



PC1: Required Items for Professional Certification

Must be typewritten. Must respond Y/N to **all** require



LOCATION INFORMATION Required for **all** applications

House No(s) 506
Street Name WILLIS AVENUE
Borough BRONX

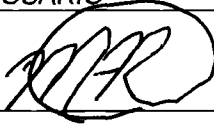
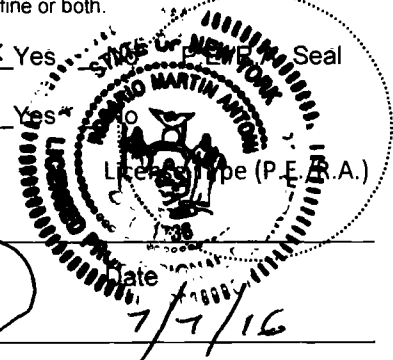
Block 2292

Lot 001
BIN 2000514
C.B. No. 201

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
X		1ST ZONING REVIEW COMPLETE
	X	2008 CODE TR1 REQUIRED
	X	2ND ZONING REVIEW COMPLETE
	X	ACCESSIBILITY WAIVER (PEO1)
	X	ADDRESS. NEW HOUSE NUMBER APPROVED
	X	ADULT ACTIVITY APPROVAL
	X	ADULT ESTABLISHMENT APPROVAL
	X	A11 OBJECTIONS RESPONSE
	X	ANTI-HARASSMENT AREA CHECKLIST
	X	APPLICANT TO SELF CERTIFY OBJECTIONS
X		ASBESTOS. CERTIFICATION (DEP ACP5)
	X	BPP. CATCH BASIN/MANHOLE REQUIRED
	X	BPP. CHECKLIST IN LIEU OF PLANS-ALT3
	X	BPP. CONTRACTOR BOND-INSTALL ROADWAY
	X	BPP. DISTINCT SIDEWALK-LEGAL AGREEMENT
	X	BPP. DISTINCT SIDEWALK-STONE TEST REPORT
	X	BPP. DOT PERMISSION TO MOVE FRANCHISE
	X	BPP. FIELD VISITS RESULTS NEEDED
	X	BPP. FILING REQUIRED
	X	BPP. GRADE STUDY
	X	BPP. INFRASTRUCTURE AND SITE SKETCH
	X	BPP. NOTES REQUIRED ON PLAN
	X	BPP. PHOTOS-SIGNED/SEALED BY APPLICANT
	X	BPP. SITE PLAN-NEW R.O.W. INSTALLATION
	X	BPP. STREET DRAINAGE APPLICATION
	X	BPP. STREET TREES SITE PLAN
	X	BPP. TOPOGRAPHIC SURVEY
	X	BPP. TRAFFIC ENG STDY-CC IN INTERSECTION
	X	BPP. WAIVER OF GRADE FILING
	X	BPP-BSA REQUIREMENTS
	X	BPP-CPC REQUIREMENTS
	X	BPP-DEP. NON-STD DRAINAGE STRUCTURE
	X	BPP-NYS DEC. DRAIN STREET TO WETLAND
	X	BPP-PARKS. REMOVE MATURE TREE
	X	BPP-TA. RELOCATE BUS STOP
	X	BPP-UTILITY APPROVAL TO RELOCATE POLE
	X	BROOKLYN PARKING RESTRICTIONS
	X	BSA VARIANCE
	X	BSA/CPC APPROVAL
	X	CALENDARED PROPERTY - 40-DAY HOLD
	X	CANTILEVER FIRE ANALYSIS APPROVED BY DOB & FDNY
	X	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
	X	CLINTON DISTRICT: RESTRICTIVE DEC
X		COST AFFIDAVIT ESTIMATE: (PW3)
	X	CPC: HUDSON YARDS INITIAL CERTIFICATION
	X	CURB CUT: PROVIDE EXISTING NUMBER
	X	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
	X	DEP STORMWATER/SEWER CERTIFICATION (HCP/SCP)

