



PC1: Required Items for Professional Certification

Must be typewritten. Must respond Y/N to **all** required it.



LOCATION INFORMATION Required for all applications

House No(s) 4102

Borough BROOKLYN

Street Name 2ND AVENUE

Block 716

Lot 37

BIN 3010643

C.B. No. 307

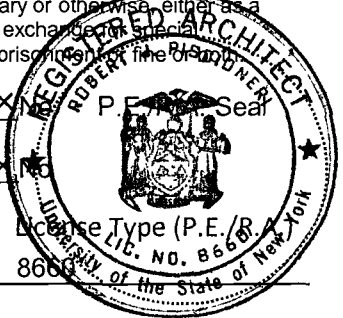
Y N ITEMS REQUIRED PRIOR TO APPROVAL

☒	☒	1ST ZONING REVIEW COMPLETE
☒	☒	2008 CODE TR1 REQUIRED
☒	☒	2ND ZONING REVIEW COMPLETE
☒	☒	ACCESSIBILITY WAIVER (PEO1)
☒	☒	ADDRESS: NEW HOUSE NUMBER APPROVED
☒	☒	ADULT ACTIVITY APPROVAL
☒	☒	ADULT ESTABLISHMENT APPROVAL
☒	☒	AI1 OBJECTIONS RESPONSE
☒	☒	ANTI-HARASSMENT AREA CHECKLIST
☒	☒	APPLICANT TO SELF CERTIFY OBJECTIONS
☒	☒	ASBESTOS: CERTIFICATION (DEP ACP5)
☒	☒	BPP: CATCH BASIN/MANHOLE REQUIRED
☒	☒	BPP: CHECKLIST IN LIEU OF PLANS-ALT3
☒	☒	BPP: CONTRACTOR BOND-INSTALL ROADWAY
☒	☒	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT
☒	☒	BPP: DISTINCT SIDEWALK-STONE TEST REPORT
☒	☒	BPP: DOT PERMISSION TO MOVE FRANCHISE
☒	☒	BPP: FIELD VISITS RESULTS NEEDED
☒	☒	BPP: FILING REQUIRED
☒	☒	BPP: GRADE STUDY
☒	☒	BPP: INFRASTRUCTURE AND SITE SKETCH
☒	☒	BPP: NOTES REQUIRED ON PLAN
☒	☒	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT
☒	☒	BPP: SITE PLAN-NEW R.O.W. INSTALLATION
☒	☒	BPP: STREET DRAINAGE APPLICATION
☒	☒	BPP: STREET TREES SITE PLAN
☒	☒	BPP: TOPOGRAPHIC SURVEY
☒	☒	BPP: TRAFFIC ENG STDY-CC IN INTERSECTION
☒	☒	BPP: WAIVER OF GRADE FILING
☒	☒	BPP-BSA REQUIREMENTS
☒	☒	BPP-CPC REQUIREMENTS
☒	☒	BPP-DEP: NON-STD DRAINAGE STRUCTURE
☒	☒	BPP-NYS DEC: DRAIN STREET TO WETLAND
☒	☒	BPP-PARKS: REMOVE MATURE TREE
☒	☒	BPP-TA: RELOCATE BUS STOP
☒	☒	BPP-UTILITY APPROVAL TO RELOCATE POLE
☒	☒	BROOKLYN PARKING RESTRICTIONS
☒	☒	BSA VARIANCE
☒	☒	BSA/CPC APPROVAL
☒	☒	CALENDARED PROPERTY - 40-DAY HOLD
☒	☒	CANTILEVER FIRE ANALYSIS APPROVED BY DOB & FDNY
☒	☒	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
☒	☒	CLINTON DISTRICT: RESTRICTIVE DEC
☒	☒	COST AFFIDAVIT ESTIMATE: (PW3)
☒	☒	CPC: HUDSON YARDS INITIAL CERTIFICATION
☒	☒	CURB CUT: PROVIDE EXISTING NUMBER
☒	☒	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
☒	☒	DEP STORMWATER/SEWER CERTIFICATION (HCP/SCP)

