



AO1: Administrative Objective
Form



Applicant Information Only <i>Application cannot be processed for the following reasons</i>	
1	PW1 missing or inaccurate information (check all that apply)

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| ☐ Ownership Information | ☐ Premises Information | ☐ Applicant Information | ☐ Filing Representative |
| ☐ Add. Considerations | ☐ Job Description | ☐ Work Type | ☐ Plans Submitted |
| ☐ Bldg. Characteristics | ☐ Place of Assembly | ☐ Signs | ☐ Const. Equipment |
| ☐ Fire Protection | ☐ Metes and Bounds | ☐ Fire Protection | ☐ Seal/Signature |
| ☐ Other | | | |

2	Schedule A ☐ document missing ☐ incorrect/missing information (see below) ☐ job type already signed-off
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3	Schedule B ☐ document missing ☐ incorrect/missing information (see below) ☐ job type already signed-off
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4	TR1 ☐ document missing ☐ incorrect/missing information (see below)
☐ Boring/Test Pits ☐ Soil Percolation Tests ☐ Boring for Drywell ☐ Other	

5	Pre-Approval DEP forms - Forms missing or inaccurate/missing information (check all that apply)
☐ DEP Asbestos ASB-4 ☐ DEP Asbestos ACP-5 ☐ DEP ACP-7	

6	Building Pavement Plan (BPP) ☐ document missing ☐ incorrect/missing information (see below)
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7	Required Items (Pro-Cert Only) ☐ checklist missing/incomplete ☐ Stamp missing ☐ POC-1 Missing/Incomplete
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8	Cashiering ☐ check missing ☐ incorrect/missing information (see below)
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9	Other
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