



PW7: Certificate of Occupancy /
Letter of Completion Folder
Review Request
Must be typewritten

DEPT BLDGS Job No. 121234878
Scan Code ESHS2739116

1 Location Information	
House No(s) 153	Street Name EAST 78TH STREET
Borough MANHATTAN	Block 1413 Lot 22 BIN 1087794 CB No. 108
2 Requestor Information	
Individuals Relationship to Job (example: applicant, owner filing representative)	
Last Name SARAIYA	First Name BHARAT
Business Name CONSTRUCTION CONSULTING ASSOCIATES	Business Telephone (212) 385-1818
Business Address 100 CHURCH STREET, SUITE # 850	Business Fax (212) 385-1911
City NEW YORK State NY Zip 10007	Mobile Telephone
E-Mail BHARAT@CCACODE.COM	License Number 1181
3 Type of Request Choose one.	
☐ Letter of Completion (Directive 14 or Non-Directive 14)	
☒ TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office may be required. All requirements must be fulfilled before a TCO will be issued) 3A	
☐ Renewal of TCO - Temporary Certificate of Occupancy (Borough Commissioner's Office approval may be required. All requirements must be fulfilled before a TCO will be issued) 3A	
☐ Final Certificate of Occupancy 3A	
3A ☐ Change of address, block/lot, metes and bounds only (28-118.16.2)	
4 Comments <i>If additional space is required, write "see A1-1" here and submit a completed A1-1 form with this request.</i>	
PLEASE ISSUE TCO FOR FLOORS CELLAR PARTIAL, 1ST FLOOR LOBBY, 3 THRU 7 & ROOF TOTAL # OF DWELLING UNITS - 5 (cellar excluding Acc. Exercise Rm)	
5 Statements and Signatures	
By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine or both.	
Requestor Signature	Date 01-13-2016
Borough Commissioner's Office TCO Authorization <i>Do not write in this section.</i>	
Comments:	
Authorized Name (please print) ☐ Approved ☐ Disapproved	
Authorization Signature (if approved only) Date	
Disapproval Reasons <i>Review request cannot be processed for the following reasons:</i>	
☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold	
☐ Missing inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: _____	
☐ Missing Required item(s): _____ ☐ TR-1 Error(s): _____	
☐ Form(s) missing/incomplete Form(s) _____ Section(s)/Reason(s) _____	
☐ Other: _____	

3 Special Inspection Items (continued) Required for all applications; ■ indicates report required.				
3A Identification of Requirement		3B Identification of Responsibilities	3C Certificate of Complete Inspections / Tests	3D Withdraw Responsibilities
Y	N	Special Inspections	Code/Section	Initial & Date
☐	☒	Excavation - Sheeting, Shoring, and Bracing	BC 1704.19, BC 3304.4.1	
☐	☒	Soil Percolation Test - Drywell	■ BC 1704.20.1	
☐	☒	Raising and Moving of a Building	BC 1704.19, BC 1704.27	
☐	☒	Soil Percolation Test - Septic	■ BC 1704.20.1	
☐	☒	Site Storm Drainage Disposal and Detention System Installation	BC 1704.20	
☐	☒	Septic System Installation	BC 1704.20	
☐	☒	Sprinkler Systems	BC 1704.21	
☐	☒	Standpipe Systems	BC 1704.22	
☐	☒	Heating Systems	BC 1704.23	
☐	☒	Chimneys	BC 1704.24	
☐	☒	Firestop, Draftstop, and Fireblock systems	BC 1704.25	
☐	☒	Aluminum Welding	BC 1704.26	
☐	☒	Seismic Isolation Systems	BC 1707.8	
☐	☒	Concrete Test Cylinders	■ TR2 BC 1905.6	Submit TR2 to complete these items
☐	☒	Concrete Design Mix	■ TR3 BC 1905.3	Submit TR3 to complete these items

4 Progress Inspection Items Required for all applications. ■ indicates report required.				
4A Identification of Requirement		4B Identification of Responsibilities	4C Certificate of Complete Inspections / Tests	4D Withdraw Responsibilities
Y	N	Progress Inspections	Code/Section	Initial & Date
☐	☒	Preliminary	28-116.2.1, BC 109.2	
☒	☐	Footings and Foundation	BC 109.3.1	WT 9/23/15
☐	☒	Lowest Floor Elevation (attach FEMA form)	BC 109.3.2	
☒	☐	Frame Inspection	BC 109.3.3	WT 9/23/15
☐	☒	Energy Code Compliance Inspections	■ TR8 BC 109.3.5	Submit TR8 to complete this item
☐	☒	Fire-Resistance Rated Construction	BC 109.3.4	
☐	☒	Public Assembly Emergency Lighting	28-116.2.2	
☐	☒	Final*	28-116.2.4.2, BC 109.5, Directive 14 of 1975, and 1 RCNY §101-10	

* For column 4C, indicate date when the actual final inspection was performed

5 Design Applicant's Statements and Signatures P.E./R.A. responsible for plans, choose both below and sign/seal.	
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☐ I have identified all of the special inspections, progress inspections and tests required for compliance.