Y N ITEMS REQUIRED PRIOR TO APPROVAL

☒	☒	DESIGN COMM. APPROVAL: CITY-OWNED PRPTY (EXTERIOR)
☒	☒	DESIGN COMM. APPROVAL: DISTINCTIVE SIDEWALK
☒	☒	DOB - CONSTRUCTION CODE DETERMINATION (CCD1)
☒	☒	DOB - ZONING DIAGRAM (ZD1)
☒	☒	DOB - ZONING RESOLUTION DETERMINATION (ZRD1)
☒	☒	ECCCNYS ANALYSIS
☒	☒	ENCROACHMENT ON SIDEWALK: DOT REVOCABLE CONSENT
☒	☒	ENERGY CODE COMPLIANCE FEE
☒	☒	ENERGY CODE COMPLIANCE REVIEW
☒	☒	ENERGY CODE PROGRESS INSPS TECHNICAL REPORT (TR8)
☒	☒	ENVIRON RESTRICTIONS - OER NOTICE TO PROCEED
☒	☒	FDNY FIRE SUPPRESSION FEE PAYMENT RECEIPT
☒	☒	FEE: CIVIL PENALTY FOR LEGALIZATION
☒	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☒	☒	FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS
☒	☒	FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL
☒	☒	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL
☒	☒	FLOOD ZONE DESIGN CERTIFICATION
☒	☒	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR
☒	☒	FOUNDATION PLAN APPROVAL
☒	☒	HIGH LINE - PARKS APPROVAL REQUIRED
☒	☒	HPD: INCLUSIONARY HOUSING LETTER
☒	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT
☒	☒	HUDSON YARDS PARKING AMENDMENT
☒	☒	HYDRAULIC FLOW CALCULATIONS
☒	☒	HYDRO FLOW TEST LETTER
☒	☒	IDENTIFY THE PRIMARY JOB ON PW1
☒	☒	LANDMARKS APPROVAL
☒	☒	LANDMARKS SIGNOFF
☒	☒	LOFT BOARD CERTIFICATE
☒	☒	NYCECC ANALYSIS
☒	☒	NYCECC EXEMPTION
☒	☒	NYS DEC COASTAL EROSION HAZARD APPROVAL
☒	☒	NYS DEC COASTAL EROSION HAZARD MAP
☒	☒	NYS DEC FRESHWATER WETLANDS APPROVAL
☒	☒	NYS DEC FRESHWATER WETLANDS MAP
☒	☒	NYS DEC TIDAL WETLANDS APPROVAL
☒	☒	NYS DEC TIDAL WETLANDS MAP
☒	☒	OAC REGISTRATION
☒	☒	OTHER (LIST): _____
☒	☒	PREFAB/MODULAR CONSTR: NYS COMPLIANCE STATEMENT
☒	☒	PREFABRICATED/MODULAR CONSTR: OTCR APPROVALS
☒	☒	PTA3: GREEN ROOF TAX ABATEMENT APPLIC (PRELIMINARY)
☒	☒	PTA4: SOLAR TAX ABATEMENT APPLICATION (PRELIMINARY)
☒	☒	RECORDS MGMT FEE PAYMENT RECEIPT
☒	☒	RESOLVE ZONING DISCREPANCY
☒	☒	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
☒	☒	RESTRICTION. DEED

