



PC1: Required Items Checklist for Professional Certification

Must be typewritten.



1 Location Information Required for all applications.

House No(s) 1746

Street Name Bath Ave

Borough BKLYN

Block 6434

Lot 38

BIN 3168602

C.B. No. 311

2 Required Items Required for all applications. Yes or no must be selected for every item. Continues on page 2.

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL
☐	☒	LANDMARKS APPROVAL
☐	☒	LANDMARKS SIGNOFF
☐	☒	SEWER CONNECTION: DEP SD1 & SD2
☐	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT
☐	☒	U.S. ARMY CORPS OF ENGINEERS APPROVAL
☐	☒	TRANSIT AUTHORITY APPROVAL
☐	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☐	☒	URBAN RENEWAL AREA: HPD APPROVAL
☐	☒	SEPTIC INSTALLATION: DEP APPROVAL
☐	☒	ADDRESS: NEW HOUSE NUMBER APPROVED
☐	☒	TAX LOT: TENTATIVE LOT NUMBER ISSUED
☐	☒	STREET: NEW STREET NAME APPROVED
☐	☒	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL
☐	☒	LOFT BOARD CERTIFICATE
☒	☐	ASBESTOS ACP 7 OR 5 OR ASB 4
☐	☒	BSA VARIANCE
☐	☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR
☐	☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR
☐	☒	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR
☐	☒	BPP-PARKS: REMOVE MATURE TREE
☐	☒	BPP-BSA REQUIREMENTS
☐	☒	BPP-CPC REQUIREMENTS
☐	☒	BPP-TA: RELOCATE BUS STOP
☐	☒	BPP-DEP: NON-STD DRAINAGE STRUCTURE
☐	☒	BPP-NYS DEC: DRAIN STREET TO WETLAND
☐	☒	BPP: DOT PERMISSION TO MOVE FRANCHISE
☐	☒	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES
☐	☒	ART COMM. APPROVAL: DISTINCTIVE SIDEWALK
☐	☒	ART COMM. APPROVAL: CITY-OWNED PROPERTY
☐	☒	SITE CONNECTION: DEP
☐	☒	BPP-UTILITY APPROVAL TO RELOCATE POLE
☐	☒	ENVIRONMENTAL "E" DEP NOTICE TO PROCEED
☐	☒	BSA/CPC APPROVAL
☐	☒	CPC: HUDSON YARDS INITIAL CERTIFICATION
☐	☒	HPD: INCLUSIONARY HOUSING LETTER
☐	☒	ECCCNYS ANALYSIS
☐	☒	SITE SURVEY: INITIAL
☐	☒	RESTRICTION: EASEMENT AGREEMENT
☐	☒	RESTRICTION: DEED
☐	☒	ZONING EXHIBIT I: CERTIFICATION
☐	☒	ZONING EXHIBIT II: CERTIFICATION
☐	☒	ZONING EXHIBIT III: DESC. & OWNERSHIP STATEMENT
☐	☒	ZONING EXHIBIT IV: CERTIFICATION
☐	☒	ZONING EXHIBIT V: CERTIFICATION
☒	☐	COST AFFIDAVIT: ESTIMATED
☐	☒	FEE: CIVIL PENALTY FOR LEGALIZATION
☐	☒	FOUNDATION PLAN APPROVAL
☐	☒	WATERFRONT AREA ZONING COMPLIANCE
☐	☒	APPLICANT TO SELF CERTIFY OBJECTIONS
☐	☒	IDENTIFY THE PRIMARY JOB ON PW1
☐	☒	STEEL AFFIDAVIT: PRELIMINARY
☐	☒	ADULT ESTABLISHMENT APPROVAL
☐	☒	BPP: FILING REQUIRED
☐	☒	BPP: NOTES REQUIRED ON PLAN
☐	☒	BPP: TOPOGRAPHIC SURVEY

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL (CONT.)
☐	☒	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT
☐	☒	BPP: INFRASTRUCTURE AND SITE SKETCH
☐	☒	BPP: SITE PLAN-NEW R.O.W. INSTALLATION
☐	☒	BPP: GRADE STUDY
☐	☒	BPP: STREET DRAINAGE APPLICATION
☐	☒	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT
☐	☒	BPP: DISTINCT SIDEWALK-STONE TEST REPORT
☐	☒	BPP: TRAFFIC ENG STUDY-CC IN INTERSECTION
☐	☒	BPP: CONTRACTOR BOND-INSTALL ROADWAY
☐	☒	BPP: WAIVER OF GRADE FILING
☐	☒	BPP: CATCH BASIN/MANHOLE REQUIRED
☐	☒	BPP: FIELD VISITS RESULTS NEEDED
☐	☒	BPP: CHECKLIST IN LIEU OF PLANS-ALT3
☐	☒	SUBDIVISION SIGNOFF
☐	☒	OAC REGISTRATION
☐	☒	LOCAL LAW 58/1987 WAIVER
☐	☒	ADULT ACTIVITY APPROVAL
☐	☒	RESTRICTION: RESTRICTIVE DECLARATION
☐	☒	CURB CUT: PROVIDE EXISTING NUMBER
☐	☒	CLINTON DISTRICT: RESTRICTIVE DEC
☐	☒	HYDRO FLOW TEST LETTER
☐	☒	HYDRAULIC FLOW CALCULATIONS
☐	☒	TRASH COMPACTOR REQUIREMENTS
☐	☒	ANTI-HARASSMENT AREA CHECKLIST
☐	☒	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
☐	☒	BROOKLYN PARKING RESTRICTIONS
☐	☒	STREET TREE CHECKLIST
☐	☒	TENANT PROTECTION PLAN 2008 CODE
☐	☒	SOIL REPORT
☐	☒	DOB - ZONING DIAGRAM (ZD1)
☐	☒	DOB - ZONING RESOLUTION DETERMINATION(S) (ZRD1) x _____
☐	☒	DOB - CONSTRUCTION CODE DETERMINATION(S) (CCD1) x _____
☐	☒	FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL
☒	☐	OTHER: Records Management Fee Receipt
☐	☒	OTHER: _____

