



PC1: Required Items for Professional Certification

Must be typewritten. Must respond Y/N to all required ite

DEPT BLDGS. 220551613 Job Number
SC150505001 Scan Code

LOCATION INFORMATION Required for all applications

House No(s) 231

Street Name WEST 246TH STREET

Borough Bronx

Block 5814

Lot 1401

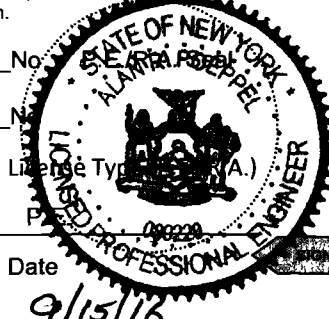
BIN 2084360

C.B. No. 208

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
☒	☐	1ST ZONING REVIEW COMPLETE
☒	☐	2008 CODE TR1 REQUIRED
☒	☐	2ND ZONING REVIEW COMPLETE
☒	☐	ACCESSIBILITY WAIVER (PEO1)
☒	☐	ADDRESS NEW HOUSE NUMBER APPROVED
☒	☐	ADULT ACTIVITY APPROVAL
☒	☐	ADULT ESTABLISHMENT APPROVAL
☒	☐	A11 OBJECTIONS RESPONSE
☒	☐	ANTI-HARASSMENT AREA CHECKLIST
☒	☐	APPLICANT TO SELF CERTIFY OBJECTIONS
☒	☐	ASBESTOS CERTIFICATION (DEP ACP5)
☒	☐	BPP CATCH BASIN/MANHOLE REQUIRED
☒	☐	BPP CHECKLIST IN LIEU OF PLANS-ALT3
☒	☐	BPP CONTRACTOR BOND-INSTALL ROADWAY
☒	☐	BPP DISTINCT SIDEWALK-LEGAL AGREEMENT
☒	☐	BPP DISTINCT SIDEWALK-STONE TEST REPORT
☒	☐	BPP DOT PERMISSION TO MOVE FRANCHISE
☒	☐	BPP FIELD VISITS RESULTS NEEDED
☒	☐	BPP FILING REQUIRED
☒	☐	BPP GRADE STUDY
☒	☐	BPP INFRASTRUCTURE AND SITE SKETCH
☒	☐	BPP NOTES REQUIRED ON PLAN
☒	☐	BPP PHOTOS-SIGNED/SEALED BY APPLICANT
☒	☐	BPP SITE PLAN-NEW R O W INSTALLATION
☒	☐	BPP STREET DRAINAGE APPLICATION
☒	☐	BPP STREET TREES SITE PLAN
☒	☐	BPP TOPOGRAPHIC SURVEY
☒	☐	BPP TRAFFIC ENG STDY-CC IN INTERSECTION
☒	☐	BPP WAIVER OF GRADE FILING
☒	☐	BPP-BSA REQUIREMENTS
☒	☐	BPP-CPC REQUIREMENTS
☒	☐	BPP-DEP NON-STD DRAINAGE STRUCTURE
☒	☐	BPP-NYS DEC DRAIN STREET TO WETLAND
☒	☐	BPP-PARKS REMOVE MATURE TREE
☒	☐	BPP-TA. RELOCATE BUS STOP
☒	☐	BPP-UTILITY APPROVAL TO RELOCATE POLE
☒	☐	BROOKLYN PARKING RESTRICTIONS
☒	☐	BSA VARIANCE
☒	☐	BSA/CPC APPROVAL
☒	☐	CALENDARED PROPERTY - 40-DAY HOLD
☒	☐	CANTILEVER FIRE ANALYSIS APPROVED BY DOB & FDNY
☒	☐	CLINTON DISTRICT ANTI-HARASSMENT CHECKLIST
☒	☐	CLINTON DISTRICT RESTRICTIVE DEC
☒	☐	COST AFFIDAVIT ESTIMATE (PW3)
☒	☐	CPC HUDSON YARDS INITIAL CERTIFICATION
☒	☐	CURB CUT PROVIDE EXISTING NUMBER
☒	☐	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
☒	☐	DEP STORMWATER/SEWER CERTIFICATION (HCP/SCP)

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
☒	☐	DESIGN COMM APPROVAL CITY-OWNED PRPTY (EXTERIOR)
☒	☐	DESIGN COMM APPROVAL DISTINCTIVE SIDEWALK
☒	☐	DOB - CONSTRUCTION CODE DETERMINATION (CCD1)
☒	☐	DOB - ZONING DIAGRAM (ZD1)
☒	☐	DOB - ZONING RESOLUTION DETERMINATION (ZRD1)
☒	☐	ECCCNYS ANALYSIS
☒	☐	ENCROACHMENT ON SIDEWALK DOT REVOCABLE CONSENT
☒	☐	ENERGY CODE COMPLIANCE FEE
☒	☐	ENERGY CODE 1st REVIEW COMPLETE
☒	☐	ENERGY CODE PROGRESS INSPS TECHNICAL REPORT (TR8)
☒	☐	ENVIRON RESTRICTIONS - OER NOTICE TO PROCEED
☒	☐	FDNY FIRE SUPPRESSION FEE PAYMENT RECEIPT
☒	☐	FEE CIVIL PENALTY FOR LEGALIZATION
☒	☐	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☒	☐	FIRE ALARM FDNY RECEIVED & ACCEPTED PLANS
☒	☐	FIRE APPARATUS ACCESS ROADS FOR DEV FDNY APPROVAL
☒	☐	FIRE PROTECTION PLAN(FPP) FDNY APPROVAL
☒	☐	FLOOD ZONE DESIGN CERTIFICATION
☒	☐	FOREIGN GOV'T PROPERTY STATE DEPT LTR
☒	☐	FOUNDATION PLAN APPROVAL
☒	☐	HIGH LINE - PARKS APPROVAL REQUIRED
☒	☐	HPD INCLUSIONARY HOUSING LETTER
☒	☐	HPD SRO MD CERTIFICATE OF NO HARASSMENT
☒	☐	HUDSON YARDS PARKING AMENDMENT
☒	☐	HYDRAULIC FLOW CALCULATIONS
☒	☐	HYDRO FLOW TEST LETTER
☒	☐	IDENTIFY THE PRIMARY JOB ON PW1
☒	☐	LANDMARKS APPROVAL
☒	☐	LANDMARKS SIGNOFF
☒	☐	LOFT BOARD CERTIFICATE
☒	☐	NYCECC ANALYSIS
☒	☐	NYCECC EXEMPTION
☒	☐	NYS DEC COASTAL EROSION HAZARD APPROVAL
☒	☐	NYS DEC COASTAL EROSION HAZARD MAP
☒	☐	NYS DEC FRESHWATER WETLANDS APPROVAL
☒	☐	NYS DEC FRESHWATER WETLANDS MAP
☒	☐	NYS DEC TIDAL WETLANDS APPROVAL
☒	☐	NYS DEC TIDAL WETLANDS MAP
☒	☐	OAC REGISTRATION
☒	☐	OTHER (LIST):
☒	☐	PREFAB/MODULAR CONSTR NYS COMPLIANCE STATEMENT
☒	☐	PREFABRICATED/MODULAR CONSTR OTCR APPROVALS
☒	☐	PTA3 GREEN ROOF TAX ABATEMENT APPLIC (PRELIMINARY)
☒	☐	PTA4 SOLAR TAX ABATEMENT APPLICATION (PRELIMINARY)
☒	☐	RECORDS MGMT FEE PAYMENT RECEIPT
☒	☐	RESOLVE ZONING DISCREPANCY
☒	☐	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
☒	☐	RESTRICTION. DEED

