



PC1: Required Items for Professional Certification

Must be typewritten. Must respond Y/N to all require



LOCATION INFORMATION Required for all applications

House No(s) 263

Street Name 1 Avenue

Borough Manhattan

Block 922

Lot 21

BIN 1020422

C.B. No. 106

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
	X	1ST ZONING REVIEW COMPLETE
	X	2008 CODE TR1 REQUIRED
	X	2ND ZONING REVIEW COMPLETE
	X	ACCESSIBILITY WAIVER (PEO1)
	X	ADDRESS: NEW HOUSE NUMBER APPROVED
	X	ADULT ACTIVITY APPROVAL
	X	ADULT ESTABLISHMENT APPROVAL
	X	A11 OBJECTIONS RESPONSE
	X	ANTI-HARASSMENT AREA CHECKLIST
	X	APPLICANT TO SELF CERTIFY OBJECTIONS
X		ASBESTOS: CERTIFICATION (DEP ACP5)
	X	BPP: CATCH BASIN/MANHOLE REQUIRED
	X	BPP: CHECKLIST IN LIEU OF PLANS-ALT3
	X	BPP: CONTRACTOR BOND-INSTALL ROADWAY
	X	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT
	X	BPP: DISTINCT SIDEWALK-STONE TEST REPORT
	X	BPP: DOT PERMISSION TO MOVE FRANCHISE
	X	BPP: FIELD VISITS RESULTS NEEDED
	X	BPP: FILING REQUIRED
	X	BPP: GRADE STUDY
	X	BPP: INFRASTRUCTURE AND SITE SKETCH
	X	BPP: NOTES REQUIRED ON PLAN
	X	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT
	X	BPP: SITE PLAN-NEW R.O.W INSTALLATION
	X	BPP: STREET DRAINAGE APPLICATION
	X	BPP: STREET TREES SITE PLAN
	X	BPP: TOPOGRAPHIC SURVEY
	X	BPP: TRAFFIC ENG STDY-CC IN INTERSECTION
	X	BPP: WAIVER OF GRADE FILING
	X	BPP-BSA REQUIREMENTS
	X	BPP-CPC REQUIREMENTS
	X	BPP-DEP: NON-STD DRAINAGE STRUCTURE
	X	BPP-NYS DEC: DRAIN STREET TO WETLAND
	X	BPP-PARKS: REMOVE MATURE TREE
	X	BPP-TA: RELOCATE BUS STOP
	X	BPP-UTILITY APPROVAL TO RELOCATE POLE
	X	BROOKLYN PARKING RESTRICTIONS
	X	BSA VARIANCE
	X	BSA/CPC APPROVAL
	X	CALENDARED PROPERTY - 40-DAY HOLD
	X	CANTILEVER FIRE ANALYSIS APPROVED BY DOB & FDNY
	X	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
	X	CLINTON DISTRICT: RESTRICTIVE DEC
X		COST AFFIDAVIT ESTIMATE: (PW3)
	X	CPC: HUDSON YARDS INITIAL CERTIFICATION
	X	CURB CUT: PROVIDE EXISTING NUMBER
	X	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
	X	DEP STORMWATER/SEWER CERTIFICATION (HCP/SCP)