YES	NO	ITEMS REQUIRED PRIOR TO PERMIT
☐	☒	CPC: HUDSON YARDS FINAL CERTIFICATION
☐	☒	JAMAICA: DEP SEWER CONNECTION APPROVAL
☐	☒	SITE SAFETY PLAN
☐	☒	EXCAVATION OR DEMOLITION: 5-DAY NOTICE
☐	☒	SIDEWALK SHED APPLICATION & PERMIT
☐	☒	TEMPORARY FENCE APPLICATION & PERMIT
☐	☒	SCAFFOLD APPLICATION & PERMIT
☐	☒	MICROFILM: INITIAL
☐	☒	INSURANCE: WORKERS' COMPENSATION
☐	☒	INSURANCE: WORKERS' COMP. WAIVER/AFFID
☐	☒	INSURANCE: LIABILITY
☐	☒	INSURANCE: DISABILITY
☐	☒	DIR-14 ID OF RESPONSIBILITY (TR1)
☐	☒	MASONRY MANUFACTURER'S STATEMENT-FORM 10H
☐	☒	EQUIPMENT (EQ) PERMITS
☐	☒	MICROFILM: ADDITIONAL REQUIRED
☐	☒	HIC LICENSE OR AFFIDAVIT
☐	☒	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING

Signature _____
Date _____
P.E. / R.A. Seal _____

Name (please print) **ANDREW KATZ**
is a ZD1 form required? ☐ Yes ☐ No

PAA only:
is a TR1 form required? ☒ Yes ☐ No

Violation is punishable by imprisonment or fine or both
or imprisonment, or both, it is unlawful to give to a city employee, or for a city
employee to accept, any benefit, monetary or otherwise, either as a gratuity
for properly performing the job or in exchange for special consideration.

Falsification of any statement is a misdemeanor and is punishable by a fine
or imprisonment, or both, it is unlawful to give to a city employee, or for a city
employee to accept, any benefit, monetary or otherwise, either as a gratuity
for properly performing the job or in exchange for special consideration.

3 Statement and Signatures Required for all applications.

- ☐ OTHER:
- ☐ PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL
- ☐ PTA4: SOLAR PANEL TAX ABATEMENT APPLICATION
- ☐ PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL
- ☐ PTA3: GREEN ROOF TAX ABATEMENT APPLICATION
- ☐ ART COMM. SIGNOFF: CITY-OWNED PROPERTY (EXT. WORK)
- ☐ FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
- ☐ STREET TREE SIGNOFF
- ☐ HOUSE CONNECTION SIGNOFF
- ☐ SPRINKLER/STANDPIPE ELECTRICAL LETTER
- ☐ RESTRICTION: RESTRICTIVE DECLARATION
- ☐ MASONRY SUPPLIERS STATEMENT-FORM 100
- ☐ STEEL AFFIDAVIT- FINAL
- ☐ DETECTOR: CARBON MONOXIDE-CERT.OF INSTALL
- ☐ MEDICAL GAS INST CERT : LETTER-MED
- ☐ SEPTIC ABANDONMENT CERT: LETTER-SCAV
- ☐ OIL TANK REMOVAL CERT : LETTER-FO
- ☐ GAS WELDER ANNUAL CERT : GAS-WELD
- ☐ BOILER APPROVAL : 900A
- ☐ SD/SP FIRE PUMP TEST : FP-86
- ☐ SPRINKLER INSP REPORT : FP-85
- ☐ STANDPIPE INSP REPORT : FP-84
- ☐ DRY PIPE VALVE TEST : FP-10
- ☐ SP/SD DEVICE CERT : LTR-LIC ELECT
- ☐ BPP: FINAL AS-BUILT PHOTOGRAPHS
- ☐ BPP: FIELD INSPECTION
- ☐ BPP: AS-BUILT SIDEWALK SURVEY
- ☐ BPP: ENGINEERS AFFIDAVIT
- ☐ DEMOLITION (DM) JOB SIGNOFF
- ☐ BPP: MAINTENANCE AGREEMENT - RETAINING WALL
- ☐ BPP: SIDEWALK CONCRETE STRENGTH REPORT
- ☐ BPP: SIDEWALK & ROADWAY THICKNESS CORES
- ☐ BPP: FINAL SIGNOFF
- ☐ CONSTRUCTION (OT) SIGNOFF
- ☐ FUEL STORAGE (FS) SIGNOFF
- ☐ FUEL BURNING (FB) SIGNOFF
- ☐ BOILER (BL) SIGNOFF
- ☐ PLUMBING (PL) SIGNOFF
- ☐ FEES: PAY DEFERRED FEES
- ☐ FIRE SUPPRESSION SYSTEM (FP) SIGNOFF
- ☐ RESTRICTION: DEED
- ☐ RESTRICTION: EASEMENT AGREEMENT
- ☐ SITE SURVEY: FINAL
- ☐ EQUIPMENT USE PERMITS

