

Required Items Checklist for Professional Certification

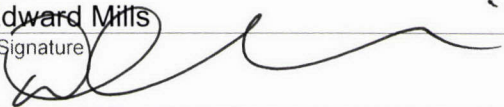
Both sides must be filled out. Check yes or no (y/n) for each and every item.

ITEMS REQUIRED PRIOR TO PERMIT

Y	N	
		SITE SAFETY PLAN
		DEMOLITION (DM) JOB SIGNOFF
		EXCAVATION: FIVE-DAY NOTICE
✓		COST AFFIDAVIT: ESTIMATED
		SIDEWALK SHED PERMIT
		TEMPORARY FENCE APPLICATION & PERMIT
		SCAFFOLD PERMIT
✓		MICROFILM: INITIAL
✓		INSURANCE: WORKERS' COMPENSATION
		INSURANCE: WORKERS' COMPENSATION WAIVER/AFFIDAVIT
		INSURANCE: LIABILITY
		STREET OBSTRUCTION BOND
✓		INSURANCE: DISABILITY
		ZONING EXHIBIT I: CERTIFICATION
		ZONING EXHIBIT II: CERTIFICATION
		ZONING EXHIBIT III: LOT DESCRIPTION/OWNERSHIP STATEMENT
		ZONING EXHIBIT IV: CERTIFICATION
		ZONING EXHIBIT V: CERTIFICATION
✓		DIR 14 IDENTIFICATION OF RESPONSIBILITY (TR-1)
		MASONRY MANUFACTURER'S STATEMENT (10H)
		EQUIPMENT (EQ) PERMITS
		STANDPIPE (SD) APPLICATION
		OTHER:

ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF

Y	N	
		LANDMARKS APPROVAL
		LANDMARKS SIGNOFF
		SEWER CONNECTION: DEP SD-1, SD-2
		HPD: CERTIFICATE OF NO HARASSMENT
		CLINTON DISTRICT: HPD CERTIFICATION
		U.S. ARMY CORPS OF ENGINEERS APPROVAL
		TRANSIT AUTHORITY APPROVAL
		FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
		URBAN RENEWAL AREA: HPD APPROVAL
		SEPTIC INSTALLATION: DEP APPROVAL
		ADDRESS: NEW HOUSE NUMBER APPROVED
		TAX LOT: FINAL LOT NUMBER ISSUED
		STREET: NEW NAME APPROVED
		FIRE PROTECTION PLAN (FPP): FDNY APPROVAL
		ASBESTOS ACP 5 OR 7 OR ASB4
		BSA VARIANCE
		WATER SUPPLY (PRIVATE): DOH APPROVAL
		SWIMMING POOL: DOH APPROVAL
		SWIMMING POOL: DEP APPROVAL
		TREE REMOVAL: OUTSIDE PROPERTY LINE/PARKS APPROVAL
		TREE REMOVAL: SPECIAL ZONING DISTRICTS/CPC APPROVAL
		FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE
		BPP — DEP: INSTALL/MODIFY DRAINAGE STRUCTURE
		BPP — DEP: INSTALL/RELOCATE FIRE HYDRANT
		BPP — PARKS: PLANT NEW TREE
		BPP — DOT: SIDEWALK ENCROACHMENT
		BPP — DOT: RELOCATE STREET LIGHT
		BPP — DOT: SIDEWALK/CURB/ROAD WORK PERMITS
		BPP — TA: INSTALL SIDEWALK OVER STATION
		BPP — ARTS COM: DISTINCTIVE SIDEWALK
		STREET: UNMAPPED — NOTIFY EMERGENCY AGENCIES
		ENVIRONMENTAL "E" — DEP NOTICE OF SATISFACTION
		FLOOD ZONE: FEMA ELEVATION CERTIFICATE
		CERTIFICATE OF OCCUPANCY
		PLACE OF ASSEMBLY (PA) SIGNOFF
		SPRINKLER (SP) SIGNOFF
		STANDPIPE (SD) SIGNOFF
		ELEVATOR JOB SIGNOFF
		GASOLINE TANK SIGNOFF
		PILES: FINAL PILE PLAN/CREOSOTE LETTER
		MARQUEE (OT) SIGNOFF
		MECHANICAL (MH) SIGNOFF
		CURB CUT (CC) SIGNOFF
		COST AFFIDAVIT: ACTUAL
		DETECTORS: SMOKE — CERTIFICATION OF INSTALLATION
		EQUIPMENT USE PERMITS
		SITE SURVEY: FINAL
		RESTRICTION: EASEMENT AGREEMENT
		RESTRICTION: DEED
		FIRE SUPPRESSION SYSTEM (FP) SIGNOFF
		FEE: PAY DEFERRED FEES
		PLUMBING (PL) SIGNOFF
		BOILER (BL) SIGNOFF
		FUEL BURNING (FB) SIGNOFF
		FUEL STORAGE (FS) SIGNOFF
		CONSTRUCTION (OT) SIGNOFF
		BPP: FINAL SIGNOFF
		BPP: SIDEWALK & ROADWAY THICKNESS CORES
		BPP: SIDEWALK CONCRETE STRENGTH REPORT
		BPP: MAINTENANCE AGREEMENT — RETAINING WALL
		DEMOLITION (DM) JOB SIGNOFF
		BPP: ENGINEERS AFFIDAVIT
		BPP: AS-BUILT SIDEWALK SURVEY
		BPP: FIELD INSPECTION
		BPP: FINAL AS-BUILT PHOTOGRAPHS
		DETECTOR: CARBON MONOXIDE — CERTIFICATE OF INSTALLATION
		FOLDER REVIEW
		RESTRICTION: RESTRICTIVE DECLARATION
		STEEL AFFIDAVIT: FINAL
		MASONRY SUPPLIER'S STATEMENT (10J)
		OTHER:

Applicant Signature & Seal	
Name	Edward Mills
Signature	
Date	1-11-08
SEAL	