

SEP - QUEENS DOB - [SELECTED FOR AUDIT]



PW7: Certificate of Occupancy /
Letter of Completion Folder
Review Request

Must be typewritten

QUEENS Audit - C



1 Location Information				
House No(s) 1935	Street Name EASTCHESTER ROAD	Work Proposed on Floor No(s)		
Borough BRONX	Block 4205	Lot 2	BIN 2102974	CB No. 211

2 Requestor Information				
Individuals Relationship to Job (example: applicant, owner filing representative)				
Last Name BAJANA	First Name LUIS	Middle Initial		
Business Name N/A	Business Telephone (917) 940-6840			
Business Address 239 SOUTH 4 STREET				Business Fax
City BROOKLYN	State NY	Zip 11211	Mobile Telephone	
E-Mail LBAJANA@NYC.RR.COM			License Number 002235	

3 Type of Request Choose one.	
☒	Letter of Completion (Directive 14 or Non-Directive 14)
☐	TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office may be required. All requirements must be fulfilled before a TCO will be issued) 3A
☐	Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued) 3A
☐	Final Certificate of Occupancy 3A
☐	3A ☐ Change of address, block/lot, metes and bounds only (28-118.16.2)

4 Comments If additional space is required, write "see A1-1" here and submit a completed A1-1 form with this request.
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5 Statements and Signatures

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature

Date 1/23/17

Borough Commissioner's Office TCO Authorization Do not write in this section.	
Comments.	
Authorized Name (please print)	RECEIVED DEPARTMENT OF BUILDINGS JAN 23 2017 CITY OF NEW YORK BOROUGH OF BRONX
Authorization Signature (if approved only)	☐ Approved ☐ Disapproved Date

Disapproval Reasons Review request cannot be processed for the following reasons:	
☐ Fees unpaid ☐ Missing inspection Sign-off(s): ☐ Missing Required item(s): ☐ Form(s) missing/incomplete. Form(s) ☐ Other:	☐ Open ECB/DOB Violation(s) ☐ Construction ☐ Plumbing ☐ Electrical ☐ TR-1 Error(s): ☐ Section(s)/Reason(s) ☐ Audit Conditions Pending / Job on Hold ☐ Other: