



# PW7: Letter of Completion Request

(Must be typewritten)

## 1 LOCATION INFORMATION

|                 |                               |                                  |
|-----------------|-------------------------------|----------------------------------|
| House No(s) 316 | Street Name Huntington Avenue | Work Proposed on Floor No(s) 001 |
| Borough Bronx   | Block 5581 Lot 115            | BIN 2116131 CB No. 210           |

## 2 REQUESTOR INFORMATION

Individuals Relationship to Job (Example: Applicant, Owner Filing Representative)

|                                                   |                                   |                |
|---------------------------------------------------|-----------------------------------|----------------|
| Last Name Leon/Ayala                              | First Name Juan/Edwin             | Middle Initial |
| Business Name J & R Consulting Service Inc.       | Business Telephone (718) 888-3375 |                |
| Business Address 37-01 Main Street, Suite: LL 101 | Business Fax (866) 929-5322       |                |
| City Flushing State NY Zip 11354                  | Mobile Telephone (917) 560-8243   |                |
| E-Mail JuanL51358@yahoo.com                       | License Number                    |                |

## 3 TYPE OF REQUEST

☒ Letter of Completion (Directive 14 or Non-Directive 14)

Respectfully requesting a Final application Signoff under the Alteration Type II application no: 200523558 all work completed under this application.

## 4 STATEMENTS AND SIGNATURES

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature

Date 11-04-2021

### Disapproval Reasons Review request cannot be processed for the following reasons:

|                                                                                                                                  |                                                    |                                         |                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Fees unpaid                                                                                             | <input type="checkbox"/> Open ECB/DOB Violation(s) | <input type="checkbox"/> Incomplete PAA | <input type="checkbox"/> Audit Conditions Pending / Job on Hold |
| <input type="checkbox"/> Missing inspection Sign-off(s): <input type="checkbox"/> Construction <input type="checkbox"/> Plumbing | <input type="checkbox"/> Electrical                | <input type="checkbox"/> Other: _____   |                                                                 |
| <input type="checkbox"/> Missing Required item(s): _____                                                                         | <input type="checkbox"/> TR-1 Error(s): _____      |                                         |                                                                 |
| <input type="checkbox"/> Form(s) missing/incomplete: Form(s) _____                                                               | Section(s)/Reason(s) _____                         |                                         |                                                                 |
| <input type="checkbox"/> Other: _____                                                                                            |                                                    |                                         |                                                                 |