☐ I certify that the Special Inspection and Approved Agencies engaged by the owner to supervise the work specified above are acceptable. (BC 1704.1)

Name (please print)

Signature

Date

P.E. / R.A. Seal (apply seal; then sign and date over seal)

6 Owner's Statement and Signature for Progress/Special Inspector Required when inspection applicant identifies responsibilities.	
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I have reviewed the information provided herein and, to the best of my knowledge and belief, attest to its accuracy. I approve the identification of the responsible progress inspector. Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by a fine or imprisonment, or both. I understand that if I am found after hearing to have knowingly or negligently made a false statement or to have knowingly or negligently falsified or allowed to be falsified any certificate, form, signed statement, application, report or certification of the correction of a violation required under the provisions of this code or of a rule of any agency, I may be barred from filing further applications or documents with the Department.

Name (print)

Title

Signature

Date

7 Inspection Applicant's Identification of Responsibilities

Check all that apply below:

- ☐ For the **special inspections** indicated above in section 3, I certify that I am the principal/director of the special inspection agency accepting responsibility for conducting the inspections. I further certify that I have read the applicable sections of the New York City Construction Codes in connection with special inspections as well as 1 RCNY 101-06 Rule, which specifies the qualifications required for each inspection and that this agency meets those qualifications for each and every special inspection for which I/we take responsibility. I agree that both I and the agency will comply with all provisions of the New York City Construction Codes and the Rule. I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.
- ☐ I certify that I am conducting **Small Building Inspections** and assume the responsibility for the special inspections specified in section 3 above. I personally, or where permitted by the New York City Construction Codes, qualified personnel under my direct supervision, will perform the required inspections and tests. All inspection and test reports shall be signed and made available to the Department. I understand that a qualified special inspection agency is required for Soils Investigation, Pier and Pile installation, Underpinning of structures and Protection of the sides of excavations greater than 10 feet in depth. I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.
- ☐ For the **progress inspections** indicated above in section 4, except energy code inspections on the TR1EN form, and/or **concrete test items** indicated in section 3, I assume the responsibility and I personally, or where permitted by the New York City Construction Codes, qualified personnel under my direct supervision, will perform the required inspections and tests on such forms and in such matter as the Department requires or requests. I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.

Final Inspection:

- ☐ I will make final inspection of the construction work, including those inspections during its progress necessary to my certification upon final inspection that all work substantially conforms to approved construction documents and applicable laws and rules. I will confirm that the performance of progress inspections and other inspections has been documented before I report the work complete. As prescribed by 1 RCNY 101-10, I will perform the final inspection within 1 year from the expiration of the last valid permit of the work.

Upon completion of the work and within 30 days of my final inspection, I will file a certification attesting to the fact that all work was performed and completed in accordance with the approved construction documents, laws and rules, except as reported otherwise.

I understand that my failure to file a certification of completion or to notify the Department of my withdrawal of responsibilities within one year from expiration of the last valid permit may result in the loss of my privileges to file under Directives 2 and 14 of 1975 or issuance of a violation, or both. I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.

- ☐ **Change of Applicant:** I am a newly designated individual responsible for the items specified herein and I hereby state that:
- ☐ None of the inspections/tests indicated herein have been performed to date by the previously designated individual.
- ☐ Some of the inspections/tests indicated herein have been performed by the previously designated individual, as indicated in the attached report.

I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.

Name (please print)

Signature

Date

P.E. / R.A. Seal (apply seal, then sign and date over seal)

8 Inspection Applicant's Certification of Completion

- ☒ I have completed the items specified herein and certify the following (check one only):

- ☒ All work performed substantially conforms to approved construction documents and has been performed in accordance with applicable provisions of the New York City Construction Codes and other designated rules and regulations.
- ☐ All work performed substantially conforms to approved construction documents and has been performed in accordance with applicable provisions of the New York City Construction Codes and other designated rules and regulations, except as indicated in the attached report.

I am aware of the additional sanctions imposed on false filings by §28-211.1.2 of the Administrative Code.

- ☐ **Withdrawal of Applicant:** I am withdrawing responsibility for the items of special/progress inspections and/or tests indicated herein and herewith submit the results of status of the work performed to date.

Name (please print)
ELVIS TORRES

Signature

Date

P.E. / R.A. Seal (apply seal, then sign and date over seal)