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
	X	DESIGN COMM. APPROVAL: CITY-OWNED PRPTY (EXTERIOR)
	X	DESIGN COMM. APPROVAL: DISTINCTIVE SIDEWALK
	X	DOB - CONSTRUCTION CODE DETERMINATION (CCD1)
	X	DOB - ZONING DIAGRAM (ZD1)
	X	DOB - ZONING RESOLUTION DETERMINATION (ZRD1)
	X	ECCCNYS ANALYSIS
	X	ENCROACHMENT ON SIDEWALK: DOT REVOCABLE CONSENT
	X	ENERGY CODE COMPLIANCE FEE
	X	ENERGY CODE 1st REVIEW COMPLETE
X		ENERGY CODE PROGRESS INSPS TECHNICAL REPORT (TR8)
	X	ENVIRON RESTRICTIONS - OER NOTICE TO PROCEED
	X	FDNY FIRE SUPPRESSION FEE PAYMENT RECEIPT
	X	FEE: CIVIL PENALTY FOR LEGALIZATION
	X	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
	X	FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS
	X	FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL
	X	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL
	X	FLOOD ZONE DESIGN CERTIFICATION
	X	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR
	X	FOUNDATION PLAN APPROVAL
	X	HIGH LINE - PARKS APPROVAL REQUIRED
	X	HPD: INCLUSIONARY HOUSING LETTER
	X	HPD: SRO MD CERTIFICATE OF NO HARASSMENT
	X	HUDSON YARDS PARKING AMENDMENT
	X	HYDRAULIC FLOW CALCULATIONS
	X	HYDRO FLOW TEST LETTER
	X	IDENTIFY THE PRIMARY JOB ON PW1
	X	LANDMARKS APPROVAL
	X	LANDMARKS SIGNOFF
	X	LOFT BOARD CERTIFICATE
X		NYCECC ANALYSIS
	X	NYCECC EXEMPTION
	X	NYS DEC COASTAL EROSION HAZARD APPROVAL
	X	NYS DEC COASTAL EROSION HAZARD MAP
	X	NYS DEC FRESHWATER WETLANDS APPROVAL
	X	NYS DEC FRESHWATER WETLANDS MAP
	X	NYS DEC TIDAL WETLANDS APPROVAL
	X	NYS DEC TIDAL WETLANDS MAP
	X	OAC REGISTRATION
	X	OTHER (LIST): _____
	X	PREFAB/MODULAR CONSTR: NYS COMPLIANCE STATEMENT
	X	PREFABRICATED/MODULAR CONSTR: OTCR APPROVALS
	X	PTA3: GREEN ROOF TAX ABATEMENT APPLIC (PRELIMINARY)
	X	PTA4: SOLAR TAX ABATEMENT APPLICATION (PRELIMINARY)
	X	RECORDS MGMT FEE PAYMENT RECEIPT
	X	RESOLVE ZONING DISCREPANCY
	X	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
	X	RESTRICTION: DEED

