



# PC1: Required Items for Professional Certification

Must be typewritten. Must respond Y/N to all required items



## LOCATION INFORMATION Required for all applications

House No(s) 474  
Street Name West 238th Street  
Borough Bronx

Block 5771

Lot 41  
BIN 2083984  
C.B. No. 208

| Y | N | ITEMS REQUIRED PRIOR TO APPROVAL                |
|---|---|-------------------------------------------------|
|   | X | 1ST ZONING REVIEW COMPLETE                      |
|   | X | 2008 CODE TR1 REQUIRED                          |
|   | X | 2ND ZONING REVIEW COMPLETE                      |
|   | X | ACCESSIBILITY WAIVER (PEO1)                     |
|   | X | ADDRESS: NEW HOUSE NUMBER APPROVED              |
|   | X | ADULT ACTIVITY APPROVAL                         |
|   | X | ADULT ESTABLISHMENT APPROVAL                    |
|   | X | A11 OBJECTIONS RESPONSE                         |
|   | X | ANTI-HARASSMENT AREA CHECKLIST                  |
|   | X | APPLICANT TO SELF CERTIFY OBJECTIONS            |
| X |   | ASBESTOS: CERTIFICATION (DEP ACP5)              |
|   | X | BPP: CATCH BASIN/MANHOLE REQUIRED               |
|   | X | BPP: CHECKLIST IN LIEU OF PLANS-ALT3            |
|   | X | BPP: CONTRACTOR BOND-INSTALL ROADWAY            |
|   | X | BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT          |
|   | X | BPP: DISTINCT SIDEWALK-STONE TEST REPORT        |
|   | X | BPP: DOT PERMISSION TO MOVE FRANCHISE           |
|   | X | BPP: FIELD VISITS RESULTS NEEDED                |
|   | X | BPP: FILING REQUIRED                            |
|   | X | BPP: GRADE STUDY                                |
|   | X | BPP: INFRASTRUCTURE AND SITE SKETCH             |
|   | X | BPP: NOTES REQUIRED ON PLAN                     |
|   | X | BPP: PHOTOS-SIGNED/SEALED BY APPLICANT          |
|   | X | BPP: SITE PLAN-NEW R.O.W. INSTALLATION          |
|   | X | BPP: STREET DRAINAGE APPLICATION                |
|   | X | BPP: STREET TREES SITE PLAN                     |
|   | X | BPP: TOPOGRAPHIC SURVEY                         |
|   | X | BPP: TRAFFIC ENG STDY-CC IN INTERSECTION        |
|   | X | BPP: WAIVER OF GRADE FILING                     |
|   | X | BPP-BSA REQUIREMENTS                            |
|   | X | BPP-CPC REQUIREMENTS                            |
|   | X | BPP-DEP: NON-STD DRAINAGE STRUCTURE             |
|   | X | BPP-NYS DEC: DRAIN STREET TO WETLAND            |
|   | X | BPP-PARKS: REMOVE MATURE TREE                   |
|   | X | BPP-TA: RELOCATE BUS STOP                       |
|   | X | BPP-UTILITY APPROVAL TO RELOCATE POLE           |
|   | X | BROOKLYN PARKING RESTRICTIONS                   |
|   | X | BSA VARIANCE                                    |
|   | X | BSA/CPC APPROVAL                                |
|   | X | CALENDARED PROPERTY - 40-DAY HOLD               |
|   | X | CANTILEVER FIRE ANALYSIS APPROVED BY DOB & FDNY |
|   | X | CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST     |
|   | X | CLINTON DISTRICT: RESTRICTIVE DEC               |
| X |   | COST AFFIDAVIT ESTIMATE: (PW3)                  |
|   | X | CPC: HUDSON YARDS INITIAL CERTIFICATION         |
|   | X | CURB CUT: PROVIDE EXISTING NUMBER               |
|   | X | DEP SANITARY SEWER CERTIFICATION (HCP/SCP)      |
|   | X | DEP STORMWATER/SEWER CERTIFICATION (HCP/SCP)    |