Y N ITEMS REQUIRED PRIOR TO APPROVAL		Y N ITEMS REQUIRED PRIOR TO PERMIT	
☐	☒ RESTRICTION EASEMENT AGREEMENT	☐	☒ SCAFFOLD APPLICATION & PERMIT
☐	☒ RESTRICTION RESTRICTIVE DECLARATION	☐	☒ SIDEWALK SHED APPLICATION & PERMIT
☐	☒ SEPTIC SYSTEM SEPTIC COMPLIANCE UNIT APPROVAL	☐	☒ SITE SAFETY PLAN BEST APPROVAL REQUIRED
☐	☒ SITE SURVEY INITIAL	☐	☒ STANDPIPE ALARM DRAWINGS & AI1 (OR AI1 PROOF)
☐	☒ SOIL REPORT	☐	☒ STANDPIPE WORK PERMIT
☐	☒ SRO MD ANTI-HARASSMENT CHECKLIST	☐	☒ STREET TREES RECEIPT OF STREET TREES SITE PLAN
☐	☒ STEEL AFFIDAVIT PRELIMINARY	☐	☒ TEMPORARY FENCE APPLICATION & PERMIT
☐	☒ STREET TREE CHECKLIST	☐	☒ TR3 CONCRETE DESIGN MIX TECHNICAL REPORT
☐	☒ STREET NEW STREET NAME APPROVED	Y N ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF	
☐	☒ STREET: UNMAPPED-NOTIFY EMERG AGENCIES	☐	☒ ADDRESS NEW HOUSE NUMBER APPROVED
☐	☒ STRUCTURAL PEER REVIEW REQUIRED	☐	☒ APPLICANT CONCRETE EVALUATION REPORT
☐	☒ SUBDIVISION SIGNOFF	☐	☒ APPLICANT CONCRETE RETESTING REPORT
☐	☒ SUBSTANTIAL IMPROVEMENT CALCULATIONS	☐	☒ AS-BUILT ENERGY ANALYSIS (EN2)
☐	☒ TAX LOT TENTATIVE LOT NUMBER ISSUED	☐	☒ BOILER (BL) SIGNOFF
☐	☒ TEMPORARY FLOOD SHIELDS EMERGENCY FLOOD PLAN	☐	☒ BOILER APPROVAL . 900A
☐	☒ TENANT/OCCUPANT PROTECTION PLAN	☐	☒ BPP AS-BUILT SIDEWALK SURVEY
☐	☒ TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL	☐	☒ BPP ENGINEERS AFFIDAVIT
☐	☒ TRASH COMPACTOR REQUIREMENTS	☐	☒ BPP FIELD INSPECTION
☐	☒ TREE REMOVAL OUTSIDE PROP./PARKS APPR	☐	☒ BPP FINAL AS-BUILT PHOTOGRAPHS
☐	☒ TREE REMOVAL SPEC ZON DIST /CPC APPR	☐	☒ BPP FINAL SIGNOFF
☐	☒ U.S ARMY CORPS OF ENGINEERS APPROVAL	☐	☒ BPP MAINTENANCE AGREEMENT - RETAINING WALL
☐	☒ URBAN RENEWAL AREA HPD APPROVAL	☐	☒ BPP SIDEWALK & ROADWAY THICKNESS CORES
☐	☒ VERIFY DOB PLAN NAMING STANDARD IS MET	☐	☒ BPP SIDEWALK CONCRETE STRENGTH REPORT
☐	☒ WATERFRONT AREA ZONING COMPLIANCE	☐	☒ BPP-DEP INSTALL/MODIFY DRAINAGE STRUCTURE
☐	☒ ZONING EXHIBIT I CERTIFICATION	☐	☒ BPP-DEP INSTALL/RELOCATE FIRE HYDRANT
