



PC1: Required Items Checklist for Professional Certification

Must be typewritten.



1 Location Information Required for all applications.

House No(s) 11

Street Name AVENUE A

Borough MANHATTAN

Block 429

Lot 39

BIN 1005750

C.B. No. 3

2 Required Items Required for all applications. Yes or no must be selected for every item. Continues on page 2.

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL	YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL
☐	☒	LANDMARKS APPROVAL	☐	☒	TR8: ENERGY CODE PROGRESS INSPECTIONS
☐	☒	LANDMARKS SIGNOFF	☐	☒	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT
☐	☒	SEWER CONNECTION: DEP SD1 & SD2	☐	☒	BPP: INFRASTRUCTURE AND SITE SKETCH
☐	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	☐	☒	BPP: SITE PLAN-NEW R.O.W. INSTALLATION
☐	☒	U.S. ARMY CORPS OF ENGINEERS APPROVAL	☐	☒	BPP: GRADE STUDY
☐	☒	TRANSIT AUTHORITY APPROVAL	☐	☒	BPP: STREET DRAINAGE APPLICATION
☐	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF	☐	☒	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT
☐	☒	URBAN RENEWAL AREA: HPD APPROVAL	☐	☒	BPP: DISTINCT SIDEWALK-STONE TEST REPORT
☐	☒	SEPTIC INSTALLATION: DEP APPROVAL	☐	☒	BPP: TRAFFIC ENG STDY-CC IN INTERSECTION
☐	☒	ADDRESS: NEW HOUSE NUMBER APPROVED	☐	☒	BPP: CONTRACTOR BOND-INSTALL ROADWAY
☐	☒	TAX LOT: TENTATIVE LOT NUMBER ISSUED	☐	☒	BPP: WAIVER OF GRADE FILING
☐	☒	STREET: NEW STREET NAME APPROVED	☐	☒	BPP: CATCH BASIN/MANHOLE REQUIRED
☐	☒	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL	☐	☒	BPP: FIELD VISITS RESULTS NEEDED
☐	☒	LOFT BOARD CERTIFICATE	☐	☒	BPP: CHECKLIST IN LIEU OF PLANS-ALT3
☒	☐	ASBESTOS ACP 7 OR 5 OR ASB 4	☐	☒	SUBDIVISION SIGNOFF
☐	☒	BSA VARIANCE	☐	☒	OAC REGISTRATION
☐	☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR	☐	☒	LOCAL LAW 58/1987 WAIVER
☐	☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	☐	☒	ADULT ACTIVITY APPROVAL
☐	☒	FOREIGN GOV'T PROPERTY: STATE DEPT. LTR	☐	☒	RESTRICTION: RESTRICTIVE DECLARATION
☐	☒	BPP-PARKS: REMOVE MATURE TREE	☐	☒	CURB CUT: PROVIDE EXISTING NUMBER
☐	☒	BPP-BSA REQUIREMENTS	☐	☒	CLINTON DISTRICT: RESTRICTIVE DEC
☐	☒	BPP-CPC REQUIREMENTS	☐	☒	HYDRO FLOW TEST LETTER
☐	☒	BPP-TA: RELOCATE BUS STOP	☐	☒	HYDRAULIC FLOW CALCULATIONS
☐	☒	BPP-DEP: NON-STD DRAINAGE STRUCTURE	☐	☒	TRASH COMPACTOR REQUIREMENTS
