



PC1: Required Items for Professional Certification

Must be typewritten. Must respond Y/N to all requirec

DEPT. BLDGS 123749417 Job Number
SC181108002 Scan Code

LOCATION INFORMATION Required for all applications

House No(s) 388
Street Name 3RD AVENUE
Borough MANHATTAN

Block 883
Lot 50
BIN 1018183
C.B. No. 106

Y	N	ITEMS REQUIRED PRIOR TO APPROVAL	Y	N	ITEMS REQUIRED PRIOR TO APPROVAL
	X	1ST ZONING REVIEW COMPLETE		X	DESIGN COMM APPROVAL CITY-OWNED PRPTY (EXTERIOR)
	X	2008 CODE TR1 REQUIRED		X	DESIGN COMM APPROVAL DISTINCTIVE SIDEWALK
	X	2ND ZONING REVIEW COMPLETE		X	DOB - CONSTRUCTION CODE DETERMINATION (CCD1)
	X	ACCESSIBILITY WAIVER (PEO1)		X	DOB - ZONING DIAGRAM (ZD1)
	X	ADDRESS NEW HOUSE NUMBER APPROVED		X	DOB - ZONING RESOLUTION DETERMINATION (ZRD1)
	X	ADULT ACTIVITY APPROVAL		X	ECCCNYS ANALYSIS
	X	ADULT ESTABLISHMENT APPROVAL		X	ENCROACHMENT ON SIDEWALK. DOT REVOCABLE CONSENT
	X	A11 OBJECTIONS RESPONSE		X	ENERGY CODE COMPLIANCE FEE
	X	ANTI-HARASSMENT AREA CHECKLIST		X	ENERGY CODE 1st REVIEW COMPLETE
	X	APPLICANT TO SELF CERTIFY OBJECTIONS		X	ENERGY CODE PROGRESS INSPS TECHNICAL REPORT (TR8)
	X	ASBESTOS CERTIFICATION (DEP ACP5)		X	ENVIRON RESTRICTIONS - OER NOTICE TO PROCEED
	X	BPP CATCH BASIN/MANHOLE REQUIRED		X	FDNY FIRE SUPPRESSION FEE PAYMENT RECEIPT
	X	BPP CHECKLIST IN LIEU OF PLANS-ALT3		X	FEE CIVIL PENALTY FOR LEGALIZATION
	X	BPP CONTRACTOR BOND-INSTALL ROADWAY		X	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
	X	BPP DISTINCT SIDEWALK-LEGAL AGREEMENT		X	FIRE ALARM FDNY RECEIVED & ACCEPTED PLANS
	X	BPP DISTINCT SIDEWALK-STONE TEST REPORT		X	FIRE APPARATUS ACCESS ROADS FOR DEV. FDNY APPROVAL
	X	BPP DOT PERMISSION TO MOVE FRANCHISE		X	FIRE PROTECTION PLAN(FPP). FDNY APPROVAL
	X	BPP FIELD VISITS RESULTS NEEDED		X	FLOOD ZONE DESIGN CERTIFICATION
	X	BPP FILING REQUIRED		X	FOREIGN GOVT PROPERTY: STATE DEPT LTR
	X	BPP GRADE STUDY		X	FOUNDATION PLAN APPROVAL
	X	BPP INFRASTRUCTURE AND SITE SKETCH		X	HIGH LINE - PARKS APPROVAL REQUIRED
	X	BPP NOTES REQUIRED ON PLAN		X	HPD INCLUSIONARY HOUSING LETTER
	X	BPP PHOTOS-SIGNED/SEALED BY APPLICANT		X	HPD SRO MD CERTIFICATE OF NO HARASSMENT
	X	BPP SITE PLAN-NEW R.O.W. INSTALLATION		X	HUDSON YARDS PARKING AMENDMENT
	X	BPP STREET DRAINAGE APPLICATION		X	HYDRAULIC FLOW CALCULATIONS
	X	BPP STREET TREES SITE PLAN		X	HYDRO FLOW TEST LETTER
	X	BPP TOPOGRAPHIC SURVEY		X	IDENTIFY THE PRIMARY JOB ON PW1
	X	BPP TRAFFIC ENG STDY-CC IN INTERSECTION		X	LANDMARKS APPROVAL
	X	BPP WAIVER OF GRADE FILING		X	LANDMARKS SIGNOFF
	X	BPP-BSA REQUIREMENTS		X	LOFT BOARD CERTIFICATE
	X	BPP-CPC REQUIREMENTS		X	NYCECC ANALYSIS
	X	BPP-DEP: NON-STD DRAINAGE STRUCTURE		X	NYCECC EXEMPTION
	X	BPP-NYS DEC: DRAIN STREET TO WETLAND		X	NYS DEC COASTAL EROSION HAZARD APPROVAL
	X	BPP-PARKS. REMOVE MATURE TREE		X	NYS DEC COASTAL EROSION HAZARD MAP
	X	BPP-TA. RELOCATE BUS STOP		X	NYS DEC FRESHWATER WETLANDS APPROVAL
	X	BPP-UTILITY APPROVAL TO RELOCATE POLE		X	NYS DEC FRESHWATER WETLANDS MAP
	X	BROOKLYN PARKING RESTRICTIONS		X	NYS DEC TIDAL WETLANDS APPROVAL
	X	BSA VARIANCE		X	NYS DEC TIDAL WETLANDS MAP
	X	BSA/CPC APPROVAL		X	OAC REGISTRATION
	X	CALENDARED PROPERTY - 40-DAY HOLD		X	OTHER (LIST): _____
	X	CANTILEVER FIRE ANALYSIS APPROVED BY DOB & FDNY		X	PREFAB/MODULAR CONSTR NYS COMPLIANCE STATEMENT
	X	CLINTON DISTRICT ANTI-HARASSMENT CHECKLIST		X	PREFABRICATED/MODULAR CONSTR OTCR APPROVALS
	X	CLINTON DISTRICT RESTRICTIVE DEC		X	PTA3 GREEN ROOF TAX ABATEMENT APPLIC (PRELIMINARY)
X		COST AFFIDAVIT ESTIMATE (PW3)		X	PTA4 SOLAR TAX ABATEMENT APPLICATION (PRELIMINARY)
	X	CPC HUDSON YARDS INITIAL CERTIFICATION		X	RECORDS MGMT FEE PAYMENT RECEIPT
	X	CURB CUT PROVIDE EXISTING NUMBER		X	RESOLVE ZONING DISCREPANCY
	X	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)		X	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
	X	DEP STORMWATER/SEWER CERTIFICATION (HCP/SCP)		X	RESTRICTION DEED