| Y | N | ITEMS REQUIRED PRIOR TO APPROVAL                    |
|---|---|-----------------------------------------------------|
|   | X | DESIGN COMM. APPROVAL: CITY-OWNED PRPTY (EXTERIOR)  |
|   | X | DESIGN COMM. APPROVAL: DISTINCTIVE SIDEWALK         |
|   | X | DOB - CONSTRUCTION CODE DETERMINATION (CCD1)        |
|   | X | DOB - ZONING DIAGRAM (ZD1)                          |
|   | X | DOB - ZONING RESOLUTION DETERMINATION (ZRD1)        |
|   | X | ECCCNYS ANALYSIS                                    |
|   | X | ENCROACHMENT ON SIDEWALK: DOT REVOCABLE CONSENT     |
|   | X | ENERGY CODE COMPLIANCE FEE                          |
|   | X | ENERGY CODE 1st REVIEW COMPLETE                     |
| X |   | ENERGY CODE PROGRESS INSPS TECHNICAL REPORT (TR8)   |
|   | X | ENVIRON RESTRICTIONS - OER NOTICE TO PROCEED        |
|   | X | FDNY FIRE SUPPRESSION FEE PAYMENT RECEIPT           |
|   | X | FEE: CIVIL PENALTY FOR LEGALIZATION                 |
|   | X | FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF               |
|   | X | FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS          |
|   | X | FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL  |
|   | X | FIRE PROTECTION PLAN(FPP): FDNY APPROVAL            |
|   | X | FLOOD ZONE DESIGN CERTIFICATION                     |
|   | X | FOREIGN GOV'T PROPERTY: STATE DEPT LTR              |
|   | X | FOUNDATION PLAN APPROVAL                            |
|   | X | HIGH LINE - PARKS APPROVAL REQUIRED                 |
|   | X | HPD: INCLUSIONARY HOUSING LETTER                    |
|   | X | HPD: SRO MD CERTIFICATE OF NO HARASSMENT            |
|   | X | HUDSON YARDS PARKING AMENDMENT                      |
|   | X | HYDRAULIC FLOW CALCULATIONS                         |
|   | X | HYDRO FLOW TEST LETTER                              |
|   | X | IDENTIFY THE PRIMARY JOB ON PW1                     |
|   | X | LANDMARKS APPROVAL                                  |
|   | X | LANDMARKS SIGNOFF                                   |
|   | X | LOFT BOARD CERTIFICATE                              |
|   | X | NYCECC ANALYSIS                                     |
|   | X | NYCECC EXEMPTION                                    |
|   | X | NYS DEC COASTAL EROSION HAZARD APPROVAL             |
|   | X | NYS DEC COASTAL EROSION HAZARD MAP                  |
|   | X | NYS DEC FRESHWATER WETLANDS APPROVAL                |
|   | X | NYS DEC FRESHWATER WETLANDS MAP                     |
|   | X | NYS DEC TIDAL WETLANDS APPROVAL                     |
|   | X | NYS DEC TIDAL WETLANDS MAP                          |
|   | X | OAC REGISTRATION                                    |
|   | X | OTHER (LIST):                                       |
|   | X | PREFAB/MODULAR CONSTR: NYS COMPLIANCE STATEMENT     |
|   | X | PREFABRICATED/MODULAR CONSTR: OTCR APPROVALS        |
|   | X | PTA3: GREEN ROOF TAX ABATEMENT APPLIC (PRELIMINARY) |
|   | X | PTA4: SOLAR TAX ABATEMENT APPLICATION (PRELIMINARY) |
|   | X | RECORDS MGMT FEE PAYMENT RECEIPT                    |
|   | X | RESOLVE ZONING DISCREPANCY                          |
|   | X | RESOLVE ZONING DISCREPANCY (DATA CHANGE)            |
|   | X | RESTRICTION: DEED                                   |