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
	X	DESIGN COMM. APPROVAL. CITY-OWNED PRPTY (EXTERIOR)
	X	DESIGN COMM. APPROVAL. DISTINCTIVE SIDEWALK
	X	DOB - CONSTRUCTION CODE DETERMINATION (CCD1)
	X	DOB - ZONING DIAGRAM (ZD1)
	X	DOB - ZONING RESOLUTION DETERMINATION (ZRD1)
	X	ECCCNYS ANALYSIS
	X	ENCROACHMENT ON SIDEWALK. DOT REVOCABLE CONSENT
	X	ENERGY CODE COMPLIANCE FEE
	X	ENERGY CODE 1st REVIEW COMPLETE
X		ENERGY CODE PROGRESS INSPS TECHNICAL REPORT (TR8)
	X	ENVIRON RESTRICTIONS - OER NOTICE TO PROCEED
	X	FDNY FIRE SUPPRESSION FEE PAYMENT RECEIPT
	X	FEE. CIVIL PENALTY FOR LEGALIZATION
	X	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
	X	FIRE ALARM. FDNY RECEIVED & ACCEPTED PLANS
	X	FIRE APPARATUS ACCESS ROADS FOR DEV. FDNY APPROVAL
	X	FIRE PROTECTION PLAN(FPP). FDNY APPROVAL
	X	FLOOD ZONE DESIGN CERTIFICATION
	X	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR
	X	FOUNDATION PLAN APPROVAL
	X	HIGH LINE - PARKS APPROVAL REQUIRED
	X	HPD: INCLUSIONARY HOUSING LETTER
	X	HPD. SRO MD CERTIFICATE OF NO HARASSMENT
	X	HUDSON YARDS PARKING AMENDMENT
	X	HYDRAULIC FLOW CALCULATIONS
	X	HYDRO FLOW TEST LETTER
	X	IDENTIFY THE PRIMARY JOB ON PW1
	X	LANDMARKS APPROVAL
	X	LANDMARKS SIGNOFF
	X	LOFT BOARD CERTIFICATE
X		NYCECC ANALYSIS
	X	NYCECC EXEMPTION
	X	NYS DEC COASTAL EROSION HAZARD APPROVAL
	X	NYS DEC COASTAL EROSION HAZARD MAP
	X	NYS DEC FRESHWATER WETLANDS APPROVAL
	X	NYS DEC FRESHWATER WETLANDS MAP
	X	NYS DEC TIDAL WETLANDS APPROVAL
	X	NYS DEC TIDAL WETLANDS MAP
	X	OAC REGISTRATION
	X	OTHER (LIST):
	X	PREFAB/MODULAR CONSTR: NYS COMPLIANCE STATEMENT
	X	PREFABRICATED/MODULAR CONSTR: OTCR APPROVALS
	X	PTA3: GREEN ROOF TAX ABATEMENT APPLIC (PRELIMINARY)
	X	PTA4: SOLAR TAX ABATEMENT APPLICATION (PRELIMINARY)
	X	RECORDS MGMT FEE PAYMENT RECEIPT
	X	RESOLVE ZONING DISCREPANCY
	X	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
	X	RESTRICTION: DEED