☐	☒	BPP-NYS DEC: DRAIN STREET TO WETLAND	☐	☒	ANTI-HARASSMENT AREA CHECKLIST
☐	☒	BPP: DOT PERMISSION TO MOVE FRANCHISE	☐	☒	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
☐	☒	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES	☐	☒	BROOKLYN PARKING RESTRICTIONS
☐	☒	ART COMM. APPROVAL: DISTINCTIVE SIDEWALK	☐	☒	STREET TREE CHECKLIST
☐	☒	ART COMM. APPROVAL: CITY-OWNED PROPERTY	☐	☒	TENANT PROTECTION PLAN 2008 CODE
☐	☒	SITE CONNECTION: DEP	☐	☒	SOIL REPORT
☐	☒	BPP-UTILITY APPROVAL TO RELOCATE POLE	☐	☒	DOB - ZONING DIAGRAM (ZD1)
☒	☐	ENVIRONMENTAL "E" DEP NOTICE TO PROCEED	☐	☒	DOB - ZONING RESOLUTION DETERMINATION(S) (ZRD1) x _____
☐	☒	BSA/CPC APPROVAL	☐	☒	DOB - CONSTRUCTION CODE DETERMINATION(S) (CCD1) x _____
☐	☒	CPC: HUDSON YARDS INITIAL CERTIFICATION	☐	☒	FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL
☐	☒	HPD: INCLUSIONARY HOUSING LETTER	☐	☒	SRO MD ANTI-HARASSMENT CHECKLIST
☐	☒	NYCECC ANALYSIS	☐	☒	NYS DEC TIDAL WETLANDS MAP
☐	☒	SITE SURVEY: INITIAL	☐	☒	NYS DEC TIDAL WETLANDS APPROVAL
☐	☒	RESTRICTION: EASEMENT AGREEMENT	☐	☒	NYS DEC FRESHWATER WETLANDS MAP
☐	☒	RESTRICTION: DEED	☐	☒	NYS DEC FRESHWATER WETLANDS APPROVAL
☐	☒	ZONING EXHIBIT I: CERTIFICATION	☐	☒	NYS DEC COASTAL EROSION HAZARD MAP
☐	☒	ZONING EXHIBIT II: CERTIFICATION	☐	☒	NYS DEC COASTAL EROSION HAZARD APPROVAL
☐	☒	ZONING EXHIBIT III: DESC. & OWNERSHIP STMT	☐	☒	ASBESTOS: EXEMPTION (ASB4)
☐	☒	ZONING EXHIBIT IV: CERTIFICATION	☐	☒	ASBESTOS: CERTIFICATION (DEP ACP5)
☐	☒	ZONING EXHIBIT V: CERTIFICATION	☐	☒	FIRE ALARM: FDNY RECEIVED & ACCEPTED PLANS
☒	☐	COST AFFIDAVIT: ESTIMATED	☐	☒	HUDSON YARDS PARKING AMENDMENT
☐	☒	FEE: CIVIL PENALTY FOR LEGALIZATION	☐	☒	BPP: STREET TREES SITE PLAN
☐	☒	FOUNDATION PLAN APPROVAL	☐	☒	RESOLVE ZONING DISCREPANCY
☐	☒	WATERFRONT AREA ZONING COMPLIANCE	☐	☒	RESOLVE ZONING DISCREPANCY (DATA CHANGE)
☐	☒	APPLICANT TO SELF CERTIFY OBJECTIONS	☐	☒	CALENDARED PROPERTY- 40-DAY HOLD
☐	☒	IDENTIFY THE PRIMARY JOB ON PW1	☐	☒	2008 CODE TR1 REQUIRED
☐	☒	STEEL AFFIDAVIT: PRELIMINARY	☐	☒	DOB- CONSTRUCTION CODE DETERMINATION (CCD1)
☐	☒	ADULT ESTABLISHMENT APPROVAL	☐	☒	VERIFY DOB PLAN NAMING STANDARD IS MET
☐	☒	BPP: FILING REQUIRED	☐	☒	1ST ZONING REVIEW COMPLETE
☐	☒	BPP: NOTES REQUIRED ON PLAN	☐	☒	2ND ZONING REVIEW COMPLETE
☐	☒	BPP: TOPOGRAPHIC SURVEY	☐	☒	RECORDS MANAGEMENT FEE PAYMENT RECEIPT
			☐	☒	OTHER:

