



PW7: Certificate of Occupancy /  
Letter of Completion Folder  
Review Request  
*Must be typewritten.*



**1 Location Information**

House No(s) 287 Street Name BAY 13 STREET Work Proposed on Floor No(s) CEL, 001,002  
Borough BROOKLYN Block 6461 Lot 287 BIN 3169524 CB No. 311

**2 Requestor Information**

Individuals Relationship to Job (example: applicant, owner, filing representative)

Last Name KUANG First Name WILLIE Middle Initial

Business Name CHARLY F AYOUB PE Business Telephone

Business Address 52 76 STREET Business Fax

City BROOKLYN State NY Zip 11209 Mobile Telephone 917-669-9201

E-Mail License Number

**3 Type of Request Choose one.**

- ☒ Letter of Completion (Directive 14 or Non-Directive 14)  
☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)  
☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)  
☐ Final Certificate of Occupancy

**4 Comments** *If additional space is required, write "see A1-1" here and submit a completed A1-1 form with this request.*

**5 Statements and Signatures**

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature

Date

3/2/11

**Borough Commissioner's Office TCO Authorization** *Do not write in this section.*

Comments:

Authorized Name (please print)

☐ Approved

☐ Disapproved

Authorized Signature (if approved only)

Date

**Disapproval Reasons** *Review request cannot be processed for the following reasons:*

- ☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold  
☐ Missing Inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: \_\_\_\_\_  
☐ Missing Required Item(s): \_\_\_\_\_ ☐ TR-1 Error(s): \_\_\_\_\_  
☐ Form(s) missing/incomplete: Form(s) \_\_\_\_\_ Section(s)/Reason(s) RW-3  
☐ Other: *Form(s) corrected*

CHARLY F AYOUB PE  
52 76 STREET  
BROOKLYN, NY 11209  
TEL: 917-346-3997

Date:

2/22/2011

**Department of Building  
Borough Brooklyn**

210 Joralemon Street, 8th Fl.  
Brooklyn, NY 11201

**Job No:** 320154774

**Location:** 287 BAY 13 STREET BROOKLYN

**Block:** 6461

**Lot:** 287

Dear Sir or Madam:

All work has been completed at the above location pursuant to the above application and approved plan.

Please kindly issue letter of completion.

Respectfully yours,

CHARLY F AYOUB