Y N ITEMS REQUIRED PRIOR TO APPROVAL		Y N ITEMS REQUIRED PRIOR TO PERMIT			
	X	RESTRICTION EASEMENT AGREEMENT	X	SCAFFOLD APPLICATION & PERMIT	
	X	RESTRICTION. RESTRICTIVE DECLARATION		X	SIDEWALK SHED APPLICATION & PERMIT
	X	SEPTIC SYSTEM. SEPTIC COMPLIANCE UNIT APPROVAL		X	SITE SAFETY PLAN. BEST APPROVAL REQUIRED
	X	SITE SURVEY. INITIAL		X	STANDPIPE ALARM DRAWINGS & AI1 (OR AI1 PROOF)
	X	SOIL REPORT		X	STANDPIPE WORK PERMIT
	X	SRO MD ANTI-HARASSMENT CHECKLIST		X	STREET TREES' RECEIPT OF STREET TREES SITE PLAN
	X	STEEL AFFIDAVIT. PRELIMINARY		X	TEMPORARY FENCE APPLICATION & PERMIT
	X	STREET TREE CHECKLIST		X	TR3. CONCRETE DESIGN MIX TECHNICAL REPORT
	X	STREET NEW STREET NAME APPROVED	Y N ITEMS REQUIRED PRIOR TO C/O OR SIGNOFF		
	X	STREET. UNMAPPED-NOTIFY EMERG AGENCIES		X	ADDRESS' NEW HOUSE NUMBER APPROVED
	X	STRUCTURAL PEER REVIEW REQUIRED		X	APPLICANT CONCRETE EVALUATION REPORT
	X	SUBDIVISION SIGNOFF		X	APPLICANT CONCRETE RETESTING REPORT
	X	SUBSTANTIAL IMPROVEMENT CALCULATIONS	X		AS-BUILT ENERGY ANALYSIS (EN2)
	X	TAX LOT. TENTATIVE LOT NUMBER ISSUED		X	BOILER (BL) SIGNOFF
	X	TEMPORARY FLOOD SHIELDS EMERGENCY FLOOD PLAN		X	BOILER APPROVAL 900A
	X	TENANT/OCCUPANT PROTECTION PLAN		X	BPP AS-BUILT SIDEWALK SURVEY
	X	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL		X	BPP ENGINEERS AFFIDAVIT
	X	TRASH COMPACTOR REQUIREMENTS		X	BPP FIELD INSPECTION
	X	TREE REMOVAL OUTSIDE PROP /PARKS APPR		X	BPP: FINAL AS-BUILT PHOTOGRAPHS
	X	TREE REMOVAL SPEC. ZON. DIST /CPC APPR		X	BPP FINAL SIGNOFF
	X	U.S ARMY CORPS OF ENGINEERS APPROVAL		X	BPP. MAINTENANCE AGREEMENT - RETAINING WALL
	X	URBAN RENEWAL AREA: HPD APPROVAL		X	BPP SIDEWALK & ROADWAY THICKNESS CORES
	X	VERIFY DOB PLAN NAMING STANDARD IS MET		X	BPP SIDEWALK CONCRETE STRENGTH REPORT
	X	WATERFRONT AREA ZONING COMPLIANCE		X	BPP-DEP INSTALL/MODIFY DRAINAGE STRUCTURE
	X	ZONING EXHIBIT I. CERTIFICATION		X	BPP-DEP INSTALL/RELOCATE FIRE HYDRANT
