



PC1: Required Items Checklist for Professional Certification

Must be typewritten.

DEPT BLDGS.	121955125	Job Number
SC131212022		Scan Code

1 Location Information Required for all applications.

House No(s) 1068

Street Name 2 AVENUE

Borough MANHATTAN

Block 1349

Lot 2

BIN

C.B. No.

2 Required Items Required for all applications. Yes or no must be selected for every item. Continues on page 2.

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL	YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL
☐	☒	LANDMARKS APPROVAL	☐	☒	TR8: ENERGY CODE PROGRESS INSPECTIONS
☐	☒	LANDMARKS SIGNOFF	☐	☒	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT
☐	☒	SEWER CONNECTION: DEP SD1 & SD2	☐	☒	BPP: INFRASTRUCTURE AND SITE SKETCH
☐	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	☐	☒	BPP: SITE PLAN-NEW R.O.W. INSTALLATION
☐	☒	U.S. ARMY CORPS OF ENGINEERS APPROVAL	☐	☒	BPP: GRADE STUDY
☐	☒	TRANSIT AUTHORITY APPROVAL	☐	☒	BPP: STREET DRAINAGE APPLICATION
☐	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF	☐	☒	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT
☐	☒	URBAN RENEWAL AREA: HPD APPROVAL	☐	☒	BPP: DISTINCT SIDEWALK-STONE TEST REPORT
☐	☒	SEPTIC INSTALLATION: DEP APPROVAL	☐	☒	BPP: TRAFFIC ENG STDY-CC IN INTERSECTION
☐	☒	ADDRESS: NEW HOUSE NUMBER APPROVED	☐	☒	BPP: CONTRACTOR BOND-INSTALL ROADWAY
☐	☒	TAX LOT: TENTATIVE LOT NUMBER ISSUED	☐	☒	BPP: WAIVER OF GRADE FILING
☐	☒	STREET: NEW STREET NAME APPROVED	☐	☒	BPP: CATCH BASIN/MANHOLE REQUIRED
☐	☒	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL	☐	☒	BPP: FIELD VISITS RESULTS NEEDED
☐	☒	LOFT BOARD CERTIFICATE	☐	☒	BPP: CHECKLIST IN LIEU OF PLANS-ALT3
☒	☐	ASBESTOS ACP 7 OR 5 OR ASB 4	☐	☒	SUBDIVISION SIGNOFF
☐	☒	BSA VARIANCE	☐	☒	OAC REGISTRATION
☐	☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR	☐	☒	LOCAL LAW 58/1987 WAIVER
☐	☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	☐	☒	ADULT ACTIVITY APPROVAL
☐	☒	FOREIGN GOVT PROPERTY: STATE DEPT. LTR	☐	☒	RESTRICTION: RESTRICTIVE DECLARATION
☐	☒	BPP-PARKS: REMOVE MATURE TREE	☐	☒	CURB CUT: PROVIDE EXISTING NUMBER
☐	☒	BPP-BSA REQUIREMENTS	☐	☒	CLINTON DISTRICT: RESTRICTIVE DEC
☐	☒	BPP-CPC REQUIREMENTS	☐	☒	HYDRO FLOW TEST LETTER
☐	☒	BPP-TA: RELOCATE BUS STOP	☐	☒	HYDRAULIC FLOW CALCULATIONS
☐	☒	BPP-DEP: NON-STD DRAINAGE STRUCTURE	☐	☒	TRASH COMPACTOR REQUIREMENTS
