



# **Certificate of Occupancy/Letter of Completion Folder Review Request**

**PW7:**

(Must be typewritten)

## **1 LOCATION INFORMATION**

House No(s) 330 Street Name W 51st St Work Proposed on Floor No(s) Cel, Rf, 01-05  
Borough Manhattan Block 1041 Lot 47 BIN 1025181 CB No. 104

## **2 REQUESTOR INFORMATION**

Individuals Relationship to Job (Example: Applicant, Owner Filing Representative)

Last Name Shine First Name Yona Middle Initial  
Business Name Yona Love Consulting Services Business Telephone (718) 252-9576  
Business Address 1928 Bay Ave, Suite 300 Business Fax  
City Brooklyn State NY Zip 11230 Mobile Telephone  
E-Mail YonaL@YonaLove.com License Number 002659

## **3 TYPE OF REQUEST (Choose one)**

- ☐ Letter of Completion (Directive 14 or Non-Directive 14)
- ☐ TCO - Temporary Certificate of Occupancy. Must complete the TCO Worksheet on pages 2 and 3 of the PW7. All applicable requirements checked on TCO Worksheet must be fulfilled before a TCO will be issued. (Borough Commissioner's Office approval is required).
- ☐ TCO - Temporary Certificate of Occupancy with Change. Must complete the TCO Worksheet on pages 2 and 3 of the PW7. All applicable requirements checked on TCO Worksheet must be fulfilled before a TCO will be issued. (Borough Commissioner's Office approval is required).
- ☒ Renewal of TCO - Temporary Certificate of Occupancy. All applicable requirements must be fulfilled before a TCO is issued. (Borough Commissioner's Office approval may be required) 3A
- ☐ Final Certificate of Occupancy 3A
- 3A ☐ Change of address, block/lot, metes and bounds only (28-118.16.2)

**FEE EXEMPT**

## **4 COMMENTS (If additional space is required, write 'see A1-1' here and submit a completed A1-1 form with this request)**

No Boiler Violation is Open on this property.

There's an open item required for boiler Signoff, but boilers were signed off under 123052533.

## **5 STATEMENTS AND SIGNATURES**

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature

Date

11/05/2021

**Borough Commissioner's Office TCO Authorization** Do not write in this section.

Comments:

Authorized Name (please print)

☐ Approved

☐ Disapproved

Authorization Signature (if approved only)

Date

**Disapproval Reasons** Review request cannot be processed for the following reasons:

- ☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold
- ☐ Missing inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: \_\_\_\_\_
- ☐ Missing Required item(s): \_\_\_\_\_ ☐ TR-1 Error(s): \_\_\_\_\_
- ☐ Form(s) missing/incomplete: Form(s) \_\_\_\_\_ Section(s)/Reason(s) \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

**FEE EXEMPT**