2 Required Items (Continued) Required for all applications. Yes or no must be selected for every item.

YES	NO	ITEMS REQUIRED PRIOR TO PERMIT	YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)
☐	☒	CPC: HUDSON YARDS FINAL CERTIFICATION	☐	☒	RPZ/DDCV TEST REPORT : GEN215B
☐	☒	JAMAICA: DEP SEWER CONNECTION APPROVAL	☐	☒	SEWER/HOUSE CON SIGNOFF: DEP HC 021
☐	☒	SITE SAFETY PLAN	☐	☒	FA - FDNY APPROVAL : FD-FAA
☐	☒	EXCAVATION OR DEMOLITION: 5-DAY NOTICE	☐	☒	FA LETTER OF DEFECT : FD-FALD
☐	☒	SIDEWALK SHED APPLICATION & PERMIT	☐	☒	FA SELF CERT DEFECT : FD-FASC
☐	☒	TEMPORARY FENCE APPLICATION & PERMIT	☐	☒	FIRE SUPP ANSUL APPROVL: FD-FSS
☐	☒	SCAFFOLD APPLICATION & PERMIT	☐	☒	FEMA FORM (81-31): ELEVATION CERTIFICATE
☐	☒	MICROFILM: INITIAL	☐	☒	CLINTON DIST: HPD CERT COMPLETION LOW-INCOME HOUSING
☒	☐	INSURANCE: WORKERS' COMPENSATION	☐	☒	HPD: INCLUSIONARY HOUSING ELIG. CERT
☐	☒	INSURANCE: WORKERS' COMP. WAIVER/AFFID	☐	☒	FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
☐	☒	INSURANCE: LIABILITY	☐	☒	CERTIFICATE OF OCCUPANCY
☒	☐	INSURANCE: DISABILITY	☐	☒	PLACE OF ASSEMBLY (PA) SIGNOFF
☐	☒	DIR-14 ID OF RESPONSIBILITY (TR1)	☐	☒	SPRINKLER (SP) SIGNOFF
☐	☒	MASONRY MANUFACTURER'S STATEMENT-FORM 10H	☐	☒	STANDPIPE (SD) SIGNOFF
☐	☒	EQUIPMENT (EQ) PERMITS	☐	☒	ELEVATOR JOB SIGNOFF
☐	☒	MICROFILM: ADDITIONAL REQUIRED	☐	☒	GASOLINE TANK SIGNOFF
☐	☒	HIC LICENSE OR AFFIDAVIT	☐	☒	PILES: FINAL PILE PLAN/CREOSOTE LETTER
☐	☒	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING	☐	☒	MARQUEE (OT) SIGNOFF
☐	☒	ASBESTOS; COMPLETION OR CLOSEOUT (ACP20 OR 21)	☐	☒	MECHANICAL (MH) SIGNOFF
☐	☒	STREET TREES: RECEIPT OF STREET TREES SITE PLAN	☐	☒	CURB CUT (CC) SIGNOFF
☐	☒	ASBESTOS: VARIANCE (DEP FORM V5)	☒	☐	COST AFFIDAVIT: ACTUAL
☐	☒	JAMAICA: DEP SEWER CONNECTION APPROVAL	☐	☒	MICROFILM: ADDITIONAL REQUIRED
☐	☒	2008 TR1 REQUIRED FOR NEW/WAIVED INSPECTIONS	☐	☒	DETECTOR: SMOKE-CERT. OF INSTALLATION
☐	☒	TR3: CONCRETE DESIGN MIX TECHNICAL REPORT	☐	☒	EQUIPMENT USE PERMITS
☐	☒	PARTIAL DEMO: PLAN & DS1 (FOR AL/EW—OT PERMITS)	☐	☒	SITE SURVEY: FINAL
☐	☒	PARTIAL DEMO: 10-DAY NOTICE (FOR AL/EW—OT PERMITS)	☐	☒	RESTRICTION: EASEMENT AGREEMENT
☐	☒	STANDPIPE ALARM DRAWINGS 7 A11 (OR A11 PROOF)	☐	☒	RESTRICTION: DEED
☐	☒	STANDPIPE WORK PERMIT	☐	☒	FIRE SUPPRESSION SYSTEM (FP) SIGNOFF
☐	☒	OTHER:	☐	☒	FEES: PAY DEFERRED FEES
☐	☒	OTHER:	☐	☒	PLUMBING (PL) SIGNOFF
YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF	☐	☒	BOILER (BL) SIGNOFF
☐	☒	LANDMARKS APPROVAL	☐	☒	FUEL BURNING (FB) SIGNOFF
☐	☒	LANDMARKS SIGNOFF	☐	☒	FUEL STORAGE (FS) SIGNOFF
☐	☒	SEWER CONNECTION: DEP SD1 & SD2	☐	☒	CONSTRUCTION (OT) SIGNOFF
☐	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT	☐	☒	BPP: FINAL SIGNOFF
☐	☒	US ARMY CORPS OF ENGINEERS APPROVAL	☐	☒	BPP: SIDEWALK & ROADWAY THICKNESS CORES
☐	☒	TRANSIT AUTHORITY APPROVAL	☐	☒	BPP: SIDEWALK CONCRETE STRENGTH REPORT
☐	☒	FIRE ALARMS/SIGNAL SYSTEM (FA) SIGNOFF	☐	☒	BPP: MAINTENANCE AGREEMENT - RETAINING WALL
