



PC1: Required Items for Professional Certification

Must be typewritten. Must respond Y/N to all requ.



LOCATION INFORMATION Required for all applications

House No(s) 153

Street Name Remsen Street

Borough Brooklyn

Block 250

Lot 16

BIN 3002100

C.B. No. 302

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
☒	☐	1ST ZONING REVIEW COMPLETE
☒	☐	2008 CODE TR1 REQUIRED
☒	☐	2ND ZONING REVIEW COMPLETE
☒	☐	ACCESSIBILITY WAIVER (PEO1)
☒	☐	ADDRESS: NEW HOUSE NUMBER APPROVED
☒	☐	ADULT ACTIVITY APPROVAL
☒	☐	ADULT ESTABLISHMENT APPROVAL
☒	☐	A11 OBJECTIONS RESPONSE
☒	☐	ANTI-HARASSMENT AREA CHECKLIST
☒	☐	APPLICANT TO SELF CERTIFY OBJECTIONS
☒	☐	ASBESTOS: CERTIFICATION (DEP ACP5)
☒	☐	BPP: CATCH BASIN/MANHOLE REQUIRED
☒	☐	BPP: CHECKLIST IN LIEU OF PLANS-ALT3
☒	☐	BPP: CONTRACTOR BOND-INSTALL ROADWAY
☒	☐	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT
☒	☐	BPP: DISTINCT SIDEWALK-STONE TEST REPORT
☒	☐	BPP: DOT PERMISSION TO MOVE FRANCHISE
☒	☐	BPP: FIELD VISITS RESULTS NEEDED
☒	☐	BPP: FILING REQUIRED
☒	☐	BPP: GRADE STUDY
☒	☐	BPP: INFRASTRUCTURE AND SITE SKETCH
☒	☐	BPP: NOTES REQUIRED ON PLAN
☒	☐	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT
☒	☐	BPP: SITE PLAN-NEW R.O.W. INSTALLATION
☒	☐	BPP: STREET DRAINAGE APPLICATION
☒	☐	BPP: STREET TREES SITE PLAN
☒	☐	BPP: TOPOGRAPHIC SURVEY
☒	☐	BPP: TRAFFIC ENG STDY-CC IN INTERSECTION
☒	☐	BPP: WAIVER OF GRADE FILING
☒	☐	BPP-BSA REQUIREMENTS
☒	☐	BPP-CPC REQUIREMENTS
☒	☐	BPP-DEP: NON-STD DRAINAGE STRUCTURE
☒	☐	BPP-NYS DEC: DRAIN STREET TO WETLAND
☒	☐	BPP-PARKS: REMOVE MATURE TREE
☒	☐	BPP-TA: RELOCATE BUS STOP
☒	☐	BPP-UTILITY APPROVAL TO RELOCATE POLE
☒	☐	BROOKLYN PARKING RESTRICTIONS
☒	☐	BSA VARIANCE
☒	☐	BSA/CPC APPROVAL
☒	☐	CALENDARED PROPERTY - 40-DAY HOLD
☒	☐	CANTILEVER FIRE ANALYSIS APPROVED BY DOB & FDNY
☒	☐	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
☒	☐	CLINTON DISTRICT: RESTRICTIVE DEC
☒	☐	COST AFFIDAVIT ESTIMATE: (PW3)
☒	☐	CPC: HUDSON YARDS INITIAL CERTIFICATION
☒	☐	CURB CUT: PROVIDE EXISTING NUMBER
☒	☐	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
☒	☐	DEP STORMWATER/SEWER CERTIFICATION (HCP/SCP)

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
☒	☐	DESIGN COMM. APPROVAL: CITY-OWNED PRPTY (EXTERIOR)
☒	☐	DESIGN COMM. APPROVAL: DISTINCTIVE SIDEWALK
☒	☐	DOB - CONSTRUCTION CODE DETERMINATION (CCD1)
☒	☐	DOB - ZONING DIAGRAM (ZD1)
☒	☐	DOB - ZONING RESOLUTION DETERMINATION (ZRD1)
☒	☐	ECCCNYS ANALYSIS
☒	☐	ENCROACHMENT ON SIDEWALK: DOT REVOCABLE CONSENT
☒	☐	ENERGY CODE COMPLIANCE FEE
☒	☐	ENERGY CODE 1st REVIEW COMPLETE
☒	☐	ENERGY CODE PROGRESS INSPS TECHNICAL REPORT (TR8)
☒	☐	ENVIRON RESTRICTIONS - OER NOTICE TO PROCEED
☒	☐	FDNY FIRE SUPPRESSION FEE PAYMENT RECEIPT
☒	☐	FEE: CIVIL PENALTY FOR LEGALIZATION
☒	☐	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☒	☐	FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS
☒	☐	FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL
☒	☐	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL
☒	☐	FLOOD ZONE DESIGN CERTIFICATION
☒	☐	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR
☒	☐	FOUNDATION PLAN APPROVAL
☒	☐	HIGH LINE - PARKS APPROVAL REQUIRED
☒	☐	HPD: INCLUSIONARY HOUSING LETTER
☒	☐	HPD: SRO MD CERTIFICATE OF NO HARASSMENT
☒	☐	HUDSON YARDS PARKING AMENDMENT
☒	☐	HYDRAULIC FLOW CALCULATIONS
☒	☐	HYDRO FLOW TEST LETTER
☒	☐	IDENTIFY THE PRIMARY JOB ON PW1
☒	☐	LANDMARKS APPROVAL
☒	☐	LANDMARKS SIGNOFF
☒	☐	LOFT BOARD CERTIFICATE
☒	☐	NYCECC ANALYSIS
☒	☐	NYCECC EXEMPTION
☒	☐	NYS DEC COASTAL EROSION HAZARD APPROVAL
☒	☐	NYS DEC COASTAL EROSION HAZARD MAP
☒	☐	NYS DEC FRESHWATER WETLANDS APPROVAL
☒	☐	NYS DEC FRESHWATER WETLANDS MAP
☒	☐	NYS DEC TIDAL WETLANDS APPROVAL
☒	☐	NYS DEC TIDAL WETLANDS MAP
☒	☐	OAC REGISTRATION
☒	☐	OTHER (LIST): _____
☒	☐	PREFAB/MODULAR CONSTR: NYS COMPLIANCE STATEMENT
☒	☐	PREFABRICATED/MODULAR CONSTR: OTCR APPROVALS
☒	☐	PTA3: GREEN ROOF TAX ABATEMENT APPLIC (PRELIMINARY)
☒	☐	PTA4: SOLAR TAX ABATEMENT APPLICATION (PRELIMINARY)
☒	☐	RECORDS MGMT FEE PAYMENT RECEIPT
☒	☐	RESOLVE ZONING DISCREPANCY
☒	☐	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
☒	☐	RESTRICTION: DEED