YES NO ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)

2 Required Items (Continued) Required for all applications. Yes or no must be selected for every item.

- ☐ JAMAICA: DEP SEWER CONNECTION APPROVAL
- ☐ OTHER:
- ☐ OTHER:
- ☐ OTHER:
- ☐ OTHER:
- ☐ OTHER:
- ☐ YES NO
- ☐ LANDMARKS APPROVAL
- ☐ LANDMARKS SIGNOFF
- ☐ SEWER CONNECTION: DEP SD1 & SD2
- ☐ HPD: SRO MD CERTIFICATE OF NO HARASSMENT
- ☐ US ARMY CORPS OF ENGINEERS APPROVAL
- ☐ TRANSIT AUTHORITY APPROVAL
- ☐ FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
- ☐ URBAN RENEWAL AREA: HPD APPROVAL
- ☐ SEPTIC INSTALLATION: DEP APPROVAL
- ☐ ADDRESS: NEW HOUSE NUMBER APPROVED
- ☐ TAX LOT: FINAL LOT NUMBER ISSUED
- ☐ STREET: NEW NAME APPROVED
- ☐ FIRE PROTECTION PLAN (FPP): FDNY APPROVAL
- ☐ ASBESTOS ACP 7 OR 5 OR ASB 4
- ☐ BSA VARIANCE
- ☐ WATER SUPPLY (PRIVATE): DOH APPROVAL
- ☐ SWIMMING POOL: DOH APPROVAL
- ☐ SWIMMING POOL: DEP APPROVAL
- ☐ TREE REMOVAL: OUTSIDE PROP/PARKS APPR
- ☐ TREE REMOVAL: SPEC. ZON. DIST./CPC APPR
- ☐ FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE
- ☐ BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE
- ☐ BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT
- ☐ BPP-PARKS: PLANT NEW TREE
- ☐ BPP-DOT: SIDEWALK ENCROACHMENT
- ☐ BPP-DOT: RELOCATE STREET LIGHT
- ☐ BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS
- ☐ BPP-TA: INSTALL SIDEWALK OVER STATION
- ☐ BPP-ARTS COMM APPROVAL-DIST.SIDEWALK
- ☐ STREET: UNMAPPED-NOTIFY EMERG. AGENCIES
- ☐ ENVIRONMENTAL "E" DEP NOTICE OF SATIS
- ☐ TAP LETTER - DOM SVC : DEP-DOM
- ☐ TAP LETTER - FIRE SVC : DEP-FIRE
- ☐ WATER METER PERMIT : DEP-METER
- ☐ RP/DDCV TEST REPORT : GEN215B
- ☐ SEWER/HOUSE CON SIGNOFF: DEP HC 021
- ☐ FA - FDNY APPROVAL : FD-FAA
- ☐ FA LETTER OF DEFECT : FD-FALD
- ☐ FA SELF CERT DEFECT : FD-FASC
- ☐ FIRE SUPP ANSUL APPROV: FD-FSS
- ☐ FEMA FORM (81-31): ELEVATION CERTIFICATE
- ☐ CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSING
- ☐ HPD: INCLUSIONARY HOUSING ELIG. CERT
- ☐ FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
- ☐ CERTIFICATE OF OCCUPANCY
- ☐ PLACE OF ASSEMBLY (PA) SIGNOFF
- ☐ SPRINKLER (SP) SIGNOFF
- ☐ STANDPIPE (SD) SIGNOFF
- ☐ ELEVATOR JOB SIGNOFF
- ☐ GASOLINE TANK SIGNOFF
- ☐ PILES: FINAL PILE PLAN/CREOSOTE LETTER
- ☐ MARQUEE (OT) SIGNOFF
- ☐ MECHANICAL (MH) SIGNOFF
- ☐ CURB CUT (CC) SIGNOFF
- ☐ COST AFFIDAVIT: ACTUAL
- ☐ MICROFILM: ADDITIONAL REQUIRED
- ☐ DETECTOR: SMOKE-CERT.OF INSTALLATION