☐	☒	BPP-NYS DEC: DRAIN STREET TO WETLAND	☐	☒	ANTI-HARASSMENT AREA CHECKLIST
☐	☒	BPP: DOT PERMISSION TO MOVE FRANCHISE	☐	☒	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
☐	☒	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES	☐	☒	BROOKLYN PARKING RESTRICTIONS
☐	☒	ART COMM. APPROVAL: DISTINCTIVE SIDEWALK	☒	☐	STREET TREE CHECKLIST
☐	☒	ART COMM. APPROVAL: CITY-OWNED PROPERTY	☐	☒	TENANT PROTECTION PLAN 2008 CODE
☐	☒	SITE CONNECTION: DEP	☐	☒	SOIL REPORT
☐	☒	BPP-UTILITY APPROVAL TO RELOCATE POLE	☐	☒	DOB - ZONING DIAGRAM (ZD1)
☐	☒	ENVIRONMENTAL "E" DEP NOTICE TO PROCEED	☐	☒	DOB - ZONING RESOLUTION DETERMINATION(S) (ZRD1) x _____
☐	☒	BSA/CPC APPROVAL	☐	☒	DOB - CONSTRUCTION CODE DETERMINATION(S) (CCD1) x _____
☐	☒	CPC: HUDSON YARDS INITIAL CERTIFICATION	☐	☒	FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL
☐	☒	HPD: INCLUSIONARY HOUSING LETTER	☐	☒	SRO MD ANTI-HARASSMENT CHECKLIST
☐	☒	NYCECC ANALYSIS	☐	☒	NYS DEC TIDAL WETLANDS MAP
☐	☒	SITE SURVEY: INITIAL	☐	☒	NYS DEC TIDAL WETLANDS APPROVAL
☐	☒	RESTRICTION: EASEMENT AGREEMENT	☐	☒	NYSDEC FRESHWATER WETLANDS MAP
☐	☒	RESTRICTION: DEED	☐	☒	NYS DEC FRESHWATER WETLANDS APPROVAL
☐	☒	ZONING EXHIBIT I: CERTIFICATION	☐	☒	NYS DEC COASTAL EROSION HAZARD MAP
☐	☒	ZONING EXHIBIT II: CERTIFICATION	☐	☒	NYS DEC COASTAL EROSION HAZARD APPROVAL
☐	☒	ZONING EXHIBIT III: DESC. & OWNERSHIP STMT	☐	☒	ASBESTOS: EXEMPTION (ASB4)
☐	☒	ZONING EXHIBIT IV: CERTIFICATION	☐	☒	ASBESTOS: CERTIFICATION (DEP ACP5)
☐	☒	ZONING EXHIBIT V: CERTIFICATION	☐	☒	FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS
☒	☐	COST AFFIDAVIT: ESTIMATED	☐	☒	HUDSON YARDS PARKING AMENDMENT
☐	☒	FEE: CIVIL PENALTY FOR LEGALIZATION	☐	☒	BPP: STREET TREES SITE PLAN
☐	☒	FOUNDATION PLAN APPROVAL	☐	☒	RESOLVE ZONING DISCREPANCY
☐	☒	WATERFRONT AREA ZONING COMPLIANCE	☐	☒	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
☐	☒	APPLICANT TO SELF CERTIFY OBJECTIONS	☐	☒	CALENDARED PROPERTY- 40-DAY HOLD
☐	☒	IDENTIFY THE PRIMARY JOB ON PW1	☐	☒	2008 CODE TR1 REQUIRED
☐	☒	STEEL AFFIDAVIT: PRELIMINARY	☐	☒	DOB- CONSTRUCTION CODE DETERMINATION (CCD1)
☐	☒	ADULT ESTABLISHMENT APPROVAL	☐	☒	VERIFY DOB PLAN NAMING STANDARD IS MET
☐	☒	BPP: FILING REQUIRED	☐	☒	1ST ZONING REVIEW COMPLETE
☐	☒	BPP: NOTES REQUIRED ON PLAN	☐	☒	2ND ZONING REVIEW COMPLETE
☐	☒	BPP: TOPOGRAPHIC SURVEY	☐	☒	RECORDS MANAGEMENT FEE PAYMENT RECEIPT
			☐	☒	OTHER:

2 Required Items (Continued) Required for all applications. Yes or no must be selected for every item.

YES	NO	ITEMS REQUIRED PRIOR TO PERMIT	YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)
☒	☐	JCM: HUDSON YARDS FINAL CERTIFICATION	☒	☐	RPZ/DDCV TEST REPORT : GEN215B
☒	☐	JAMAICA: DEP SEWER CONNECTION APPROVAL	☒	☐	SEWER/HOUSE CON SIGNOFF: DEP HC 021
☒	☐	SITE SAFETY PLAN	☒	☐	FA - FDNY APPROVAL : FD-FAA
☒	☐	EXCAVATION OR DEMOLITION: 5-DAY NOTICE	☒	☐	FA LETTER OF DEFECT : FD-FALD
☒	☐	TEMPORARY FENCE APPLICATION & PERMIT	☒	☐	FA SELF CERT DEFECT : FD-FASC
☒	☐	SCAFFOLD APPLICATION & PERMIT	☒	☐	FIRE SUPP ANSUL APPROV: FD-FSS
☒	☐	MICROFILM: INITIAL	☒	☐	FEMA FORM (81-31): ELEVATION CERTIFICATE
☒	☐	INSURANCE: WORKERS' COMPENSATION	☒	☐	CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSING
☒	☐	INSURANCE: LIABILITY	☒	☐	HPD: INCLUSIONARY HOUSING ELIG. CERT
☒	☐	INSURANCE: DISABILITY	☒	☐	FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
☒	☐	DIR-14 ID OF RESPONSIBILITY (TR1)	☒	☐	CERTIFICATE OF OCCUPANCY
☒	☐	MASONRY MANUFACTURER'S STATEMENT-FORM 10H	☒	☐	PLACE OF ASSEMBLY (PA) SIGNOFF
☒	☐	EQUIPMENT (EQ) PERMITS	☒	☐	SPRINKLER (SP) SIGNOFF
☒	☐	MICROFILM: ADDITIONAL REQUIRED	☒	☐	STANDPIPE (SD) SIGNOFF
☒	☐	HIC LICENSE OR AFFIDAVIT	☒	☐	ELEVATOR JOB SIGNOFF
☒	☐	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING	☒	☐	GASOLINE TANK SIGNOFF
☒	☐	ASBESTOS: COMPLETION OR CLOSEOUT (ACF20 OR 21)	☒	☐	PILES: FINAL PILE PLAN/CREOSOTE LETTER
☒	☐	STREET TREES: RECEIPT OF STREET TREES SITE PLAN	☒	☐	MARQUEE (QT) SIGNOFF
☒	☐	ASBESTOS: VARIANCE (DEP FORM V5)	☒	☐	MECHANICAL (MH) SIGNOFF
☒	☐	JAMAICA: DEP SEWER CONNECTION APPROVAL	☒	☐	CURB CUT (CC) SIGNOFF
☒	☐	2008 TR1 REQUIRED FOR NEW/MAI/VED INSPECTIONS	☒	☐	COST AFFIDAVIT: ACTUAL
☒	☐	TR3: CONCRETE DESIGN MIX TECHNICAL REPORT	☒	☐	MICROFILM: ADDITIONAL REQUIRED
☒	☐	PARTIAL DEMO: PLAN & DS1 (FOR AL/EW—OT PERMITS)	☒	☐	DETECTOR: SMOKE-CERT. OF INSTALLATION
☒	☐	PARTIAL DEMO: 10-DAY NOTICE (FOR AL/EW—OT PERMITS)	☒	☐	EQUIPMENT USE PERMITS
☒	☐	STANDPIPE ALARM DRAWINGS 7 A11 (OR A11 PROOF)	☒	☐	SITE SURVEY: FINAL
☒	☐	OTHER:	☒	☐	RESTRICTION: EASEMENT AGREEMENT
☒	☐	OTHER:	☒	☐	RESTRICTION: DEED
☒	☐	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF	☒	☐	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF
☒	☐	LANDMARKS SIGNOFF	☒	☐	FEES: PAY DEFERRED FEES
☒	☐	LANDMARKS APPROVAL	☒	☐	PLUMBING (PL) SIGNOFF
☒	☐	BSA VARIANCE	☒	☐	BOILER (BL) SIGNOFF
☒	☐	WATER SUPPLY (PRIVATE): DOH APPROVAL	☒	☐	FUEL BURNING (FB) SIGNOFF
☒	☐	SWIMMING POOL: DEP APPROVAL	☒	☐	BOILER (BL) SIGNOFF
☒	☐	SWIMMING POOL: DOH APPROVAL	☒	☐	CONSTRUCTION (OT) SIGNOFF
