



PW7: Certificate of Occupancy /
Letter of Completion Folder
Review Request
Must be typewritten.

DEPT. BLDGS	320254265	Job Number
SC340262945		Scan Code

1 Location Information

House No(s)	2	Street Name	ST. JAMES PLACE	Work Proposed on Floor No(s)	ROOF
Borough	BROOKLYN	Block	1932	Lot	25
BIN	3055356	CB No.	302		

2 Requestor Information

Individuals Relationship to Job (example: <u>applicant</u> , owner, filing representative)					
Last Name	PRO	First Name	BOGNA		
Middle Initial	W				
Business Name	BOGNA W. PRO RA		Business Telephone	856 829 0698	
Business Address	605 MAIN STREET, BOX 173		Business Fax		
City	RIVERTON	State	NJ	Zip	08077
Mobile Telephone					
E-Mail	BOGNA@SKYARCHITECTS.COM		License Number		

3 Type of Request *Choose one.*

- ☒ Letter of Completion (Directive 14 or Non-Directive 14)
☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
☐ Final Certificate of Occupancy

4 Comments *If additional space is required, write "see AI-1" here and submit a completed AI-1 form with this request.*

5 Statements and Signatures

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature [Signature] Date 06/07/2011

Borough Commissioner's Office TCO Authorization *Do not write in this section.*

Comments:	
Authorized Name (please print)	☐ Approved ☐ Disapproved
Authorized Signature (if approved only)	Date

Disapproval Reasons *Review request cannot be processed for the following reasons:*

- ☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold
☐ Missing Inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: _____
☐ Missing Required Item(s): _____ ☐ TR-1 Error(s): _____
☐ Form(s) missing/incomplete: Form(s) _____ Section(s)/Page(s) _____
☐ Other: Provide initial TR-1, also provide

EQ. cards to match Roof