



Location			
Borough	BROOKLYN	Block	5940
		Lot	1
House No.	7523	Street Name	3 AVENUE
			Job No.

Y	N	
✓		BSA/CPC APPROVAL
✓		LANDMARKS APPROVAL
✓		LANDMARKS SIGNOFF
✓		SEWER CONNECTION: DEP SD-1, SD-2
✓		HPD: CERTIFICATE OF NO HARASSMENT
✓		CLINTON DISTRICT: HPD CERTIFICATION
✓		U.S. ARMY CORPS OF ENGINEERS APPROVAL
✓		TRANSIT AUTHORITY APPROVAL
✓		FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
✓		URBAN RENEWAL AREA: HPD APPROVAL
✓		SEPTIC INSTALLATION: DEP APPROVAL
✓		ADDRESS: NEW HOUSE NUMBER APPROVED
✓		TAX LOT: TENTATIVE LOT NUMBER ISSUED
✓		STREET: NEW STREET NAME APPROVED
✓		FIRE PROTECTION PLAN (FPP): FDNY APPROVAL
✓		LOFT BOARD CERTIFICATE
✓		ASBESTOS ACP 5 OR 7 OR ASB4
✓		BSA VARIANCE
✓		TREE REMOVAL: OUTSIDE PROPERTY LINE/PARKS APPROVAL
✓		TREE REMOVAL: SPECIAL ZONING DISTRICTS/CPC APPROVAL
✓		FOREIGN GOVERNMENT PROPERTY: STATE DEPT LETTER
✓		BPP — PARKS: REMOVE MATURE TREE
✓		BPP — BSA REQUIREMENTS
✓		BPP — CPC REQUIREMENTS
✓		BPP — TA: RELOCATE BUS STOP
✓		BPP — DEP: NON-STD DRAINAGE STRUCTURE
✓		BPP — NYS DEC: DRAIN STREET TO WETLAND
✓		BPP: DOT PERMISSION TO MOVE FRANCHISE
✓		STREET: UNMAPPED — NOTIFY EMERGENCY AGENCIES
✓		HOA DECLARATION
✓		SITE CONNECTION: DEP
✓		BPP — UTILITY APPROVAL TO RELOCATE POLE
✓		ENVIRONMENTAL "E" — DEP NOTICE TO PROCEED
✓		SITE SURVEY: INITIAL
✓		RESTRICTION: EASEMENT AGREEMENT
✓		RESTRICTION: DEED
✓		FEE: CIVIL PENALTY FOR LEGALIZATION
✓		FOUNDATION PLAN APPROVAL
✓		WATERFRONT AREA ZONING COMPLIANCE
✓		APPLICANT TO SELF-CERTIFY OBJECTIONS
✓		IDENTIFY THE PRIMARY JOB (PW-1 §16)
✓		STEEL AFFIDAVIT: PRELIMINARY
✓		ADULT ESTABLISHMENT APPROVAL
✓		BPP: FILING REQUIRED
✓		BPP: NOTES REQUIRED ON PLAN
✓		BPP: TOPOGRAPHIC SURVEY
✓		BPP: PHOTOS — SIGNED/SEALED BY APPLICANT
✓		BPP: INFRASTRUCTURE AND SITE SKETCH
✓		BPP: SITE PLAN — NEW R.O.W. INSTALLATION
✓		BPP: GRADE STUDY
✓		BPP: STREET DRAINAGE APPLICATION
✓		BPP: DISTINCT SIDEWALK — LEGAL AGREEMENT
✓		BPP: DISTINCT SIDEWALK — STONE TEST REPORT
✓		BPP: TRAFFIC ENG STDY — CC IN INTERSECTION
✓		BPP: CONTRACTOR BOND — INSTALL ROADWAY
✓		BPP: WAIVER OF GRADE FILING
✓		BPP: CATCH BASIN/MANHOLE REQUIRED
✓		BPP: FIELD VISITS RESULTS NEEDED
✓		BPP: CHECKLIST IN LIEU OF PLANS — ALT-3
✓		SUBDIVISION SIGNOFF
✓		OAC REGISTRATION
✓		LOCAL LAW 58/1987 WAIVER
✓		ADULT ACTIVITY APPROVAL
✓		RESTRICTION: RESTRICTIVE DECLARATION
✓		CURB CUT — PROVIDE EXISTING NUMBER (PW-1 §16)
✓		OTHER:

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Required Items Checklist for Professional Certification

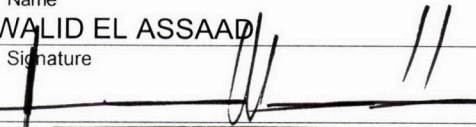
Both sides must be filled out. Check yes or no (y/n) for each and every item.

ITEMS REQUIRED PRIOR TO PERMIT

Y	N	
☒	☐	SITE SAFETY PLAN
☒	☐	DEMOLITION (DM) JOB SIGNOFF
☒	☐	EXCAVATION: FIVE-DAY NOTICE
☒	☐	COST AFFIDAVIT: ESTIMATED
☒	☐	SIDEWALK SHED PERMIT
☒	☐	TEMPORARY FENCE APPLICATION & PERMIT
☒	☐	SCAFFOLD PERMIT
☒	☐	MICROFILM: INITIAL
☒	☐	INSURANCE: WORKERS' COMPENSATION
☒	☐	INSURANCE: WORKERS' COMPENSATION WAIVER/AFFIDAVIT
☒	☐	INSURANCE: LIABILITY
☒	☐	STREET OBSTRUCTION BOND
☒	☐	INSURANCE: DISABILITY
☒	☐	ZONING EXHIBIT I: CERTIFICATION
☒	☐	ZONING EXHIBIT II: CERTIFICATION
☒	☐	ZONING EXHIBIT III: LOT DESCRIPTION/OWNERSHIP STATEMENT
☒	☐	ZONING EXHIBIT IV: CERTIFICATION
☒	☐	ZONING EXHIBIT V: CERTIFICATION
☒	☐	DIR 14 IDENTIFICATION OF RESPONSIBILITY (TR-1)
☒	☐	MASONRY MANUFACTURER'S STATEMENT (10H)
☒	☐	EQUIPMENT (EQ) PERMITS
☒	☐	STANDPIPE (SD) APPLICATION
☐	☐	OTHER:

ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF

Y	N	
☒	☐	LANDMARKS APPROVAL
☒	☐	LANDMARKS SIGNOFF
☒	☐	SEWER CONNECTION: DEP SD-1, SD-2
☒	☐	HPD: CERTIFICATE OF NO HARASSMENT
☒	☐	CLINTON DISTRICT: HPD CERTIFICATION
☒	☐	U.S. ARMY CORPS OF ENGINEERS APPROVAL
☒	☐	TRANSIT AUTHORITY APPROVAL
☒	☐	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☒	☐	URBAN RENEWAL AREA: HPD APPROVAL
☒	☐	SEPTIC INSTALLATION: DEP APPROVAL
☒	☐	ADDRESS: NEW HOUSE NUMBER APPROVED
☒	☐	TAX LOT: FINAL LOT NUMBER ISSUED
☒	☐	STREET: NEW NAME APPROVED
☒	☐	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL
☒	☐	ASBESTOS ACP 5 OR 7 OR ASB4
☒	☐	BSA VARIANCE
☒	☐	WATER SUPPLY (PRIVATE): DOH APPROVAL
☒	☐	SWIMMING POOL: DOH APPROVAL
☒	☐	SWIMMING POOL: DEP APPROVAL
☒	☐	TREE REMOVAL: OUTSIDE PROPERTY LINE/PARKS APPROVAL
☒	☐	TREE REMOVAL: SPECIAL ZONING DISTRICTS/CPC APPROVAL
☒	☐	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE
☒	☐	BPP — DEP: INSTALL/MODIFY DRAINAGE STRUCTURE
☒	☐	BPP — DEP: INSTALL/RELOCATE FIRE HYDRANT
☒	☐	BPP — PARKS: PLANT NEW TREE
☒	☐	BPP — DOT: SIDEWALK ENCROACHMENT
☒	☐	BPP — DOT: RELOCATE STREET LIGHT
☒	☐	BPP — DOT: SIDEWALK/CURB/ROAD WORK PERMITS
☒	☐	BPP — TA: INSTALL SIDEWALK OVER STATION
☒	☐	BPP — ARTS COM: DISTINCTIVE SIDEWALK
☒	☐	STREET: UNMAPPED — NOTIFY EMERGENCY AGENCIES
☒	☐	ENVIRONMENTAL "E" — DEP NOTICE OF SATISFACTION
☒	☐	FLOOD ZONE: FEMA ELEVATION CERTIFICATE
☒	☐	CERTIFICATE OF OCCUPANCY
☒	☐	PLACE OF ASSEMBLY (PA) SIGNOFF
☒	☐	SPRINKLER (SP) SIGNOFF
☒	☐	STANDPIPE (SD) SIGNOFF
☒	☐	ELEVATOR JOB SIGNOFF
☒	☐	GASOLINE TANK SIGNOFF
☒	☐	PILES: FINAL PILE PLAN/CREOSOTE LETTER
☒	☐	MARQUEE (OT) SIGNOFF
☒	☐	MECHANICAL (MH) SIGNOFF
☒	☐	CURB CUT (CC) SIGNOFF
☒	☐	COST AFFIDAVIT: ACTUAL
☒	☐	DETECTORS: SMOKE — CERTIFICATION OF INSTALLATION
☒	☐	EQUIPMENT USE PERMITS
☒	☐	SITE SURVEY: FINAL
☒	☐	RESTRICTION: EASEMENT AGREEMENT
☒	☐	RESTRICTION: DEED
☒	☐	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF
☒	☐	FEE: PAY DEFERRED FEES
☒	☐	PLUMBING (PL) SIGNOFF
☒	☐	BOILER (BL) SIGNOFF
☒	☐	FUEL BURNING (FB) SIGNOFF
☒	☐	FUEL STORAGE (FS) SIGNOFF
☒	☐	CONSTRUCTION (OT) SIGNOFF
☒	☐	BPP: FINAL SIGNOFF
☒	☐	BPP: SIDEWALK & ROADWAY THICKNESS CORES
☒	☐	BPP: SIDEWALK CONCRETE STRENGTH REPORT
☒	☐	BPP: MAINTENANCE AGREEMENT — RETAINING WALL
☒	☐	DEMOLITION (DM) JOB SIGNOFF
☒	☐	BPP: ENGINEERS AFFIDAVIT
☒	☐	BPP: AS-BUILT SIDEWALK SURVEY
☒	☐	BPP: FIELD INSPECTION
☒	☐	BPP: FINAL AS-BUILT PHOTOGRAPHS
☒	☐	DETECTOR: CARBON MONOXIDE — CERTIFICATE OF INSTALLATION
☒	☐	FOLDER REVIEW
☒	☐	RESTRICTION: RESTRICTIVE DECLARATION
☒	☐	STEEL AFFIDAVIT: FINAL
☒	☐	MASONRY SUPPLIER'S STATEMENT (10J)
☐	☐	OTHER:

Applicant Signature & Seal	
Name	WALID EL ASSAAD
Signature	
Date	01-28-2008
SEAL	