTIAL IMPROVEMENT CALCULATIONS	
	☒		☒	TAX LOT TENTATIVE LOT NUMBER ISSUED	
	☒		☒	TEMPORARY FLOOD SHIELDS: EMERGENCY FLOOD PLAN	
	☒		☒	TENANT/OCCUPANT PROTECTION PLAN	
	☒		☒	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL	
	☒		☒	TRASH COMPACTOR REQUIREMENTS	
	☒		☒	TREE REMOVAL. OUTSIDE PROP./PARKS APPR	
	☒		☒	TREE REMOVAL: SPEC. ZON. DIST /CPC APPR	
	☒		☒	U.S ARMY CORPS OF ENGINEERS APPROVAL	
	☒		☒	URBAN RENEWAL AREA HPD APPROVAL	
	☒		☒	VERIFY DOB PLAN NAMING STANDARD IS MET	
	☒		☒	WATERFRONT AREA ZONING COMPLIANCE	
	☒		☒	ZONING EXHIBIT I: CERTIFICATION	
	☒		☒	ZONING EXHIBIT II: CERTIFICATION	
	☒		☒	ZONING EXHIBIT III:DESC. & OWNRSHP STMNT	
	☒		☒	ZONING EXHIBIT IV: CERTIFICATION	
	☒		☒	ZONING EXHIBIT V: CERTIFICATION	
Y		N		ITEMS REQUIRED PRIOR TO PERMIT	
	☒		☒	2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS	
	☒		☒	ASBESTOS. COMPLETION OR CLOSEOUT (ACP20/21/5)	
	☒		☒	ASBESTOS VARIANCE (DEP FORM V5)	
	☒		☒	CPC HUDSON YARDS FINAL CERTIFICATION	
	☒		☒	DIR-14 ID OF RESPONSIBILITY (TR1)	
	☒		☒	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING	
	☒		☒	EQUIPMENT (EQ) PERMITS	
	☒		☒	EXCAVATION OR DEMOLITION. 5-DAY NOTICE	
	☒		☒	HIC LICENSE OR AFFIDAVIT	
☒			☒	INSURANCE: DISABILITY	
☒			☒	INSURANCE: LIABILITY	
	☒		☒	INSURANCE: WORKERS' COMP. WAIVER/AFFID	
☒			☒	INSURANCE. WORKERS' COMPENSATION	
	☒		☒	JAMAICA DEP SEWER CONNECTION APPROVAL	
	☒		☒	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (INITIAL)	
	☒		☒	MASONRY MANUFACTURER'S STATEMENT-FORM 10H	
☒			☒	MICROFILM/SCAN INITIAL	
	☒		☒	MICROFILM/SCAN: ADDITIONAL REQUIRED	
	☒		☒	OTHER (LIST): _____	
	☒		☒	PARTIAL DEMO PLAN & DS1 (FOR AL/EW-OT PERMITS)	
	☒		☒	PROJECT-SPECIFIC GL INSURANCE	
	☒		☒	RAISE/MOVE DOCS & DS1 (FOR AL/EW-OT PERMITS)	
Y		N		ITEMS REQUIRED PRIOR TO PERMIT	
	☒		☒	SCAFFOLD APPLICATION & PERMIT	
	☒		☒	SIDEWALK SHED APPLICATION & PERMIT	
	☒		☒	SITE SAFETY PLAN BEST APPROVAL REQUIRED	
	☒		☒	STANDPIPE ALARM DRAWINGS & AI1 (OR AI1 PROOF)	
	☒		☒	STANDPIPE WORK PERMIT	
	☒		☒	STREET TREES: RECEIPT OF STREET TREES SITE PLAN	
	☒		☒	TEMPORARY FENCE APPLICATION & PERMIT	
	☒		☒	TR3: CONCRETE DESIGN MIX TECHNICAL REPORT	
Y		N		ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF	
	☒		☒	ADDRESS NEW HOUSE NUMBER APPROVED	
	☒		☒	APPLICANT CONCRETE EVALUATION REPORT	
	☒		☒	APPLICANT CONCRETE RETESTING REPORT	
	☒		☒	AS-BUILT ENERGY ANALYSIS (EN2)	
	☒		☒	BOILER (BL) SIGNOFF	
	☒		☒	BOILER APPROVAL . 900A	
	☒		☒	BPP AS-BUILT SIDEWALK SURVEY	
	☒		☒	BPP ENGINEERS AFFIDAVIT	
	☒		☒	BPP. FIELD INSPECTION	
	☒		☒	BPP: FINAL AS-BUILT PHOTOGRAPHS	
	☒		☒	BPP. FINAL SIGNOFF	
	☒		☒	BPP: MAINTENANCE AGREEMENT - RETAINING WALL	
	☒		☒	BPP SIDEWALK & ROADWAY THICKNESS CORES	
	☒		☒	BPP: SIDEWALK CONCRETE STRENGTH REPORT	
	☒		☒	BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE	
	☒		☒	BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT	
	☒		☒	BPP-DESIGN COMM APPROVAL DISTINCTIVE SIDEWALK	
	☒		☒	BPP-DOT RELOCATE STREET LIGHT	
	☒		☒	BPP-DOT SIDEWALK ENCROACHMENT	
	☒		☒	BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS	
	☒		☒	BPP-PARKS: PLANT NEW TREE	
	☒		☒	BPP-TA: INSTALL SIDEWALK OVER STATION	
	☒		☒	BSA VARIANCE	
	☒		☒	CAP & CLEAN FORM	
	☒		☒	CERTIFICATE OF OCCUPANCY	
	☒		☒	CLINTON DIST. HPD CERT COMPLETION LOW-INCOME HOUSE	
	☒		☒	CONSTRUCTION (OT) SIGNOFF	
	☒		☒	COST AFFIDAVIT (FINAL) PW3	
	☒		☒	CURB CUT (CC) SIGNOFF	
	☒		☒	DEMOLITION (DM) JOB SIGNOFF	
	☒		☒	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)	