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| Y | N | ITEMS REQ. PRIOR TO C/O OR SIGNOFF                       | Y                                                                                                                                                                                                                                                                                                                                                                                     | N | ITEMS REQ. PRIOR TO C/O OR SIGNOFF      |
|---|---|----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-----------------------------------------|
|   | X | FEES: PAY DEFERRED FEES                                  |                                                                                                                                                                                                                                                                                                                                                                                       | X | STREET UNMAPPED- NOTIFY EMERG. AGENCIES |
|   | X | FEMA ELEVATION CERT (086-0-33)/ FLOODPRF CERT (086-0-34) |                                                                                                                                                                                                                                                                                                                                                                                       | X | SWIMMING POOL: DEP APPROVAL             |
|   | X | FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF                    |                                                                                                                                                                                                                                                                                                                                                                                       | X | SWIMMING POOL: DOH APPROVAL             |
|   | X | FIRE ALARM: AS-BUILT PLANS                               |                                                                                                                                                                                                                                                                                                                                                                                       | X | TAP LETTER - DOM SVC : DEP-DOM          |
|   | X | FIRE PROTECTION PLAN (FPP): FDNY APPROVAL                |                                                                                                                                                                                                                                                                                                                                                                                       | X | TAP LETTER - FIRE SVC : DEP-FIRE        |
|   | X | FIRE RETARDANT TREATED WOOD. FDNY CERTIFICATE            |                                                                                                                                                                                                                                                                                                                                                                                       | X | TAX LOT: FINAL LOT NUMBER ISSUED        |
|   | X | FIRE SUPP ANSUL APPROVL. FD-FSS                          |                                                                                                                                                                                                                                                                                                                                                                                       | X | TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL   |
|   | X | FIRE SUPPRESSION SYSTEM (FP) SIGNOFF                     |                                                                                                                                                                                                                                                                                                                                                                                       | X | TREE REMOVAL: OUTSIDE PROP /PARKS APPR  |
|   | X | FUEL BURNING (FB) SIGNOFF                                |                                                                                                                                                                                                                                                                                                                                                                                       | X | TREE REMOVAL SPEC. ZON. DIST./CPC APPR  |
|   | X | FUEL STORAGE (FS) SIGNOFF                                |                                                                                                                                                                                                                                                                                                                                                                                       | X | URBAN RENEWAL AREA: HPD APPROVAL        |
|   | X | GAS WELDER ANNUAL CERT : GAS-WELD                        |                                                                                                                                                                                                                                                                                                                                                                                       | X | US ARMY CORPS OF ENGINEERS APPROVAL     |
|   | X | GASOLINE TANK SIGNOFF                                    |                                                                                                                                                                                                                                                                                                                                                                                       | X | WATER METER PERMIT : DEP-METER          |
|   | X | HOUSE CONNECTION SIGNOFF                                 |                                                                                                                                                                                                                                                                                                                                                                                       | X | WATER SUPPLY (PRIVATE). DOH APPROVAL    |
|   | X | HPD: INCLUSIONARY HOUSING ELIG. CERT                     |                                                                                                                                                                                                                                                                                                                                                                                       | X | WELDERS AFFIDAVIT                       |
|   | X | HPD: SRO MD CERTIFICATE OF NO HARASSMENT                 | <b>STATEMENTS &amp; SIGNATURES Required for all applications</b>                                                                                                                                                                                                                                                                                                                      |   |                                         |
|   | X | LANDMARKS APPROVAL                                       |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | LANDMARKS SIGNOFF                                        | <p>Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.</p> |   |                                         |
|   | X | LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (FINAL)       |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | MARQUEE (OT) SIGNOFF                                     | <p>Is a TR1 form required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>                                                                                                                                                                                                                                                                                    |   |                                         |
|   | X | MASONRY SUPPLIER'S STATEMENT-FORM 10J                    | <p><b>PAA only:</b></p>                                                                                                                                                                                                                                                                                                                                                               |   |                                         |
|   | X | MECHANICAL (MH) SIGNOFF                                  | <p>Is a ZD1 form required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>                                                                                                                                                                                                                                                                                    |   |                                         |
|   | X | MEDICAL GAS INST CERT : LETTER-MED                       | <p>Name (please print) _____</p>                                                                                                                                                                                                                                                                                                                                                      |   |                                         |
|   | X | MICROFILM/RECORDS MGMT: ADDL FEE REQUIRED                | <p>Eric W. Cowley, P.E.</p>                                                                                                                                                                                                                                                                                                                                                           |   |                                         |
|   | X | OIL TANK REMOVAL CERT : LETTER-FO                        | <p>Signature _____ Date _____</p>                                                                                                                                                                                                                                                                                                                                                     |   |                                         |
|   | X | OTHER (LIST): _____                                      | <p>10/28/19</p>                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | PILES. FINAL PILE PLAN/CREOSOTE LETTER                   |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | PLACE OF ASSEMBLY (PA) SIGNOFF                           |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | PLUMBING (PL) SIGNOFF                                    |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | PRELIMINARY COMMISSIONING REPORT CERTIFICATION           |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | PTA3: GREEN ROOF TAX ABATEMENT APPLICATION (FINAL)       |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL                 |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | PTA4: SOLAR TAX ABATEMENT APPLICATION (FINAL)            |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL                 |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | RESTRICTION: DEED                                        |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | RESTRICTION: EASEMENT AGREEMENT                          |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | RESTRICTION: RESTRICTIVE DECLARATION                     |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | RPZ/DDCV TEST REPORT : GEN215B                           |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | SD/SP FIRE PUMP TEST : FP-86                             |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | SEPTIC ABANDONMENT CERT: LETTER-SCAV                     |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL           |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | SEWER/HOUSE CON SIGNOFF: DEP HC 021                      |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | SITE SURVEY: FINAL                                       |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | SP/SD DEVICE CERT : LTR-LIC ELECT                        |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | SPRINKLER (SP) SIGNOFF                                   |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | SPRINKLER INSP REPORT : FP-85                            |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | SPRINKLER/STANDPIPE ELECTRICAL LETTER                    |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | STANDPIPE (SD) SIGNOFF                                   |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | STANDPIPE INSP REPORT : FP-84                            |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | STEEL AFFIDAVIT- FINAL                                   |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | STREET TREE SIGNOFF                                      |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | STREET TREES SITE PLAN                                   |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |
|   | X | STREET. NEW NAME APPROVED                                |                                                                                                                                                                                                                                                                                                                                                                                       |   |                                         |