



PW7: Certificate of Occupancy /
Letter of Completion Folder
Review Request

Must be typewritten

DEPT BLDGS Job No. 123767441



Scan Code ESHS0325797

1 Location Information				
House No(s) 2	Street Name Beekman Street		Work Proposed on Floor No(s) 001	
Borough Manhattan	Block 101	Lot 1	BIN 1001355	CB No. 101
2 Requestor Information				
Individuals Relationship to Job (example: applicant, owner filing representative)				
Last Name Leder-Luis		First Name Julio		Middle Initial C
Business Name Leder-Luis Architectural Design, PLLC			Business Telephone (914) 423-9778	
Business Address 66 Main Street- Suite 913			Business Fax (914) 423-9781	
City Yonkers		State NY	Zip 10701	Mobile Telephone
E-Mail judjul@aol.com			License Number 020478	
3 Type of Request Choose one.				
☒ Letter of Completion (Directive 14 or Non-Directive 14)				
☐ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office may be required. All requirements must be fulfilled before a TCO will be issued) 3A				
☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued) 3A				
☐ Final Certificate of Occupancy 3A				
3A ☐ Change of address, block/lot, metes and bounds only (28-118.16.2)				
4 Comments If additional space is required, write "see A1-1" here and submit a completed A1-1 form with this request				
5 Statements and Signatures				
By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and punishable by a fine or imprisonment or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.				
Requestor Signature <i>Julio Leder-Luis</i>			Date 1/26/2020	
Borough Commissioner's Office TCO Authorization Do not write in this section				
Comments				
Authorized Name (please print)			☐ Approved ☐ Disapproved	
Authorization Signature (if approved only)			Date	
Disapproval Reasons Review request cannot be processed for the following reasons:				
☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold				
☐ Missing inspection Sign-off(s). ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other.				
☐ Missing Required item(s) ☐ TR-1 Error(s).				
☐ Form(s) missing/incomplete Form(s) Section(s)/Reason(s)				
☐ Other				