Y N ITEMS REQUIRED PRIOR TO APPROVAL		Y N ITEMS REQUIRED PRIOR TO PERMIT	
	X	RESTRICTION: EASEMENT AGREEMENT	
	X	RESTRICTION: RESTRICTIVE DECLARATION	
	X	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL	
	X	SITE SURVEY: INITIAL	
	X	SOIL REPORT	
	X	SRO MD ANTI-HARASSMENT CHECKLIST	
	X	STEEL AFFIDAVIT: PRELIMINARY	
	X	STREET TREE CHECKLIST	
	X	STREET: NEW STREET NAME APPROVED	
	X	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES	
	X	STRUCTURAL PEER REVIEW REQUIRED	
	X	SUBDIVISION SIGNOFF	
	X	SUBSTANTIAL IMPROVEMENT CALCULATIONS	
	X	TAX LOT: TENTATIVE LOT NUMBER ISSUED	
	X	TEMPORARY FLOOD SHIELDS: EMERGENCY FLOOD PLAN	
	X	TENANT/OCCUPANT PROTECTION PLAN	
	X	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL	
	X	TRASH COMPACTOR REQUIREMENTS	
	X	TREE REMOVAL: OUTSIDE PROP./PARKS APPR	
	X	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	
	X	U.S. ARMY CORPS OF ENGINEERS APPROVAL	
	X	URBAN RENEWAL AREA: HPD APPROVAL	
	X	VERIFY DOB PLAN NAMING STANDARD IS MET	
	X	WATERFRONT AREA ZONING COMPLIANCE	
	X	ZONING EXHIBIT I: CERTIFICATION	
	X	ZONING EXHIBIT II: CERTIFICATION	
	X	ZONING EXHIBIT III: DESC. & OWNERSHIP STATEMENT	
	X	ZONING EXHIBIT IV: CERTIFICATION	
	X	ZONING EXHIBIT V: CERTIFICATION	
Y N ITEMS REQUIRED PRIOR TO PERMIT		Y N ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF	
	X	2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS	
	X	ASBESTOS: COMPLETION OR CLOSEOUT (ACP20/21/5)	
	X	ASBESTOS: VARIANCE (DEP FORM V5)	
	X	CPC: HUDSON YARDS FINAL CERTIFICATION	
X		DIR-14 ID OF RESPONSIBILITY (TR1)	
	X	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING	
	X	EQUIPMENT (EQ) PERMITS	
	X	EXCAVATION OR DEMOLITION: 5-DAY NOTICE	
	X	HIC LICENSE OR AFFIDAVIT	
X		INSURANCE: DISABILITY	
X		INSURANCE: LIABILITY	
	X	INSURANCE: WORKERS' COMP. WAIVER/AFFID	
X		INSURANCE: WORKERS' COMPENSATION	
	X	JAMAICA: DEP SEWER CONNECTION APPROVAL	
	X	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (INITIAL)	
	X	MASONRY MANUFACTURER'S STATEMENT-FORM 10H	
X		MICROFILM/SCAN: INITIAL	
	X	MICROFILM/SCAN: ADDITIONAL REQUIRED	
	X	OTHER (LIST): _____	
	X	PARTIAL DEMO PLAN & DS1 (FOR AL/EW-OT PERMITS)	
	X	PROJECT-SPECIFIC GL INSURANCE	
	X	RAISE/MOVE DOCS & DS1 (FOR AL/EW-OT PERMITS)	
	X	SCAFFOLD APPLICATION & PERMIT	
	X	SIDEWALK SHED APPLICATION & PERMIT	
	X	SITE SAFETY PLAN: BEST APPROVAL REQUIRED	
	X	STANDPIPE ALARM DRAWINGS & A11 (OR A11 PROOF)	
	X	STANDPIPE WORK PERMIT	
	X	STREET TREES: RECEIPT OF STREET TREES SITE PLAN	
	X	TEMPORARY FENCE APPLICATION & PERMIT	
	X	TR3: CONCRETE DESIGN MIX TECHNICAL REPORT	
	X	ADDRESS: NEW HOUSE NUMBER APPROVED	
	X	APPLICANT CONCRETE EVALUATION REPORT	
	X	APPLICANT CONCRETE RETESTING REPORT	
	X	AS-BUILT ENERGY ANALYSIS (EN2)	
	X	BOILER (BL) SIGNOFF	
	X	BOILER APPROVAL : 900A	
	X	BPP: AS-BUILT SIDEWALK SURVEY	
	X	BPP: ENGINEERS AFFIDAVIT	
	X	BPP: FIELD INSPECTION	
	X	BPP: FINAL AS-BUILT PHOTOGRAPHS	
	X	BPP: FINAL SIGNOFF	
	X	BPP: MAINTENANCE AGREEMENT - RETAINING WALL	
	X	BPP: SIDEWALK & ROADWAY THICKNESS CORES	
	X	BPP: SIDEWALK CONCRETE STRENGTH REPORT	
	X	BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE	
	X	BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT	
	X	BPP-DESIGN COMM APPROVAL: DISTINCTIVE SIDEWALK	
	X	BPP-DOT: RELOCATE STREET LIGHT	
	X	BPP-DOT: SIDEWALK ENCROACHMENT	
	X	BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS	
	X	BPP-PARKS: PLANT NEW TREE	
	X	BPP-TA: INSTALL SIDEWALK OVER STATION	
	X	BSA VARIANCE	
	X	CAP & CLEAN FORM	
	X	CERTIFICATE OF OCCUPANCY	
	X	CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSE	
	X	CONSTRUCTION (OT) SIGNOFF	
	X	COST AFFIDAVIT (FINAL): PW3	
	X	CURB CUT (CC) SIGNOFF	
	X	DEMOLITION (DM) JOB SIGNOFF	
	X	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)	
	X	DESIGN COMM. SIGNOFF: CITY-OWNED PROPTTY (EXTERIOR)	
	X	DETECTOR: CARBON MONOXIDE-CERT. OF INSTALL	
	X	DETECTOR: SMOKE-CERT. OF INSTALLATION	
	X	DOB - ZONING DIAGRAM (ZD1)	
	X	DOB FINAL INSPECTION REQUIRED	
	X	DRY PIPE VALVE TEST : FP-10	
	X	ELEVATOR JOB SIGNOFF	
	X	ENVIRO RESTRICTIONS - OER NOTICE OF SATISFACTION	
	X	EQUIPMENT USE PERMITS	
	X	FA - FDNY APPROVAL : FD-FAA	
	X	FA LETTER OF DEFECT : FD-FALD	
	X	FA SELF CERT DEFECT : FD-FASC	

Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF	Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF
	☒	FEES: PAY DEFERRED FEES		☒	STREET: UNMAPPED- NOTIFY EMERG. AGENCIES
	☒	FEMA ELEVATION CERT (086-0-33)/ FLOODPRF CERT (086-0-34)		☒	SWIMMING POOL: DEP APPROVAL
	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF		☒	SWIMMING POOL: DOH APPROVAL
	☒	FIRE ALARM: AS-BUILT PLANS		☒	TAP LETTER - DOM SVC : DEP-DOM
	☒	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL		☒	TAP LETTER - FIRE SVC : DEP-FIRE
	☒	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE		☒	TAX LOT: FINAL LOT NUMBER ISSUED
	☒	FIRE SUPP ANSUL APPROVL: FD-FSS		☒	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL
	☒	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF		☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR
	☒	FUEL BURNING (FB) SIGNOFF		☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR
	☒	FUEL STORAGE (FS) SIGNOFF		☒	URBAN RENEWAL AREA: HPD APPROVAL
	☒	GAS WELDER ANNUAL CERT : GAS-WELD		☒	US ARMY CORPS OF ENGINEERS APPROVAL
	☒	GASOLINE TANK SIGNOFF		☒	WATER METER PERMIT : DEP-METER
	☒	HOUSE CONNECTION SIGNOFF		☒	WATER SUPPLY (PRIVATE): DOH APPROVAL
	☒	HPD: INCLUSIONARY HOUSING ELIG. CERT		☒	WELDERS AFFIDAVIT
	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	STATEMENTS & SIGNATURES <i>Required for all applications</i>		
	☒	LANDMARKS APPROVAL			
	☒	LANDMARKS SIGNOFF	Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.		
	☒	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (FINAL)	Is a TR1 form required? ☒ Yes ☐ No P.E./R.A. Seal		
	☒	MARQUEE (OT) SIGNOFF	PAA only:		
	☒	MASONRY SUPPLIER'S STATEMENT-FORM 10J	Is a ZD1 form required? ☐ Yes ☒ No		
	☒	MECHANICAL (MH) SIGNOFF	Name (plase print) _____ License Type (P.E./R.A.) _____		
	☒	MEDICAL GAS INST CERT : LETTER-MED	Eugene Colberg <u>P.E.</u>		
	☒	MICROFILM/RECORDS MGMT: ADDL FEE REQUIRED	Signature <u>Eugene Colberg</u> Date <u>8-1-17</u>		
	☒	OIL TANK REMOVAL CERT : LETTER-FO			
	☒	OTHER (LIST): _____			
	☒	PILES: FINAL PILE PLAN/CREOSOTE LETTER			
	☒	PLACE OF ASSEMBLY (PA) SIGNOFF			
	☒	PLUMBING (PL) SIGNOFF			
	☒	PRELIMINARY COMMISSIONING REPORT CERTIFICATION			
	☒	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION (FINAL)			
	☒	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL			
	☒	PTA4: SOLAR TAX ABATEMENT APPLICATION (FINAL)			
	☒	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL			
	☒	RESTRICTION: DEED			
	☒	RESTRICTION: EASEMENT AGREEMENT			
	☒	RESTRICTION: RESTRICTIVE DECLARATION			
	☒	RPZ/DDCV TEST REPORT : GEN215B			
	☒	SD/SP FIRE PUMP TEST : FP-86			
	☒	SEPTIC ABANDONMENT CERT: LETTER-SCAV			
	☒	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL			
	☒	SEWER/HOUSE CON SIGNOFF: DEP HC 021			
	☒	SITE SURVEY: FINAL			
	☒	SP/SD DEVICE CERT : LTR-LIC ELECT			
	☒	SPRINKLER (SP) SIGNOFF			
	☒	SPRINKLER INSP REPORT : FP-85			
	☒	SPRINKLER/STANDPIPE ELECTRICAL LETTER			
	☒	STANDPIPE (SD) SIGNOFF			
	☒	STANDPIPE INSP REPORT : FP-84			
	☒	STEEL AFFIDAVIT- FINAL			
	☒	STREET TREE SIGNOFF			
	☒	STREET TREES SITE PLAN			
	☒	STREET: NEW NAME APPROVED			