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL	Y	N	ITEMS REQUIRED PRIOR TO PERMIT
	X	RESTRICTION: EASEMENT AGREEMENT		X	SCAFFOLD APPLICATION & PERMIT
	X	RESTRICTION: RESTRICTIVE DECLARATION		X	SIDEWALK SHED APPLICATION & PERMIT
	X	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL		X	SITE SAFETY PLAN: BEST APPROVAL REQUIRED
	X	SITE SURVEY: INITIAL		X	STANDPIPE ALARM DRAWINGS & AI1 (OR AI1 PROOF)
	X	SOIL REPORT		X	STANDPIPE WORK PERMIT
	X	SRO MD ANTI-HARASSMENT CHECKLIST		X	STREET TREES: RECEIPT OF STREET TREES SITE PLAN
	X	STEEL AFFIDAVIT: PRELIMINARY		X	TEMPORARY FENCE APPLICATION & PERMIT
	X	STREET TREE CHECKLIST		X	TR3: CONCRETE DESIGN MIX TECHNICAL REPORT
	X	STREET: NEW STREET NAME APPROVED			
	X	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES			
	X	STRUCTURAL PEER REVIEW REQUIRED			
	X	SUBDIVISION SIGNOFF			
	X	SUBSTANTIAL IMPROVEMENT CALCULATIONS			
	X	TAX LOT: TENTATIVE LOT NUMBER ISSUED			
	X	TEMPORARY FLOOD SHIELDS: EMERGENCY FLOOD PLAN			
	X	TENANT/OCCUPANT PROTECTION PLAN			
	X	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL			
	X	TRASH COMPACTOR REQUIREMENTS			
	X	TREE REMOVAL: OUTSIDE PROP./PARKS APPR			
	X	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR			
	X	U.S. ARMY CORPS OF ENGINEERS APPROVAL			
	X	URBAN RENEWAL AREA: HPD APPROVAL			
	X	VERIFY DOB PLAN NAMING STANDARD IS MET			
	X	WATERFRONT AREA ZONING COMPLIANCE			
	X	ZONING EXHIBIT I: CERTIFICATION			
	X	ZONING EXHIBIT II: CERTIFICATION			
	X	ZONING EXHIBIT III:DESC & OWNRSHP.STMNT			
	X	ZONING EXHIBIT IV. CERTIFICATION			
	X	ZONING EXHIBIT V: CERTIFICATION			
Y	N	ITEMS REQUIRED PRIOR TO PERMIT	Y	N	ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF
	X	2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS		X	ADDRESS: NEW HOUSE NUMBER APPROVED
	X	ASBESTOS: COMPLETION OR CLOSEOUT (ACP20/21/5)		X	APPLICANT CONCRETE EVALUATION REPORT
	X	ASBESTOS: VARIANCE (DEP FORM V5)		X	APPLICANT CONCRETE RETESTING REPORT
	X	CPC: HUDSON YARDS FINAL CERTIFICATION	X		AS-BUILT ENERGY ANALYSIS (EN2)
	X	DIR-14 ID OF RESPONSIBILITY (TR1)		X	BOILER (BL) SIGNOFF
	X	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING		X	BOILER APPROVAL : 900A
	X	EQUIPMENT (EQ) PERMITS		X	BPP: AS-BUILT SIDEWALK SURVEY
	X	EXCAVATION OR DEMOLITION: 5-DAY NOTICE		X	BPP: ENGINEERS AFFIDAVIT
	X	HIC LICENSE OR AFFIDAVIT		X	BPP: FIELD INSPECTION
X		INSURANCE: DISABILITY		X	BPP: FINAL AS-BUILT PHOTOGRAPHS
X		INSURANCE: LIABILITY		X	BPP: FINAL SIGNOFF
	X	INSURANCE: WORKERS' COMP. WAIVER/AFFID		X	BPP: MAINTENANCE AGREEMENT - RETAINING WALL
X		INSURANCE: WORKERS' COMPENSATION		X	BPP: SIDEWALK & ROADWAY THICKNESS CORES
	X	JAMAICA: DEP SEWER CONNECTION APPROVAL		X	BPP: SIDEWALK CONCRETE STRENGTH REPORT
	X	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (INITIAL)		X	BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE
	X	MASONRY MANUFACTURER'S STATEMENT-FORM 10H		X	BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT
	X	MICROFILM/SCAN: INITIAL		X	BPP-DESIGN COMM APPROVAL: DISTINCTIVE SIDEWALK
	X	MICROFILM/SCAN. ADDITIONAL REQUIRED		X	BPP-DOT: RELOCATE STREET LIGHT
	X	OTHER (LIST): _____		X	BPP-DOT: SIDEWALK ENCROACHMENT
	X	PARTIAL DEMO PLAN & DS1 (FOR AL/EW-OT PERMITS)		X	BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS
	X	PROJECT-SPECIFIC GL INSURANCE		X	BPP-PARKS: PLANT NEW TREE
	X	RAISE/MOVE DOCS & DS1 (FOR AL/EW-OT PERMITS)		X	BPP-TA: INSTALL SIDEWALK OVER STATION
				X	BSA VARIANCE
				X	CAP & CLEAN FORM
				X	CERTIFICATE OF OCCUPANCY
				X	CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSE
				X	CONSTRUCTION (OT) SIGNOFF
			X		COST AFFIDAVIT (FINAL): PW3
				X	CURB CUT (CC) SIGNOFF
				X	DEMOLITION (DM) JOB SIGNOFF
				X	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
				X	DESIGN COMM. SIGNOFF: CITY-OWNED PROPTY (EXTERIOR)
				X	DETECTOR:CARBON MONOXIDE-CERT.OF INSTALL
				X	DETECTOR:SMOKE-CERT. OF INSTALLATION
				X	DOB - ZONING DIAGRAM (ZD1)
				X	DOB FINAL INSPECTION REQUIRED
				X	DRY PIPE VALVE TEST : FP-10
				X	ELEVATOR JOB SIGNOFF
				X	ENVIRO RESTRICTIONS - OER NOTICE OF SATISFACTION
				X	EQUIPMENT USE PERMITS
				X	FA - FDNY APPROVAL : FD-FAA
				X	FA LETTER OF DEFECT : FD-FALD
				X	FA SELF CERT DEFECT : FD-FASC

Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF	Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF
	X	FEES: PAY DEFERRED FEES		X	STREET: UNMAPPED- NOTIFY EMERG. AGENCIES
	X	FEMA ELEVATION CERT (086-0-33)/ FLOODPRF CERT (086-0-34)		X	SWIMMING POOL: DEP APPROVAL
	X	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF		X	SWIMMING POOL: DOH APPROVAL
	X	FIRE ALARM: AS-BUILT PLANS		X	TAP LETTER - DOM SVC : DEP-DOM
	X	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL		X	TAP LETTER - FIRE SVC : DEP-FIRE
	X	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE		X	TAX LOT: FINAL LOT NUMBER ISSUED
	X	FIRE SUPP ANSUL APPROVL: FD-FSS		X	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL
	X	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF		X	TREE REMOVAL: OUTSIDE PROP./PARKS APPR
	X	FUEL BURNING (FB) SIGNOFF		X	TREE REMOVAL. SPEC. ZON. DIST./CPC APPR
	X	FUEL STORAGE (FS) SIGNOFF		X	URBAN RENEWAL AREA: HPD APPROVAL
	X	GAS WELDER ANNUAL CERT : GAS-WELD		X	US ARMY CORPS OF ENGINEERS APPROVAL
	X	GASOLINE TANK SIGNOFF		X	WATER METER PERMIT : DEP-METER
	X	HOUSE CONNECTION SIGNOFF		X	WATER SUPPLY (PRIVATE): DOH APPROVAL
	X	HPD: INCLUSIONARY HOUSING ELIG. CERT		X	WELDERS AFFIDAVIT
	X	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	STATEMENTS & SIGNATURES Required for all applications		
	X	LANDMARKS APPROVAL			
	X	LANDMARKS SIGNOFF	Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.		
	X	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (FINAL)	Is a TR1 form required? ☒ Yes ☐ No		
	X	MARQUEE (OT) SIGNOFF	PAA only:		
	X	MASONRY SUPPLIER'S STATEMENT-FORM 10J	Is a ZD1 form required? ☐ Yes ☒ No		
	X	MECHANICAL (MH) SIGNOFF	Name (plase print)		
	X	MEDICAL GAS INST CERT : LETTER-MED	DONGSHENG LU, P.E.		
	X	MICROFILM/RECORDS MGMT: ADDL FEE REQUIRED	Signature		
	X	OIL TANK REMOVAL CERT : LETTER-FO	082189		
	X	OTHER (LIST): _____	082189		
	X	PILES: FINAL PILE PLAN/CREOSOTE LETTER	082189		
	X	PLACE OF ASSEMBLY (PA) SIGNOFF	082189		
	X	PLUMBING (PL) SIGNOFF	082189		
	X	PRELIMINARY COMMISSIONING REPORT CERTIFICATION	082189		
	X	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION (FINAL)	082189		
	X	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL	082189		
	X	PTA4: SOLAR TAX ABATEMENT APPLICATION (FINAL)	082189		
	X	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL	082189		
	X	RESTRICTION: DEED	082189		
	X	RESTRICTION: EASEMENT AGREEMENT	082189		
	X	RESTRICTION: RESTRICTIVE DECLARATION	082189		
	X	RPZ/DDCV TEST REPORT : GEN215B	082189		
	X	SD/SP FIRE PUMP TEST : FP-86	082189		
	X	SEPTIC ABANDONMENT CERT: LETTER-SCAV	082189		
	X	SEPTIC SYSTEM: SEPTIC COMPLIANCE UNIT APPROVAL	082189		
	X	SEWER/HOUSE CON SIGNOFF: DEP HC 021	082189		
	X	SITE SURVEY: FINAL	082189		
	X	SP/SD DEVICE CERT : LTR-LIC ELECT	082189		
	X	SPRINKLER (SP) SIGNOFF	082189		
	X	SPRINKLER INSP REPORT : FP-85	082189		
	X	SPRINKLER/STANDPIPE ELECTRICAL LETTER	082189		
	X	STANDPIPE (SD) SIGNOFF	082189		
	X	STANDPIPE INSP REPORT : FP-84	082189		
	X	STEEL AFFIDAVIT- FINAL	082189		
	X	STREET TREE SIGNOFF	082189		
	X	STREET TREES SITE PLAN	082189		
	X	STREET: NEW NAME APPROVED	082189		



09-19-2019