☒	☐	TREE REMOVAL: OUTSIDE PROP/PARKS APPR	☒	☐	FUEL STORAGE (FS) SIGNOFF
☒	☐	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	☒	☐	CONSTRUCTION (OT) SIGNOFF
☒	☐	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE	☒	☐	DEMOLITION (DM) JOB SIGNOFF
☒	☐	BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE	☒	☐	BPP: ENGINEERS AFFIDAVIT
☒	☐	BPP-PARKS: PLANT NEW TREE	☒	☐	BPP: AS-BUILT SIDEWALK SURVEY
☒	☐	BPP-DOT: RELOCATE STREET LIGHT	☒	☐	BPP: FIELD INSPECTION
☒	☐	BPP-DOT: SIDEWALK ENGROACHMENT	☒	☐	BPP: FINAL AS-BUILT PHOTOGRAPHS
☒	☐	BPP-TA: INSTALL SIDEWALK OVER STATION	☒	☐	SP/SD DEVICE CERT : LTR-LIC ELECT
☒	☐	BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS	☒	☐	SD/SP FIRE PUMP TEST : FP-86
☒	☐	BPP-DOT: SIDEWALK DIST. SIDEWALK	☒	☐	SPRINKLER INSP REPORT : FP-85
☒	☐	TAP LETTER - DOM SVC : DEP-DOM	☒	☐	STANDPIPE INSP REPORT : FP-84
☒	☐	TAP LETTER - FIRE SVC : DEP-FIRE	☒	☐	BOILER APPROVAL : 900A
☒	☐	ENVIRONMENTAL "E" DEP NOTICE OF SATIS	☒	☐	GAS WELDER ANNUAL CERT : GAS-WELD
☒	☐	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES	☒	☐	OIL TANK REMOVAL CERT : LETTER-FO
☒	☐	BPPARTS COMM APPROVAL-DIST. SIDEWALK	☒	☐	SEPTIC ABANDONMENT CERT: LETTER-SCAV
☒	☐	HOUSE CONNECTION SIGNOFF	☒	☐	MEDICAL GAS INST CERT : LETTER-MED
☒	☐	STREET TREE SIGNOFF	☒	☐	DETECTOR: CARBON MONOXIDE-CERT. OF INSTALL
☒	☐	SPRINKLER/STANDPIPE ELECTRICAL LETTER	☒	☐	STEEL AFFIDAVIT- FINAL
☒	☐	RESTRICTION: RESTRICTIVE DECLARATION	☒	☐	MASONRY SUPPLIER'S STATEMENT-FORM 10J
☒	☐	SPRINKLER/STANDPIPE ELECTRICAL LETTER	☒	☐	RESTRICTION: RESTRICTIVE DECLARATION
☒	☐	HOUSE CONNECTION SIGNOFF	☒	☐	SPRINKLER/STANDPIPE ELECTRICAL LETTER
☒	☐	STREET TREE SIGNOFF	☒	☐	SPRINKLER/STANDPIPE ELECTRICAL LETTER
☒	☐	FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE	☒	☐	ART COMM. SIGNOFF: CITY-OWNED PROPERTY (EXT. WORK)
☒	☐	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION	☒	☐	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL

2 Required Items (Continued) Required for all applications Yes or no must be selected for every item

YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)
☐	☒	PTA4 SOLAR PANEL TAX ABATEMENT APPLICATION
☐	☒	PTA4 TAX ABATEMENT ELIGIBILITY APPROVAL
☐	☒	FIRE ALARM AS-BUILT PLANS
☐	☒	STREET TREES SITE PLAN
☐	☒	DOB FINAL INSPECTION REQUIRED
☐	☒	DOB ZONING DIAGRAM (ZD1)
☐	☒	APPLICANT CONCRETE RETESTING REPORT
☐	☒	APPLICANT CONCRETE EVALUATION REPORT
☒	☐	EN2 AS BUILT ENERGY ANALYSIS
☐	☐	OTHER

3 Statement and Signatures Required for all applications

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.

Is a TR1 form required?

☒ Yes ☐ No**PAA only:**

Is a ZD1 form required?

☐ Yes ☒ No

Name (please print)

ANTHONY SHITEMI

Signature