☐	☒	URBAN RENEWAL AREA: HPD APPROVAL	☐	☒	DEMOLITION (DM) JOB SIGNOFF
☐	☒	SEPTIC INSTALLATION: DEP APPROVAL	☐	☒	BPP: ENGINEERS AFFIDAVIT
☐	☒	ADDRESS: NEW HOUSE NUMBER APPROVED	☐	☒	BPP: AS-BUILT SIDEWALK SURVEY
☐	☒	TAX LOT: FINAL LOT NUMBER ISSUED	☐	☒	BPP: FIELD INSPECTION
☐	☒	STREET: NEW NAME APPROVED	☐	☒	BPP: FINAL AS-BUILT PHOTOGRAPHS
☐	☒	FIRE PROTECTION PLAN (FPP); FDNY APPROVAL	☐	☒	SP/SD DEVICE CERT : LTR-LIC ELECT
☐	☒	ASBESTOS ACP 7 OR 5 OR ASB 4	☐	☒	DRY PIPE VALVE TEST : FP-10
☐	☒	BSA VARIANCE	☐	☒	STANDPIPE INSP REPORT : FP-84
☐	☒	WATER SUPPLY (PRIVATE): DOH APPROVAL	☐	☒	SPRINKLER INSP REPORT : FP-85
☐	☒	SWIMMING POOL: DOH APPROVAL	☐	☒	SD/SP FIRE PUMP TEST : FP-86
☐	☒	SWIMMING POOL: DEP APPROVAL	☐	☒	BOILER APPROVAL : 900A
☐	☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR	☐	☒	GAS WELDER ANNUAL CERT : GAS-WELD
☐	☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR	☐	☒	OIL TANK REMOVAL CERT : LETTER-FO
☐	☒	FIRE RETARDANT TREATED WOOD: FDNY CERTIFICATE	☐	☒	SEPTIC ABANDONMENT CERT: LETTER-SCAV
☐	☒	BPP-DEP: INSTALL/MODIFY DRAINAGE STRUCTURE	☐	☒	MEDICAL GAS INST CERT : LETTER-MED
☐	☒	BPP-DEP: INSTALL/RELOCATE FIRE HYDRANT	☐	☒	DETECTOR: CARBON MONOXIDE-CERT. OF INSTALL
☐	☒	BPP-PARKS: PLANT NEW TREE	☐	☒	STEEL AFFIDAVIT- FINAL
☐	☒	BPP-DOT: SIDEWALK ENCROACHMENT	☐	☒	MASONRY SUPPLIER'S STATEMENT-FORM 10J
☐	☒	BPP-DOT: RELOCATE STREET LIGHT	☐	☒	RESTRICTION: RESTRICTIVE DECLARATION
☐	☒	BPP-DOT: SIDEWALK/CURB/ROAD WORK PERMITS	☐	☒	SPRINKLER/STANDPIPE ELECTRICAL LETTER
☐	☒	BPP-TA: INSTALL SIDEWALK OVER STATION	☐	☒	SPRINKLER/STANDPIPE ELECTRICAL LETTER
☐	☒	BPP-ARTS COMM APPROVAL-DIST. SIDEWALK	☐	☒	HOUSE CONNECTION SIGNOFF
☐	☒	STREET: UNMAPPED- NOTIFY EMERG. AGENCIES	☐	☒	STREET TREE SIGNOFF
☐	☒	ENVIRONMENTAL "E" DEP NOTICE OF SATIS	☐	☒	FEMA FORM (81-65): DRY FLOOD-PROOFING CERTIFICATE
☐	☒	TAP LETTER - DOM SVC : DEP-DOM	☐	☒	ART COMM. SIGNOFF: CITY-OWNED PROPERTY (EXT. WORK)
☐	☒	TAP LETTER - FIRE SVC : DEP-FIRE	☐	☒	PTA3: GREEN ROOF TAX ABATEMENT APPLICATION
☐	☒	WATER METER PERMIT : DEP-METER	☐	☒	PTA3: TAX ABATEMENT ELIGIBILITY APPROVAL

2 Required Items (Continued) Required for all applications. Yes or no must be selected for every item.

YES	NO	ITEMS REQUIRED PRIOR TO C OF O OR SIGNOFF (CONT.)
☐	☒	PTA4: SOLAR PANEL TAX ABATEMENT APPLICATION
☐	☒	PTA4: TAX ABATEMENT ELIGIBILITY APPROVAL
☐	☒	FIRE ALARM: AS-BUILT PLANS
☐	☒	STREET TREES SITE PLAN
☐	☒	DOB FINAL INSPECTION REQUIRED
☐	☒	DOB ZONING DIAGRAM (ZD1)
☐	☒	APPLICANT CONCRETE RETESTING REPORT
☐	☒	APPLICANT CONCRETE EVALUATION REPORT
☐	☒	EN2: AS BUILT ENERGY ANALYSIS
☐	☒	OTHER:

3 Statement and Signatures Required for all applications.

Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.

Is a TR1 form required?

☐ Yes ☒ No

PAA only:

Is a ZD1 form required?

☐ Yes ☒ No

Name (please print)

Robert Strong, Architect 016076

License Type (P.E. / R.A.)

01-03-2014

Signature

Date


