



PC1: Required Items Checklist for Professional Certification

Must be typewritten.

DEPT. BLDGS.	320864837
Job Number	
SC130430002	Scan Code

1 Location Information Required for all applications.

House No(s) 104

Street Name MANHATTAN AVENUE

Borough BROOKLYN

Block 3070

Lot 3

BIN 3856177

C.B. No. 301

2 Required Items Required for all applications. Yes or no must be selected for every item. Continues on page 2.

YES NO ITEMS REQUIRED PRIOR TO APPROVAL

- | | | |
|--------------------------|-------------------------------------|--|
| ☐ | ☒ | LANDMARKS APPROVAL |
| ☐ | ☒ | LANDMARKS SIGNOFF |
| ☐ | ☒ | SEWER CONNECTION: DEP SD1 & SD2 |
| ☐ | ☒ | HPD: SRO MD CERTIFICATE OF NO HARASSMENT |
| ☐ | ☒ | U.S. ARMY CORPS OF ENGINEERS APPROVAL |
| ☐ | ☒ | TRANSIT AUTHORITY APPROVAL |
| ☐ | ☒ | FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF |
| ☐ | ☒ | URBAN RENEWAL AREA: HPD APPROVAL |
| ☐ | ☒ | SEPTIC INSTALLATION: DEP APPROVAL |
| ☐ | ☒ | ADDRESS: NEW HOUSE NUMBER APPROVED |
| ☐ | ☒ | TAX LOT: TENTATIVE LOT NUMBER ISSUED |
| ☐ | ☒ | STREET: NEW STREET NAME APPROVED |
| ☐ | ☒ | FIRE PROTECTION PLAN(FPP): FDNY APPROVAL |
| ☐ | ☒ | LOFT BOARD CERTIFICATE |
| ☐ | ☒ | ASBESTOS ACP 7 OR 5 OR ASB 4 |
| ☐ | ☒ | BSA VARIANCE |
| ☐ | ☒ | TREE REMOVAL: OUTSIDE PROP./PARKS APPR |
| ☐ | ☒ | TREE REMOVAL: SPEC. ZON. DIST./CPC APPR |
| ☐ | ☒ | FOREIGN GOV'T PROPERTY: STATE DEPT. LTR |
| ☐ | ☒ | BPP-PARKS: REMOVE MATURE TREE |
| ☐ | ☒ | BPP-BSA REQUIREMENTS |
| ☐ | ☒ | BPP-CPC REQUIREMENTS |
| ☐ | ☒ | BPP-TA: RELOCATE BUS STOP |
| ☐ | ☒ | BPP-DEP: NON-STD DRAINAGE STRUCTURE |
| ☐ | ☒ | BPP-NYS DEC: DRAIN STREET TO WETLAND |
| ☐ | ☒ | BPP: DOT PERMISSION TO MOVE FRANCHISE |
| ☐ | ☒ | STREET: UNMAPPED-NOTIFY EMERG. AGENCIES |
| ☐ | ☒ | ART COMM. APPROVAL: DISTINCTIVE SIDEWALK |
| ☐ | ☒ | ART COMM. APPROVAL: CITY-OWNED PROPERTY |
| ☐ | ☒ | SITE CONNECTION: DEP |
| ☐ | ☒ | BPP-UTILITY APPROVAL TO RELOCATE POLE |
| ☐ | ☒ | ENVIRONMENTAL "E" DEP NOTICE TO PROCEED |
| ☐ | ☒ | BSA/CPC APPROVAL |
| ☐ | ☒ | CPC: HUDSON YARDS INITIAL CERTIFICATION |
| ☐ | ☒ | HPD: INCLUSIONARY HOUSING LETTER |
| ☐ | ☒ | NYCECC ANALYSIS |
| ☐ | ☒ | SITE SURVEY: INITIAL |
| ☐ | ☒ | RESTRICTION: EASEMENT AGREEMENT |
| ☐ | ☒ | RESTRICTION: DEED |
| ☐ | ☒ | ZONING EXHIBIT I: CERTIFICATION |
| ☐ | ☒ | ZONING EXHIBIT II: CERTIFICATION |
| ☐ | ☒ | ZONING EXHIBIT III: DESC. & OWNERSHIP STMT |
| ☐ | ☒ | ZONING EXHIBIT IV: CERTIFICATION |
| ☐ | ☒ | ZONING EXHIBIT V: CERTIFICATION |
| ☐ | ☒ | COST AFFIDAVIT: ESTIMATED |
| ☐ | ☒ | FEE: CIVIL PENALTY FOR LEGALIZATION |
| ☐ | ☒ | FOUNDATION PLAN APPROVAL |
| ☐ | ☒ | WATERFRONT AREA ZONING COMPLIANCE |
| ☐ | ☒ | APPLICANT TO SELF CERTIFY OBJECTIONS |
| ☐ | ☒ | IDENTIFY THE PRIMARY JOB ON PW1 |
| ☐ | ☒ | STEEL AFFIDAVIT: PRELIMINARY |
| ☐ | ☒ | ADULT ESTABLISHMENT APPROVAL |
| ☐ | ☒ | BPP: FILING REQUIRED |
| ☐ | ☒ | BPP: NOTES REQUIRED ON PLAN |
| ☐ | ☒ | BPP: TOPOGRAPHIC SURVEY |

