



PW-7: Certificate of Occupancy /
Letter of Completion Folder
Review Request
Must be typewritten.



1 Location Information

House No(s) 634 Street Name 72STREET Work Proposed on Floor No(s) CEL 001 002
Borough Brooklyn Block 5911 Lot 20 BIN 3147534 CB No. 310

2 Requestor Information

Individuals Relationship to Job (example: applicant, owner, filing representative)
Last Name FOX First Name FREDERICK Middle Initial
Business Name FREDERICK FOX ASSOCIATES Business Telephone 917-208-3691
Business Address 22 POMANDER WALK Business Fax
City RIDGEWOOD State NJ Zip 07450 Mobile Telephone
E-Mail License Number 012636

3 Type of Request Choose one.

- ☒ Letter of Completion (Directive 14 or Non-Directive 14)
☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
☐ Final Certificate of Occupancy

4 Comments *If additional space is required, write "see AI-1" here and submit a completed AI-1 form with this request.*

5 Statements and Signatures

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature

Date

9/11/08

Borough Commissioner's Office TCO Authorization *Do not write in this section.*

Comments:

Authorized Name (please print)

☐ Approved

☐ Disapproved

Authorized Signature (if approved only)

Date

Disapproval Reasons *Review request cannot be processed for the following reasons:*

- ☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold
☐ Missing Inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: _____
☐ Missing Required Item(s): _____ ☐ TR-1 Error(s): _____
☐ Form(s) missing/incomplete: Form(s) _____ Section(s)/Reason(s) _____
☐ Other: _____

FREDERICK FOX ASSOCIATES
22 POMANDER WALK
RIDGEWOOD NJ 07450
Tel: 917-208-3691

Date

9/9/08

Department of Building
Borough Queens
210 Joralemon St 8th FL
Brooklyn NY 11201

Job No 310159351

Location: 634 72 ST BROOKLYN NY 11209

Block: 5911

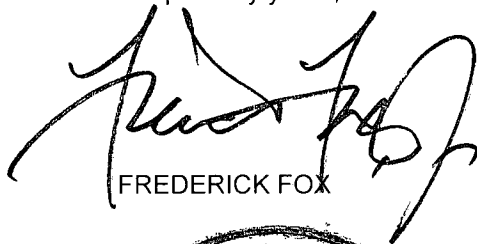
Lot: 20

Dear Sir or Madam:

All work has been completed at the above location pursuant to the above application and approved plan.

Please kindly issue letter of completion.

Respectfully yours,



FREDERICK FOX