Y N ITEMS REQUIRED PRIOR TO APPROVAL		Y N ITEMS REQUIRED PRIOR TO PERMIT		
	X	RESTRICTION: EASEMENT AGREEMENT	X	SCAFFOLD APPLICATION & PERMIT
	X	RESTRICTION: RESTRICTIVE DECLARATION	X	SIDEWALK SHED APPLICATION & PERMIT
	X	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL	X	SITE SAFETY PLAN: BEST APPROVAL REQUIRED
	X	SITE SURVEY: INITIAL	X	STANDPIPE ALARM DRAWINGS & A11 (OR A11 PROOF)
	X	SOIL REPORT	X	STANDPIPE WORK PERMIT
	X	SRO MD ANTI-HARASSMENT CHECKLIST	X	STREET TREES: RECEIPT OF STREET TREES SITE PLAN
	X	STEEL AFFIDAVIT PRELIMINARY	X	TEMPORARY FENCE APPLICATION & PERMIT
	X	STREET TREE CHECKLIST	X	TR3 CONCRETE DESIGN MIX TECHNICAL REPORT
	X	STREET: NEW STREET NAME APPROVED	Y N ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF	
	X	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES		ADDRESS: NEW HOUSE NUMBER APPROVED
	X	STRUCTURAL PEER REVIEW REQUIRED	X	APPLICANT CONCRETE EVALUATION REPORT
	X	SUBDIVISION SIGNOFF	X	APPLICANT CONCRETE RETESTING REPORT
	X	SUBSTANTIAL IMPROVEMENT CALCULATIONS	X	AS-BUILT ENERGY ANALYSIS (EN2)
	X	TAX LOT: TENTATIVE LOT NUMBER ISSUED	X	BOILER (BL) SIGNOFF
	X	TEMPORARY FLOOD SHIELDS: EMERGENCY FLOOD PLAN	X	BOILER APPROVAL : 900A
	X	TENANT/OCCUPANT PROTECTION PLAN	X	BPP: AS-BUILT SIDEWALK SURVEY
	X	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL	X	BPP: ENGINEERS AFFIDAVIT
	X	TRASH COMPACTOR REQUIREMENTS	X	BPP: FIELD INSPECTION
	X	TREE REMOVAL: OUTSIDE PROP./PARKS APPR	X	BPP: FINAL AS-BUILT PHOTOGRAPHS
	X	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	X	BPP FINAL SIGNOFF
	X	U.S. ARMY CORPS OF ENGINEERS APPROVAL	X	BPP: MAINTENANCE AGREEMENT - RETAINING WALL
	X	URBAN RENEWAL AREA: HPD APPROVAL	X	BPP: SIDEWALK & ROADWAY THICKNESS CORES
	X	VERIFY DOB PLAN NAMING STANDARD IS MET	X	BPP: SIDEWALK CONCRETE STRENGTH REPORT
	X	WATERFRONT AREA ZONING COMPLIANCE	X	BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE
	X	ZONING EXHIBIT I: CERTIFICATION	X	BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT
	X	ZONING EXHIBIT II: CERTIFICATION	X	BPP-DESIGN COMM APPROVAL: DISTINCTIVE SIDEWALK
	X	ZONING EXHIBIT III DESC. & OWNRSHP.STMNT	X	BPP-DOT: RELOCATE STREET LIGHT
	X	ZONING EXHIBIT IV: CERTIFICATION	X	BPP-DOT: SIDEWALK ENCROACHMENT
	X	ZONING EXHIBIT V: CERTIFICATION	X	BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS
Y N ITEMS REQUIRED PRIOR TO PERMIT		X	BPP-PARKS: PLANT NEW TREE	
	X	2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS	X	BPP-TA: INSTALL SIDEWALK OVER STATION
	X	ASBESTOS: COMPLETION OR CLOSEOUT (ACP20/21/5)	X	BSA VARIANCE
	X	ASBESTOS: VARIANCE (DEP FORM V5)	X	CAP & CLEAN FORM
	X	CPC: HUDSON YARDS FINAL CERTIFICATION	X	CERTIFICATE OF OCCUPANCY
	X	DIR-14 ID OF RESPONSIBILITY (TR1)	X	CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSE
	X	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING	X	CONSTRUCTION (OT) SIGNOFF
	X	EQUIPMENT (EQ) PERMITS	X	COST AFFIDAVIT (FINAL): PW3
	X	EXCAVATION OR DEMOLITION: 5-DAY NOTICE	X	CURB CUT (CC) SIGNOFF
	X	HIC LICENSE OR AFFIDAVIT	X	DEMOLITION (DM) JOB SIGNOFF
X		INSURANCE: DISABILITY	X	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
	X	INSURANCE: LIABILITY	X	DESIGN COMM. SIGNOFF: CITY-OWNED PROPTY (EXTERIOR)
	X	INSURANCE: WORKERS' COMP. WAIVER/AFFID	X	DETECTOR: CARBON MONOXIDE-CERT.OF INSTALL
X		INSURANCE: WORKERS' COMPENSATION	X	DETECTOR: SMOKE-CERT. OF INSTALLATION
	X	JAMAICA: DEP SEWER CONNECTION APPROVAL	X	DOB - ZONING DIAGRAM (ZD1)
	X	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (INITIAL)	X	DOB FINAL INSPECTION REQUIRED
	X	MASONRY MANUFACTURER'S STATEMENT-FORM 10H	X	DRY PIPE VALVE TEST : FP-10
	X	MICROFILM/SCAN: INITIAL	X	ELEVATOR JOB SIGNOFF
	X	MICROFILM/SCAN ADDITIONAL REQUIRED	X	ENVIRO RESTRICTIONS - OER NOTICE OF SATISFACTION
	X	OTHER (LIST): _____	X	EQUIPMENT USE PERMITS
	X	PARTIAL DEMO PLAN & DS1 (FOR AL/EW-OT PERMITS)	X	FA - FDNY APPROVAL : FD-FAA
	X	PROJECT-SPECIFIC GL INSURANCE	X	FA LETTER OF DEFECT : FD-FALD
	X	RAISE/MOVE DOCS & DS1 (FOR AL/EW-OT PERMITS)	X	FA SELF CERT DEFECT : FD-FASC

Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF	Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF
	X	FEES: PAY DEFERRED FEES		X	STREET: UNMAPPED- NOTIFY EMERG. AGENCIES
	X	FEMA ELEVATION CERT (086-0-33)/ FLOODPRF CERT (086-0-34)		X	SWIMMING POOL. DEP APPROVAL
	X	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF		X	SWIMMING POOL: DOH APPROVAL
	X	FIRE ALARM: AS-BUILT PLANS		X	TAP LETTER - DOM SVC : DEP-DOM
	X	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL		X	TAP LETTER - FIRE SVC : DEP-FIRE
	X	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE		X	TAX LOT: FINAL LOT NUMBER ISSUED
	X	FIRE SUPP ANSUL APPROVL: FD-FSS		X	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL
	X	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF		X	TREE REMOVAL. OUTSIDE PROP./PARKS APPR
	X	FUEL BURNING (FB) SIGNOFF		X	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR
	X	FUEL STORAGE (FS) SIGNOFF		X	URBAN RENEWAL AREA: HPD APPROVAL
	X	GAS WELDER ANNUAL CERT . GAS-WELD		X	US ARMY CORPS OF ENGINEERS APPROVAL
	X	GASOLINE TANK SIGNOFF		X	WATER METER PERMIT . DEP-METER
	X	HOUSE CONNECTION SIGNOFF		X	WATER SUPPLY (PRIVATE): DOH APPROVAL
	X	HPD: INCLUSIONARY HOUSING ELIG. CERT		X	WELDERS AFFIDAVIT
	X	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	STATEMENTS & SIGNATURES <i>Required for all applications</i>		
	X	LANDMARKS APPROVAL			
	X	LANDMARKS SIGNOFF	Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.		
	X	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (FINAL)	Is a TR1 form required? ☒ Yes		
	X	MARQUEE (OT) SIGNOFF	PAA only:		
	X	MASONRY SUPPLIER'S STATEMENT-FORM 10J	Is a ZD1 form required? ☐ Yes*		
	X	MECHANICAL (MH) SIGNOFF	Name (please print)		
	X	MEDICAL GAS INST CERT : LETTER-MED	MARTIN ROSARIO		
	X	MICROFILM/RECORDS MGMT ADDL FEE REQUIRED	Signature 		
	X	OIL TANK REMOVAL CERT : LETTER-FO	Seal 		
	X	OTHER (LIST): _____	Date <u>7/7/16</u>		
	X	PILES: FINAL PILE PLAN/CREOSOTE LETTER			
	X	PLACE OF ASSEMBLY (PA) SIGNOFF			
X		PLUMBING (PL) SIGNOFF			
	X	PRELIMINARY COMMISSIONING REPORT CERTIFICATION			
	X	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION (FINAL)			
	X	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL			
	X	PTA4: SOLAR TAX ABATEMENT APPLICATION (FINAL)			
	X	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL			
	X	RESTRICTION: DEED			
	X	RESTRICTION: EASEMENT AGREEMENT			
	X	RESTRICTION: RESTRICTIVE DECLARATION			
	X	RPZ/DDCV TEST REPORT : GEN215B			
	X	SD/SP FIRE PUMP TEST : FP-86			
	X	SEPTIC ABANDONMENT CERT: LETTER-SCAV			
	X	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL			
	X	SEWER/HOUSE CON SIGNOFF: DEP HC 021			
	X	SITE SURVEY: FINAL			
	X	SP/SD DEVICE CERT : LTR-LIC ELECT			
	X	SPRINKLER (SP) SIGNOFF			
	X	SPRINKLER INSP REPORT : FP-85			
	X	SPRINKLER/STANDPIPE ELECTRICAL LETTER			
	X	STANDPIPE (SD) SIGNOFF			
	X	STANDPIPE INSP REPORT : FP-84			
	X	STEEL AFFIDAVIT- FINAL			
	X	STREET TREE SIGNOFF			
	X	STREET TREES SITE PLAN			
	X	STREET: NEW NAME APPROVED			