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|--------------------------|-------------------------------------|---|
| ☐ | ☒ | TR8: ENERGY CODE PROGRESS INSPECTIONS |
| ☐ | ☒ | BPP: PHOTOS-SIGNED/SEALED BY APPLICANT |
| ☐ | ☒ | BPP: INFRASTRUCTURE AND SITE SKETCH |
| ☐ | ☒ | BPP: SITE PLAN-NEW R.O.W. INSTALLATION |
| ☐ | ☒ | BPP: GRADE STUDY |
| ☐ | ☒ | BPP: STREET DRAINAGE APPLICATION |
| ☐ | ☒ | BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT |
| ☐ | ☒ | BPP: DISTINCT SIDEWALK-STONE TEST REPORT |
| ☐ | ☒ | BPP: TRAFFIC ENG STDY-CC IN INTERSECTION |
| ☐ | ☒ | BPP: CONTRACTOR BOND-INSTALL ROADWAY |
| ☐ | ☒ | BPP: WAIVER OF GRADE FILING |
| ☐ | ☒ | BPP: CATCH BASIN/MANHOLE REQUIRED |
| ☐ | ☒ | BPP: FIELD VISITS RESULTS NEEDED |
| ☐ | ☒ | BPP: CHECKLIST IN LIEU OF PLANS-ALT3 |
| ☐ | ☒ | SUBDIVISION SIGNOFF |
| ☐ | ☒ | OAC REGISTRATION |
| ☐ | ☒ | LOCAL LAW 58/1987 WAIVER |
| ☐ | ☒ | ADULT ACTIVITY APPROVAL |
| ☐ | ☒ | RESTRICTION: RESTRICTIVE DECLARATION |
| ☐ | ☒ | CURB CUT: PROVIDE EXISTING NUMBER |
| ☐ | ☒ | CLINTON DISTRICT: RESTRICTIVE DEC |
| ☐ | ☒ | HYDRO FLOW TEST LETTER |
| ☐ | ☒ | HYDRAULIC FLOW CALCULATIONS |
| ☐ | ☒ | TRASH COMPACTOR REQUIREMENTS |
| ☐ | ☒ | ANTI-HARASSMENT AREA CHECKLIST |
| ☐ | ☒ | CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST |
| ☐ | ☒ | BROOKLYN PARKING RESTRICTIONS |
| ☐ | ☒ | STREET TREE CHECKLIST |
| ☐ | ☒ | TENANT PROTECTION PLAN 2008 CODE |
| ☐ | ☒ | SOIL REPORT |
| ☐ | ☒ | DOB - ZONING DIAGRAM (ZD1) |
| ☐ | ☒ | DOB - ZONING RESOLUTION DETERMINATION(S) (ZRD1) x _____ |
| ☐ | ☒ | DOB - CONSTRUCTION CODE DETERMINATION(S) (CCD1) x _____ |
| ☐ | ☒ | FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL |
| ☐ | ☒ | SRO MD ANTI-HARASSMENT CHECKLIST |
| ☐ | ☒ | NYS DEC TIDAL WETLANDS MAP |
| ☐ | ☒ | NYS DEC TIDAL WETLANDS APPROVAL |
| ☐ | ☒ | NYS DEC FRESHWATER WETLANDS MAP |
| ☐ | ☒ | NYS DEC FRESHWATER WETLANDS APPROVAL |
| ☐ | ☒ | NYS DEC COASTAL EROSION HAZARD MAP |
| ☐ | ☒ | NYS DEC COASTAL EROSION HAZARD APPROVAL |
| ☐ | ☒ | ASBESTOS: EXEMPTION (ASB4) |
| ☐ | ☒ | ASBESTOS: CERTIFICATION (DEP ACP5) |
| ☐ | ☒ | FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS |
| ☐ | ☒ | HUDSON YARDS PARKING AMENDMENT |
| ☐ | ☒ | BPP: STREET TREES SITE PLAN |
| ☐ | ☒ | RESOLVE ZONING DISCREPANCY |
| ☐ | ☒ | RESOLVE ZONING DISCREPANCY (DATA CHANGE) |
| ☐ | ☒ | CALENDARED PROPERTY- 40-DAY HOLD |
| ☐ | ☒ | 2008 CODE TR1 REQUIRED |
| ☐ | ☒ | DOB- CONSTRUCTION CODE DETERMINATION (CCD1) |
| ☐ | ☒ | VERIFY DOB PLAN NAMING STANDARD IS MET |
| ☐ | ☒ | 1ST ZONING REVIEW COMPLETE |
| ☐ | ☒ | 2ND ZONING REVIEW COMPLETE |
| ☐ | ☒ | RECORDS MANAGEMENT FEE PAYMENT RECEIPT |
| ☐ | ☒ | OTHER: |

2 Required Items (Continued) Required for all applications. Yes or no must be selected for every item.

YES	NO	ITEMS REQUIRED PRIOR TO PERMIT	YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)
☐	☒	CPC: HUDSON YARDS FINAL CERTIFICATION	☐	☒	RPZ/DDCV TEST REPORT : GEN215B
☐	☒	JAMAICA: DEP SEWER CONNECTION APPROVAL	☐	☒	SEWER/HOUSE CON SIGNOFF: DEP HC 021
☐	☒	SITE SAFETY PLAN	☐	☒	FA - FDNY APPROVAL : FD-FAA
☐	☒	EXCAVATION OR DEMOLITION: 5-DAY NOTICE	☐	☒	FA LETTER OF DEFECT : FD-FALD
☐	☒	SIDEWALK SHED APPLICATION & PERMIT	☐	☒	FA SELF CERT DEFECT : FD-FASC
☐	☒	TEMPORARY FENCE APPLICATION & PERMIT	☐	☒	FIRE SUPP ANSUL APPROVAL: FD-FSS
☐	☒	SCAFFOLD APPLICATION & PERMIT	☐	☒	FEMA FORM (81-31): ELEVATION CERTIFICATE
☐	☒	MICROFILM: INITIAL	☐	☒	CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSING
☒	☐	INSURANCE: WORKERS' COMPENSATION	☐	☒	HPD: INCLUSIONARY HOUSING ELIG. CERT
☐	☒	INSURANCE: WORKERS' COMP. WAIVER/AFFID	☐	☒	FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
☐	☒	INSURANCE: LIABILITY	☐	☒	CERTIFICATE OF OCCUPANCY
☒	☐	INSURANCE: DISABILITY	☐	☒	PLACE OF ASSEMBLY (PA) SIGNOFF
☒	☐	DIR-14 ID OF RESPONSIBILITY (TR1)	☐	☒	SPRINKLER (SP) SIGNOFF
☐	☒	MASONRY MANUFACTURER'S STATEMENT-FORM 10H	☐	☒	STANDPIPE (SD) SIGNOFF
☐	☒	EQUIPMENT (EQ) PERMITS	☐	☒	ELEVATOR JOB SIGNOFF
☐	☒	MICROFILM: ADDITIONAL REQUIRED	☐	☒	GASOLINE TANK SIGNOFF
☐	☒	HIC LICENSE OR AFFIDAVIT	☐	☒	PILES: FINAL PILE PLAN/CREOSOTE LETTER
☒	☐	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING	☐	☒	MARQUEE (OT) SIGNOFF
☐	☒	ASBESTOS: COMPLETION OR CLOSEOUT (ACP20 OR 21)	☐	☒	MECHANICAL (MH) SIGNOFF
☐	☒	STREET TREES: RECEIPT OF STREET TREES SITE PLAN	☐	☒	CURB CUT (CC) SIGNOFF
☐	☒	ASBESTOS: VARIANCE (DEP FORM V5)	☐	☒	COST AFFIDAVIT: ACTUAL
☐	☒	JAMAICA: DEP SEWER CONNECTION APPROVAL	☐	☒	MICROFILM: ADDITIONAL REQUIRED
☐	☒	2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS	☐	☒	DETECTOR: SMOKE-CERT. OF INSTALLATION
☐	☒	TR3: CONCRETE DESIGN MIX TECHNICAL REPORT	☐	☒	EQUIPMENT USE PERMITS
☐	☒	PARTIAL DEMO: PLAN & DS1 (FOR AL/EW—OT PERMITS)	☐	☒	SITE SURVEY: FINAL
☐	☒	PARTIAL DEMO: 10-DAY NOTICE (FOR AL/EW—OT PERMITS)	☐	☒	RESTRICTION: EASEMENT AGREEMENT
☐	☒	STANDPIPE ALARM DRAWINGS 7 A11 (OR A11 PROOF)	☐	☒	RESTRICTION: DEED
☐	☒	STANDPIPE WORK PERMIT	☐	☒	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF
☐	☒	OTHER:	☐	☒	FEES: PAY DEFERRED FEES
☐	☒	OTHER:	☐	☒	PLUMBING (PL) SIGNOFF
YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF	☐	☒	BOILER (BL) SIGNOFF
☐	☒	LANDMARKS APPROVAL	☐	☒	FUEL BURNING (FB) SIGNOFF
☐	☒	LANDMARKS SIGNOFF	☐	☒	FUEL STORAGE (FS) SIGNOFF