	X	ZONING EXHIBIT II CERTIFICATION		X	BPP-DESIGN COMM APPROVAL DISTINCTIVE SIDEWALK
	X	ZONING EXHIBIT III.DESC. & OWNRSHP STMNT		X	BPP-DOT RELOCATE STREET LIGHT
	X	ZONING EXHIBIT IV. CERTIFICATION		X	BPP-DOT SIDEWALK ENCROACHMENT
	X	ZONING EXHIBIT V. CERTIFICATION		X	BPP-DOT. SIDEWALK/CURB/ROAD WORK PERMITS
Y N ITEMS REQUIRED PRIOR TO PERMIT			X	BPP-PARKS PLANT NEW TREE	
	X	2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS		X	BPP-TA' INSTALL SIDEWALK OVER STATION
	X	ASBESTOS: COMPLETION OR CLOSEOUT (ACP20/21/5)		X	BSA VARIANCE
	X	ASBESTOS: VARIANCE (DEP FORM V5)		X	CAP & CLEAN FORM
	X	CPC. HUDSON YARDS FINAL CERTIFICATION		X	CERTIFICATE OF OCCUPANCY
X		DIR-14 ID OF RESPONSIBILITY (TR1)		X	CLINTON DIST' HPD CERT COMPLETION LOW-INCOME HOUSE
	X	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING		X	CONSTRUCTION (OT) SIGNOFF
	X	EQUIPMENT (EQ) PERMITS	X		COST AFFIDAVIT (FINAL) PW3
	X	EXCAVATION OR DEMOLITION 5-DAY NOTICE		X	CURB CUT (CC) SIGNOFF
	X	HIC LICENSE OR AFFIDAVIT		X	DEMOLITION (DM) JOB SIGNOFF
X		INSURANCE DISABILITY		X	DEP SANITARY SEWER CERTIFICATION (HCP/SCP)
	X	INSURANCE LIABILITY		X	DESIGN COMM SIGNOFF CITY-OWNED PROPTY (EXTERIOR)
	X	INSURANCE WORKERS' COMP WAIVER/AFFID		X	DETECTOR CARBON MONOXIDE-CERT OF INSTALL
X		INSURANCE WORKERS' COMPENSATION		X	DETECTOR SMOKE-CERT OF INSTALLATION
	X	JAMAICA: DEP SEWER CONNECTION APPROVAL		X	DOB - ZONING DIAGRAM (ZD1)
	X	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (INITIAL)		X	DOB FINAL INSPECTION REQUIRED
	X	MASONRY MANUFACTURER'S STATEMENT-FORM 10H		X	DRY PIPE VALVE TEST FP-10
	X	MICROFILM/SCAN. INITIAL		X	ELEVATOR JOB SIGNOFF
	X	MICROFILM/SCAN ADDITIONAL REQUIRED		X	ENVIRO RESTRICTIONS - OER NOTICE OF SATISFACTION
	X	OTHER (LIST) _____	X		EQUIPMENT USE PERMITS
	X	PARTIAL DEMO PLAN & DS1 (FOR AL/EW-OT PERMITS)		X	FA - FDNY APPROVAL FD-FAA
	X	PROJECT-SPECIFIC GL INSURANCE		X	FA LETTER OF DEFECT FD-FALD
	X	RAISE/MOVE DOCS & DS1 (FOR AL/EW-OT PERMITS)		X	FA SELF CERT DEFECT FD-FASC

Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF	Y	N	ITEMS REQ. PRIOR TO C/O OR SIGNOFF
	☒	FEES. PAY DEFERRED FEES		☒	STREET UNMAPPED- NOTIFY EMERG. AGENCIES
	☒	FEMA ELEVATION CERT (086-0-33)/ FLOODPRF CERT (086-0-34)		☒	SWIMMING POOL DEP APPROVAL
	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF		☒	SWIMMING POOL DOH APPROVAL
	☒	FIRE ALARM: AS-BUILT PLANS		☒	TAP LETTER - DOM SVC DEP-DOM
	☒	FIRE PROTECTION PLAN (FPP): FDNY APPROVAL		☒	TAP LETTER - FIRE SVC DEP-FIRE
	☒	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE		☒	TAX LOT FINAL LOT NUMBER ISSUED
	☒	FIRE SUPP ANSUL APPROVL FD-FSS		☒	TRANSIT AUTHORITY/MTA/PANYNJ APPROVAL
	☒	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF		☒	TREE REMOVAL. OUTSIDE PROP /PARKS APPR
	☒	FUEL BURNING (FB) SIGNOFF		☒	TREE REMOVAL SPEC ZON DIST /CPC APPR
	☒	FUEL STORAGE (FS) SIGNOFF		☒	URBAN RENEWAL AREA: HPD APPROVAL
	☒	GAS WELDER ANNUAL CERT. GAS-WELD		☒	US ARMY CORPS OF ENGINEERS APPROVAL
	☒	GASOLINE TANK SIGNOFF		☒	WATER METER PERMIT DEP-METER
	☒	HOUSE CONNECTION SIGNOFF		☒	WATER SUPPLY (PRIVATE) DOH APPROVAL
	☒	HPD. INCLUSIONARY HOUSING ELIG CERT		☒	WELDERS AFFIDAVIT
	☒	HPD. SRO MD CERTIFICATE OF NO HARASSMENT	STATEMENTS & SIGNATURES Required for all applications		
	☒	LANDMARKS APPROVAL	Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.		
	☒	LANDMARKS SIGNOFF	Is a TR1 form required? ☒ Yes ☐ No		
	☒	LPC-BSA ARCHEOLOGY RESTRICTIVE DECLARATION (FINAL)	PAA only:		
	☒	MARQUEE (OT) SIGNOFF	Is a ZD1 form required? ☐ Yes ☒ No		
	☒	MASONRY SUPPLIER'S STATEMENT-FORM 10J	Name (please print)		
	☒	MECHANICAL (MH) SIGNOFF	SYED RIZVI		
	☒	MEDICAL GAS INST CERT : LETTER-MED	Signature		
	☒	MICROFILM/RECORDS MGMT. ADDL FEE REQUIRED	06/11/2019		
	☒	OIL TANK REMOVAL CERT : LETTER-FO			
	☒	OTHER (LIST): _____			
	☒	PILES. FINAL PILE PLAN/CREOSOTE LETTER			
	☒	PLACE OF ASSEMBLY (PA) SIGNOFF			
	☒	PLUMBING (PL) SIGNOFF			
	☒	PRELIMINARY COMMISSIONING REPORT CERTIFICATION			
	☒	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION (FINAL)			
	☒	PTA3. TAX ABATEMENT ELIGIBILITY APPROVAL			
	☒	PTA4. SOLAR TAX ABATEMENT APPLICATION (FINAL)			
	☒	PTA4. TAX ABATEMENT ELIGIBILITY APPROVAL			
	☒	RESTRICTION: DEED			
	☒	RESTRICTION: EASEMENT AGREEMENT			
	☒	RESTRICTION: RESTRICTIVE DECLARATION			
	☒	RPZ/DDCV TEST REPORT : GEN215B			
	☒	SD/SP FIRE PUMP TEST FP-86			
	☒	SEPTIC ABANDONMENT CERT. LETTER-SCAV			
	☒	SEPTIC SYSTEM. SEPTIC COMPLIANCE UNIT APPROVAL			
	☒	SEWER/HOUSE CON SIGNOFF DEP HC 021			
	☒	SITE SURVEY: FINAL			
	☒	SP/SD DEVICE CERT : LTR-LIC ELECT			
	☒	SPRINKLER (SP) SIGNOFF			
	☒	SPRINKLER INSP REPORT : FP-85			
	☒	SPRINKLER/STANDPIPE ELECTRICAL LETTER			
	☒	STANDPIPE (SD) SIGNOFF			
	☒	STANDPIPE INSP REPORT FP-84			
	☒	STEEL AFFIDAVIT- FINAL			
	☒	STREET TREE SIGNOFF			
	☒	STREET TREES SITE PLAN			
	☒	STREET NEW NAME APPROVED			