	☒		☒	DESIGN COMM SIGNOFF. CITY-OWNED PROPTY (EXTERIOR)	
	☒		☒	DETECTOR CARBON MONOXIDE-CERT.OF INSTALL	
	☒		☒	DETECTOR SMOKE-CERT OF INSTALLATION	
	☒		☒	DOB - ZONING DIAGRAM (ZD1)	
	☒		☒	DOB FINAL INSPECTION REQUIRED	
	☒		☒	DRY PIPE VALVE TEST . FP-10	
	☒		☒	ELEVATOR JOB SIGNOFF	
	☒		☒	ENVIRO RESTRICTIONS - OER NOTICE OF SATISFACTION	
	☒		☒	EQUIPMENT USE PERMITS	
	☒		☒	FA - FDNY APPROVAL . FD-FAA	
	☒		☒	FA LETTER OF DEFECT . FD-FALD	
	☒		☒	FA SELF CERT DEFECT . FD-FASC	

Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF	Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF
	☒	FEES: PAY DEFERRED FEES		☒	STREET: UNMAPPED- NOTIFY EMERG. AGENCIES
	☒	FEMA ELEVATION CERT (086-0-33)/ FLOODPRF CERT (086-0-34)		☒	SWIMMING POOL: DEP APPROVAL
	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF		☒	SWIMMING POOL: DOH APPROVAL
	☒	FIRE ALARM: AS-BUILT PLANS		☒	TAP LETTER - DOM SVC : DEP-DOM
	☒	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL		☒	TAP LETTER - FIRE SVC : DEP-FIRE
	☒	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE		☒	TAX LOT: FINAL LOT NUMBER ISSUED
	☒	FIRE SUPP ANSUL APPROVL: FD-FSS		☒	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL
	☒	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF		☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR
	☒	FUEL BURNING (FB) SIGNOFF		☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR
	☒	FUEL STORAGE (FS) SIGNOFF		☒	URBAN RENEWAL AREA: HPD APPROVAL
	☒	GAS WELDER ANNUAL CERT : GAS-WELD		☒	US ARMY CORPS OF ENGINEERS APPROVAL
	☒	GASOLINE TANK SIGNOFF		☒	WATER METER PERMIT : DEP-METER
	☒	HOUSE CONNECTION SIGNOFF		☒	WATER SUPPLY (PRIVATE): DOH APPROVAL
	☒	HPD: INCLUSIONARY HOUSING ELIG. CERT		☒	WELDERS AFFIDAVIT
	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	STATEMENTS & SIGNATURES Required for all applications		
	☒	LANDMARKS APPROVAL			
	☒	LANDMARKS SIGNOFF	Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.		
	☒	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (FINAL)	Is a TR1 form required? ☒ Yes ☐ No		
	☒	MARQUEE (OT) SIGNOFF	PAA only:		
	☒	MASONRY SUPPLIER'S STATEMENT-FORM 10J	Is a ZD1 form required? ☐ Yes ☒ No		
	☒	MECHANICAL (MH) SIGNOFF	Name (please print)		
	☒	MEDICAL GAS INST CERT : LETTER-MED	Raymond Prucha		
	☒	MICROFILM/RECORDS MGMT: ADDL FEE REQUIRED	Signature		
	☒	OIL TANK REMOVAL CERT : LETTER-FO	Date		
	☒	OTHER (LIST): _____			
	☒	PILES: FINAL PILE PLAN/CREOSOTE LETTER			
	☒	PLACE OF ASSEMBLY (PA) SIGNOFF			
	☒	PLUMBING (PL) SIGNOFF			
	☒	PRELIMINARY COMMISSIONING REPORT CERTIFICATION			
	☒	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION (FINAL)			
	☒	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL			
	☒	PTA4: SOLAR TAX ABATEMENT APPLICATION (FINAL)			
	☒	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL			
	☒	RESTRICTION: DEED			
	☒	RESTRICTION: EASEMENT AGREEMENT			
	☒	RESTRICTION: RESTRICTIVE DECLARATION			
	☒	RPZ/DDCV TEST REPORT : GEN215B			
	☒	SD/SP FIRE PUMP TEST : FP-86			
	☒	SEPTIC ABANDONMENT CERT: LETTER-SCAV			
	☒	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL			
	☒	SEWER/HOUSE CON SIGNOFF: DEP HC 021			
	☒	SITE SURVEY: FINAL			
	☒	SP/SD DEVICE CERT : LTR-LIC ELECT			
☒		SPRINKLER (SP) SIGNOFF			
	☒	SPRINKLER INSP REPORT : FP-85			
	☒	SPRINKLER/STANDPIPE ELECTRICAL LETTER			
	☒	STANDPIPE (SD) SIGNOFF			
	☒	STANDPIPE INSP REPORT : FP-84			
	☒	STEEL AFFIDAVIT- FINAL			
	☒	STREET TREE SIGNOFF			
	☒	STREET TREES SITE PLAN			
	☒	STREET: NEW NAME APPROVED			