☐	☒	SEWER CONNECTION: DEP SD1 & SD2	☐	☒	CONSTRUCTION (OT) SIGNOFF
☐	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	☐	☒	BPP: FINAL SIGNOFF
☐	☒	US ARMY CORPS OF ENGINEERS APPROVAL	☐	☒	BPP: SIDEWALK & ROADWAY THICKNESS CORES
☐	☒	TRANSIT AUTHORITY APPROVAL	☐	☒	BPP: SIDEWALK CONCRETE STRENGTH REPORT
☐	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF	☐	☒	BPP: MAINTENANCE AGREEMENT - RETAINING WALL
☐	☒	URBAN RENEWAL AREA: HPD APPROVAL	☐	☒	DEMOLITION (DM) JOB SIGNOFF
☐	☒	SEPTIC INSTALLATION: DEP APPROVAL	☐	☒	BPP: ENGINEERS AFFIDAVIT
☐	☒	ADDRESS: NEW HOUSE NUMBER APPROVED	☐	☒	BPP: AS-BUILT SIDEWALK SURVEY
☐	☒	TAX LOT: FINAL LOT NUMBER ISSUED	☐	☒	BPP: FIELD INSPECTION
☐	☒	STREET: NEW NAME APPROVED	☐	☒	BPP: FINAL AS-BUILT PHOTOGRAPHS
☐	☒	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL	☐	☒	SP/SD DEVICE CERT : LTR-LIC ELECT
☐	☒	ASBESTOS ACP 7 OR 5 OR ASB 4	☐	☒	DRY PIPE VALVE TEST : FP-10
☐	☒	BSA VARIANCE	☐	☒	STANDPIPE INSP REPORT : FP-84
☐	☒	WATER SUPPLY (PRIVATE): DOH APPROVAL	☐	☒	SPRINKLER INSP REPORT : FP-85
☐	☒	SWIMMING POOL: DOH APPROVAL	☐	☒	SD/SP FIRE PUMP TEST : FP-86
☐	☒	SWIMMING POOL: DEP APPROVAL	☐	☒	BOILER APPROVAL : 900A
☐	☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR	☐	☒	GAS WELDER ANNUAL CERT : GAS-WELD
☐	☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	☐	☒	OIL TANK REMOVAL CERT : LETTER-FO
☐	☒	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE	☐	☒	SEPTIC ABANDONMENT CERT: LETTER-SCAV
☐	☒	BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE	☐	☒	MEDICAL GAS INST CERT : LETTER-MED
☐	☒	BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT	☐	☒	DETECTOR: CARBON MONOXIDE-CERT. OF INSTALL
☐	☒	BPP-PARKS: PLANT NEW TREE	☐	☒	STEEL AFFIDAVIT- FINAL
☐	☒	BPP-DOT: SIDEWALK ENCROACHMENT	☐	☒	MASONRY SUPPLIER'S STATEMENT-FORM 10J
☐	☒	BPP-DOT: RELOCATE STREET LIGHT	☐	☒	RESTRICTION: RESTRICTIVE DECLARATION
☐	☒	BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS	☐	☒	SPRINKLER/STANDPIPE ELECTRICAL LETTER
☐	☒	BPP-TA: INSTALL SIDEWALK OVER STATION	☐	☒	SPRINKLER/STANDPIPE ELECTRICAL LETTER
☐	☒	BPP-ARTS COMM APPROVAL-DIST. SIDEWALK	☐	☒	HOUSE CONNECTION SIGNOFF
☐	☒	STREET: UNMAPPED- NOTIFY EMERG. AGENCIES	☐	☒	STREET TREE SIGNOFF
☐	☒	ENVIRONMENTAL "E" DEP NOTICE OF SATIS	☐	☒	FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
☐	☒	TAP LETTER - DOM SVC : DEP-DOM	☐	☒	ART COMM. SIGNOFF: CITY-OWNED PROPERTY (EXT. WORK)
☐	☒	TAP LETTER - FIRE SVC : DEP-FIRE	☐	☒	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION
☐	☒	WATER METER PERMIT : DEP-METER	☐	☒	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL

