



PW-7: Certificate of Occupancy
Letter of Completion Folder
Review Request

Must be typewritten.



1 Location Information

House No(s) 114 Street Name Troutman Street Work Proposed on Floor No(s)
Borough Brooklyn Block Lot BIN CB No.

2 Requestor Information

Individuals Relationship to Job (example: applicant, owner, filing representative)

Last Name Schwartz First Name Isaac Middle Initial
Business Name Business Telephone
Business Address 114 Troutman Street Business Fax
City Brooklyn State NY Zip 11205 Mobile Telephone
E-Mail License Number

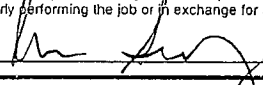
3 Type of Request Choose one.

- ☒ Letter of Completion (Directive 14 or Non-Directive 14)
☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued)
☐ Final Certificate of Occupancy

4 Comments If additional space is required, write "see AI-1" here and submit a completed AI-1 form with this request.

5 Statements and Signatures

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature  Date 6/1/09

Borough Commissioner's Office TCO Authorization Do not write in this section.

Comments:

Authorized Name (please print) ☐ Approved ☐ Disapproved
Authorized Signature (if approved only) Date

Disapproval Reasons Review request cannot be processed for the following reasons:

- ☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold
☐ Missing Inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: _____
☐ Missing Required Item(s): _____ ☐ TR-1 Error(s): _____
☐ Form(s) missing/incomplete: Form(s) _____ Section(s)/Reason(s) _____
☐ Other: _____

Klein, Levin Associates

**Engineers•Construction Consultants
HVAC, Electrical, Fire Protection Systems**

September 29, 2009

Brooklyn Department of Buildings
210 Joralemon Street
Brooklyn, New York 11201

RE: 114 Troutman Street
Brooklyn, New York
Application #310079205

To Whom It May Concern:

The work related to the above referenced application has been completed in accordance with Department of Buildings regulations.

At this time we request this application be signed-off.

Thank you.

Sincerely yours,


Boris Levin, PE
BL/fr



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