Y N ITEMS REQUIRED PRIOR TO APPROVAL		Y N ITEMS REQUIRED PRIOR TO PERMIT		
	X	RESTRICTION: EASEMENT AGREEMENT	X	SCAFFOLD APPLICATION & PERMIT
	X	RESTRICTION: RESTRICTIVE DECLARATION	X	SIDEWALK SHED APPLICATION & PERMIT
	X	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL	X	SITE SAFETY PLAN: BEST APPROVAL REQUIRED
	X	SITE SURVEY: INITIAL	X	STANDPIPE ALARM DRAWINGS & AI1 (OR AI1 PROOF)
	X	SOIL REPORT	X	STANDPIPE WORK PERMIT
	X	SRO MD ANTI-HARASSMENT CHECKLIST	X	STREET TREES: RECEIPT OF STREET TREES SITE PLAN
	X	STEEL AFFIDAVIT: PRELIMINARY	X	TEMPORARY FENCE APPLICATION & PERMIT
	X	STREET TREE CHECKLIST	X	TR3: CONCRETE DESIGN MIX TECHNICAL REPORT
	X	STREET: NEW STREET NAME APPROVED	Y N ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF	
	X	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES	X	ADDRESS: NEW HOUSE NUMBER APPROVED
	X	STRUCTURAL PEER REVIEW REQUIRED	X	APPLICANT CONCRETE EVALUATION REPORT
	X	SUBDIVISION SIGNOFF	X	APPLICANT CONCRETE RETESTING REPORT
	X	SUBSTANTIAL IMPROVEMENT CALCULATIONS	X	AS-BUILT ENERGY ANALYSIS (EN2)
	X	TAX LOT: TENTATIVE LOT NUMBER ISSUED	X	BOILER (BL) SIGNOFF
	X	TEMPORARY FLOOD SHIELDS: EMERGENCY FLOOD PLAN	X	BOILER APPROVAL : 900A
	X	TENANT/OCCUPANT PROTECTION PLAN 2008 CODE	X	BPP: AS-BUILT SIDEWALK SURVEY
	X	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL	X	BPP: ENGINEERS AFFIDAVIT
	X	TRASH COMPACTOR REQUIREMENTS	X	BPP: FIELD INSPECTION
	X	TREE REMOVAL: OUTSIDE PROP./PARKS APPR	X	BPP: FINAL AS-BUILT PHOTOGRAPHS
	X	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	X	BPP: FINAL SIGNOFF
	X	U.S. ARMY CORPS OF ENGINEERS APPROVAL	X	BPP: MAINTENANCE AGREEMENT - RETAINING WALL
	X	URBAN RENEWAL AREA: HPD APPROVAL	X	BPP: SIDEWALK & ROADWAY THICKNESS CORES
	X	VERIFY DOB PLAN NAMING STANDARD IS MET	X	BPP: SIDEWALK CONCRETE STRENGTH REPORT
	X	WATERFRONT AREA ZONING COMPLIANCE	X	BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE
	X	ZONING EXHIBIT I: CERTIFICATION	X	BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT
	X	ZONING EXHIBIT II: CERTIFICATION	X	BPP-DESIGN COMM APPROVAL: DISTINCTIVE SIDEWALK
	X	ZONING EXHIBIT III:DESC. & OWNRSHP.STMNT	X	BPP-DOT: RELOCATE STREET LIGHT
	X	ZONING EXHIBIT IV: CERTIFICATION	X	BPP-DOT: SIDEWALK ENCROACHMENT
	X	ZONING EXHIBIT V: CERTIFICATION	X	BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS
Y N ITEMS REQUIRED PRIOR TO PERMIT		X	BPP-PARKS: PLANT NEW TREE	
	X	2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS	X	BPP-TA: INSTALL SIDEWALK OVER STATION
	X	ASBESTOS: COMPLETION OR CLOSEOUT (ACP20/21/5)	X	BSA VARIANCE
	X	ASBESTOS: VARIANCE (DEP FORM V5)	X	CAP & CLEAN FORM
	X	CPC: HUDSON YARDS FINAL CERTIFICATION	X	CERTIFICATE OF OCCUPANCY
	X	DIR-14 ID OF RESPONSIBILITY (TR1)	X	CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSE
	X	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING	X	CONSTRUCTION (OT) SIGNOFF
	X	EQUIPMENT (EQ) PERMITS	X	COST AFFIDAVIT (FINAL): PW3
	X	EXCAVATION OR DEMOLITION: 5-DAY NOTICE	X	CURB CUT (CC) SIGNOFF
	X	HIC LICENSE OR AFFIDAVIT	X	DEMOLITION (DM) JOB SIGNOFF
X		INSURANCE: DISABILITY	X	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
X		INSURANCE: LIABILITY	X	DESIGN COMM. SIGNOFF: CITY-OWNED PROPTY (EXTERIOR)
	X	INSURANCE: WORKERS' COMP. WAIVER/AFFID	X	DETECTOR:CARBON MONOXIDE-CERT.OF INSTALL
X		INSURANCE: WORKERS' COMPENSATION	X	DETECTOR:SMOKE-CERT. OF INSTALLATION
	X	JAMAICA: DEP SEWER CONNECTION APPROVAL	X	DOB - ZONING DIAGRAM (ZD1)
	X	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (INITIAL)	X	DOB FINAL INSPECTION REQUIRED
	X	MASONRY MANUFACTURER'S STATEMENT-FORM 10H	X	DRY PIPE VALVE TEST : FP-10
	X	MICROFILM/SCAN: INITIAL	X	ELEVATOR JOB SIGNOFF
	X	MICROFILM/SCAN: ADDITIONAL REQUIRED	X	ENVIRO RESTRICTIONS - OER NOTICE OF SATISFACTION
	X	OTHER (LIST) _____	X	EQUIPMENT USE PERMITS
	X	PARTIAL DEMO PLAN & DS1 (FOR AL/EW-OT PERMITS)	X	FA - FDNY APPROVAL : FD-FAA
	X	PROJECT-SPECIFIC GL INSURANCE	X	FA LETTER OF DEFECT : FD-FALD
	X	RAISE/MOVE DOCS & DS1 (FOR AL/EW-OT PERMITS)	X	FA SELF CERT DEFECT : FD-FASC

Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF	Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF
	X	FEES: PAY DEFERRED FEES		X	STREET: UNMAPPED- NOTIFY EMERG. AGENCIES
	X	FEMA ELEVATION CERT (086-0-33)/ FLOODPRF CERT (086-0-34)		X	SWIMMING POOL: DEP APPROVAL
	X	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF		X	SWIMMING POOL: DOH APPROVAL
	X	FIRE ALARM: AS-BUILT PLANS		X	TAP LETTER - DOM SVC : DEP-DOM
	X	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL		X	TAP LETTER - FIRE SVC : DEP-FIRE
	X	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE		X	TAX LOT: FINAL LOT NUMBER ISSUED
	X	FIRE SUPP ANSUL APPROVL: FD-FSS		X	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL
	X	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF		X	TREE REMOVAL: OUTSIDE PROP./PARKS APPR
	X	FUEL BURNING (FB) SIGNOFF		X	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR
	X	FUEL STORAGE (FS) SIGNOFF		X	URBAN RENEWAL AREA: HPD APPROVAL
	X	GAS WELDER ANNUAL CERT : GAS-WELD		X	US ARMY CORPS OF ENGINEERS APPROVAL
	X	GASOLINE TANK SIGNOFF		X	WATER METER PERMIT : DEP-METER
	X	HOUSE CONNECTION SIGNOFF		X	WATER SUPPLY (PRIVATE): DOH APPROVAL
	X	HPD: INCLUSIONARY HOUSING ELIG. CERT		X	WELDERS AFFIDAVIT
	X	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	STATEMENTS & SIGNATURES Required for <i>all</i> applications		
	X	LANDMARKS APPROVAL			
	X	LANDMARKS SIGNOFF	Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment for the first offense.		
	X	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (FINAL)	Is a TR1 form required? ___ Yes ☒ No		
	X	MARQUEE (OT) SIGNOFF	PAA only:		
	X	MASONRY SUPPLIER'S STATEMENT-FORM 10J	Is a ZD1 form required? ___ Yes ☒ No		
	X	MECHANICAL (MH) SIGNOFF	Name (please print)		
	X	MEDICAL GAS INST CERT : LETTER-MED	ROBERT J. PISCIONERI		
	X	MICROFILM/RECORDS MGMT: ADDL FEE REQUIRED	Signature  Date		
	X	OIL TANK REMOVAL CERT : LETTER-FO			
	X	OTHER (LIST): _____			
	X	PILES: FINAL PILE PLAN/CREOSOTE LETTER			
	X	PLACE OF ASSEMBLY (PA) SIGNOFF			
	X	PLUMBING (PL) SIGNOFF			
	X	PRELIMINARY COMMISSIONING REPORT CERTIFICATION			
	X	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION (FINAL)			
	X	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL			
	X	PTA4: SOLAR TAX ABATEMENT APPLICATION (FINAL)			
	X	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL			
	X	RESTRICTION: DEED			
	X	RESTRICTION: EASEMENT AGREEMENT			
	X	RESTRICTION: RESTRICTIVE DECLARATION			
	X	RPZ/DDCV TEST REPORT : GEN215B			
	X	SD/SP FIRE PUMP TEST : FP-86			
	X	SEPTIC ABANDONMENT CERT: LETTER-SCAV			
	X	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL			
	X	SEWER/HOUSE CON SIGNOFF: DEP HC 021			
	X	SITE SURVEY: FINAL			
	X	SP/SD DEVICE CERT : LTR-LIC ELECT			
	X	SPRINKLER (SP) SIGNOFF			
	X	SPRINKLER INSP REPORT : FP-85			
	X	SPRINKLER/STANDPIPE ELECTRICAL LETTER			
	X	STANDPIPE (SD) SIGNOFF			
	X	STANDPIPE INSP REPORT : FP-84			
	X	STEEL AFFIDAVIT- FINAL			
	X	STREET TREE SIGNOFF			
	X	STREET TREES SITE PLAN			
	X	STREET: NEW NAME APPROVED			