2 Required Items (Continued) Required for *all* applications. Yes or no must be selected for *every* item.

YES	NO	ITEMS REQUIRED PRIOR TO C O F O OR SIGNOFF (CONT.)
☐	☒	PTA4: SOLAR PANEL TAX ABATEMENT APPLICATION
☐	☒	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL
☐	☒	FIRE ALARM: AS-BUILT PLANS
☐	☒	STREET TREES SITE PLAN
☐	☒	DOB FINAL INSPECTION REQUIRED
☐	☒	DOB ZONING DIAGRAM (ZD1)
☐	☒	APPLICANT CONCRETE RETESTING REPORT
☐	☒	APPLICANT CONCRETE EVALUATION REPORT
☐	☒	EN2: AS BUILT ENERGY ANALYSIS
☐	☒	OTHER: _____

3 Statement and Signatures Required for *all* applications.

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.

Is a TR1 form required?

☒ Yes ☐ No

PAA only:

Is a ZD1 form required?

☐ Yes ☒ No

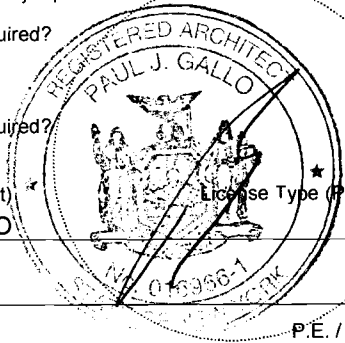
Name (please print)

PAUL J GALLO

Signature

License Type (P.E. / R.A.)

Date



P.E. / R.A. Seal