☐	☒ ZONING EXHIBIT II CERTIFICATION	☐	☒ BPP-DESIGN COMM APPROVAL DISTINCTIVE SIDEWALK
☐	☒ ZONING EXHIBIT III DESC & OWNERSHIP STMT	☐	☒ BPP-DOT RELOCATE STREET LIGHT
☐	☒ ZONING EXHIBIT IV CERTIFICATION	☐	☒ BPP-DOT SIDEWALK ENCROACHMENT
☐	☒ ZONING EXHIBIT V CERTIFICATION	☐	☒ BPP-DOT SIDEWALK/CURB/ROAD WORK PERMITS
Y	N ITEMS REQUIRED PRIOR TO PERMIT	☐	☒ BPP-PARKS PLANT NEW TREE
☐	☒ 2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS	☐	☒ BPP-TA INSTALL SIDEWALK OVER STATION
☐	☒ ASBESTOS COMPLETION OR CLOSEOUT (ACP20/21/5)	☐	☒ BSA VARIANCE
☐	☒ ASBESTOS VARIANCE (DEP FORM V5)	☐	☒ CAP & CLEAN FORM
☐	☒ CPC HUDSON YARDS FINAL CERTIFICATION	☐	☒ CERTIFICATE OF OCCUPANCY
☐	☒ DIR-14 ID OF RESPONSIBILITY (TR1)	☐	☒ CLINTON DIST HPD CERT COMPLETION LOW-INCOME HOUSE
☐	☒ ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING	☐	☒ CONSTRUCTION (OT) SIGNOFF
☐	☒ EQUIPMENT (EQ) PERMITS	☐	☒ COST AFFIDAVIT (FINAL) PW3
☐	☒ EXCAVATION OR DEMOLITION 5-DAY NOTICE	☐	☒ CURB CUT (CC) SIGNOFF
☐	☒ HIC LICENSE OR AFFIDAVIT	☐	☒ DEMOLITION (DM) JOB SIGNOFF
☒	☐ INSURANCE: DISABILITY	☐	☒ DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
☒	☐ INSURANCE: LIABILITY	☐	☒ DESIGN COMM. SIGNOFF CITY-OWNED PROPTY (EXTERIOR)
☐	☒ INSURANCE WORKERS' COMP. WAIVER/AFFID	☐	☒ DETECTOR CARBON MONOXIDE-CERT.OF INSTALL
☒	☐ INSURANCE WORKERS' COMPENSATION	☐	☒ DETECTOR:SMOKE-CERT. OF INSTALLATION
☐	☒ JAMAICA DEP SEWER CONNECTION APPROVAL	☐	☒ DOB - ZONING DIAGRAM (ZD1)
☐	☒ LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (INITIAL)	☐	☒ DOB FINAL INSPECTION REQUIRED
☐	☒ MASONRY MANUFACTURER'S STATEMENT-FORM 10H	☐	☒ DRY PIPE VALVE TEST FP-10
☐	☒ MICROFILM/SCAN: INITIAL	☐	☒ ELEVATOR JOB SIGNOFF
☐	☒ MICROFILM/SCAN: ADDITIONAL REQUIRED	☐	☒ ENVIRO RESTRICTIONS - OER NOTICE OF SATISFACTION
☐	☒ OTHER (LIST) _____	☐	☒ EQUIPMENT USE PERMITS
☐	☒ PARTIAL DEMO PLAN & DS1 (FOR AL/EW-OT PERMITS)	☐	☒ FA - FDNY APPROVAL : FD-FAA
☐	☒ PROJECT-SPECIFIC GL INSURANCE	☐	☒ FA LETTER OF DEFECT FD-FALD
☐	☒ RAISE/MOVE DOCS & DS1 (FOR AL/EW-OT PERMITS)	☐	☒ FA SELF CERT DEFECT : FD-FASC

Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF	Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF
	X	FEES: PAY DEFERRED FEES		X	STREET: UNMAPPED- NOTIFY EMERG AGENCIES
	X	FEMA ELEVATION CERT (086-0-33)/ FLOODPRF CERT (086-0-34)		X	SWIMMING POOL: DEP APPROVAL
	X	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF		X	SWIMMING POOL: DOH APPROVAL
	X	FIRE ALARM: AS-BUILT PLANS		X	TAP LETTER - DOM SVC : DEP-DOM
	X	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL		X	TAP LETTER - FIRE SVC : DEP-FIRE
	X	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE		X	TAX LOT: FINAL LOT NUMBER ISSUED
	X	FIRE SUPP ANSUL APPROVL: FD-FSS		X	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL
	X	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF		X	TREE REMOVAL: OUTSIDE PROP./PARKS APPR
	X	FUEL BURNING (FB) SIGNOFF		X	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR
	X	FUEL STORAGE (FS) SIGNOFF		X	URBAN RENEWAL AREA: HPD APPROVAL
	X	GAS WELDER ANNUAL CERT : GAS-WELD		X	US ARMY CORPS OF ENGINEERS APPROVAL
	X	GASOLINE TANK SIGNOFF		X	WATER METER PERMIT : DEP-METER
	X	HOUSE CONNECTION SIGNOFF		X	WATER SUPPLY (PRIVATE): DOH APPROVAL
	X	HPD: INCLUSIONARY HOUSING ELIG. CERT		X	WELDERS AFFIDAVIT
	X	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	STATEMENTS & SIGNATURES Required for all applications		
	X	LANDMARKS APPROVAL			
	X	LANDMARKS SIGNOFF	Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.		
	X	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (FINAL)	Is a TR1 form required? ☒ Yes ☐ No		
	X	MARQUEE (OT) SIGNOFF	PAA only:		
	X	MASONRY SUPPLIER'S STATEMENT-FORM 10J	Is a ZD1 form required? ☐ Yes ☐ No		
	X	MECHANICAL (MH) SIGNOFF	Name (please print)		
	X	MEDICAL GAS INST CERT : LETTER-MED	ALAN POEPPPEL		
	X	MICROFILM/RECORDS MGMT: ADDL FEE REQUIRED	Signature <u>Alan Poeppel</u> Date <u>9/15/16</u>		
	X	OIL TANK REMOVAL CERT : LETTER-FO			
	X	OTHER (LIST): _____			
	X	PILES: FINAL PILE PLAN/CREOSOTE LETTER			
	X	PLACE OF ASSEMBLY (PA) SIGNOFF			
	X	PLUMBING (PL) SIGNOFF			
	X	PRELIMINARY COMMISSIONING REPORT CERTIFICATION			
	X	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION (FINAL)			
	X	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL			
	X	PTA4: SOLAR TAX ABATEMENT APPLICATION (FINAL)			
	X	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL			
	X	RESTRICTION: DEED			
	X	RESTRICTION: EASEMENT AGREEMENT			
	X	RESTRICTION: RESTRICTIVE DECLARATION			
	X	RPZ/DDCV TEST REPORT : GEN215B			
	X	SD/SP FIRE PUMP TEST : FP-86			
	X	SEPTIC ABANDONMENT CERT: LETTER-SCAV			
	X	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL			
	X	SEWER/HOUSE CON SIGNOFF: DEP HC 021			
	X	SITE SURVEY: FINAL			
	X	SP/SD DEVICE CERT : LTR-LIC ELECT			
	X	SPRINKLER (SP) SIGNOFF			
	X	SPRINKLER INSP REPORT : FP-85			
	X	SPRINKLER/STANDPIPE ELECTRICAL LETTER			
	X	STANDPIPE (SD) SIGNOFF			
	X	STANDPIPE INSP REPORT : FP-84			
	X	STEEL AFFIDAVIT- FINAL			
	X	STREET TREE SIGNOFF			
	X	STREET TREES SITE PLAN			
	X	STREET: NEW NAME APPROVED			