



PW7: Certificate of Occupancy /
Letter of Completion Folder
Review Request
Must be typewritten.

DEPT. BLDGS	320254265	Job Number
SC340262949		Scan Code
Affix BIS job number label here.		

1 Location Information

House No(s) 2	Street Name St. James Place	Work Proposed on Floor No(s) Roof
Borough Brooklyn	Block 1932 Lot 25	BIN 3055356 CB No. 302

2 Requestor Information

Individuals Relationship to Job (example: applicant, owner, filing representative)

Last Name Pro	First Name Bogna	Middle Initial W
Business Name Bogna W. Pro, RA	Business Telephone 856 829 0698	
Business Address 605 Main Street, Box 173	Business Fax	
City Riverton	State NJ	Zip 08077
E-Mail bogna@skyarchitects.com	Mobile Telephone 267 934 3902	License Number 22516

3 Type of Request Choose one.

- ☒ Letter of Completion (Directive 14 or Non-Directive 14)
- ☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
- ☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
- ☐ Final Certificate of Occupancy

4 Comments If additional space is required, write "see AI-1" here and submit a completed AI-1 form with this request.

5 Statements and Signatures

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature *[Signature]* Date 05/17/2011

Borough Commissioner's Office TCO Authorization Do not write in this section.

Comments:

Authorized Name (please print) ☐ Approved ☐ Disapproved

Authorized Signature (if approved only) Date

Disapproval Reasons Review request cannot be processed for the following reasons:

- | | | | |
|--|--|---|---|
| ☐ Fees unpaid | ☐ Open ECB/DOB Violation(s) | ☐ Incomplete PAA | ☐ Audit Conditions Pending / Job on Hold |
| ☐ Missing Inspection Sign-off(s): | ☐ Construction | ☐ Plumbing | ☐ Electrical |
| ☐ Missing Required Item(s): | ☐ TR-1 Error(s): | ☐ Other: _____ | |
| ☐ Form(s) missing/incomplete: Form(s) | Section(s)/Reason(s) | | |
| ☐ Other: | | | |

Place B-Scan sticker on (1) E.C. card and provide all information on R-4 and E.C. card, provide mechanical systems on initial TR-1

Bogna W. Pro, Architect

403 Bank Avenue, Riverton, New Jersey 08077, tel. 856 829 0968

NYC DOB
210 Joralemon Street, 8th Floor
Brooklyn, NY 11201
Attn. Commissioner

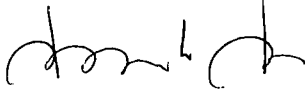
May 12, 2011

RE: 2St. James Place, Brooklyn, NY
Application # 320254265
Legalization of the replacement of an existing rooftop AC Unit in connection with
the violation # 11210402P.

Dear Commissioner,

On behalf of the Owner of the above property I would like to ask you for an issuance of
the Letter of Completion as the job # 320254265 has been completed in accordance with
the NYC DOB requirements.

Thank you very much,



Bogna W. Pro
Architect

