



PW7: **Certificate of Occupancy/Letter of Completion** **Folder Review Request**

(Must be typewritten)

1 LOCATION INFORMATION

House No(s) **23** Street Name **EAST 39 STREET** Work Proposed on Floor No(s) **CEL,ROF 001 thru 027**
Borough **Manhattan** Block **869** Lot **25** BIN **2510175** CB No. **106**

2 REQUESTOR INFORMATION

Individuals Relationship to Job (Example: Applicant, Owner Filing Representative)

Last Name **Rini** First Name **Nicholas** Middle Initial _____
Business Name **Code LLC** Business Telephone **(212) 766-8100**
Business Address **40 Worth Street** Business Fax _____
City **New York** State **NY** Zip **10013** Mobile Telephone _____
E-Mail **nrini@codenyc.com** License Number **007472**

3 TYPE OF REQUEST (Choose one)

- ☐ Letter of Completion (Directive 14 or Non-Directive 14)
☐ TCO - Temporary Certificate of Occupancy. Must complete the TCO Worksheet on pages 2 and 3 of the PW7. All applicable requirements checked on TCO Worksheet must be fulfilled before a TCO will be issued. (Borough Commissioner's Office approval is required).
☐ TCO - Temporary Certificate of Occupancy with Change. Must complete the TCO Worksheet on pages 2 and 3 of the PW7. All applicable requirements checked on TCO Worksheet must be fulfilled before a TCO will be issued. (Borough Commissioner's Office approval is required).
☒ Renewal of TCO - Temporary Certificate of Occupancy. All applicable requirements must be fulfilled before a TCO is issued. (Borough Commissioner's Office approval may be required) 3A
☐ Final Certificate of Occupancy 3A
3A ☐ Change of address, block/lot, metes and bounds only (28-118.16.2)

**PLEASE EXPEDITE TCO RENEWAL - OK WITH
PENDING BOILER NOVS- TO ALLOW RE-OPENING
OF HOTEL.**
JOHN RAINIERA
BOROUGH COMMISSIONER
Feb 25 2021

4 COMMENTS (If additional space is required, write 'see A1-1' here and submit a completed A1-1 form with this request)

Filed to renew TCO.

5 STATEMENTS AND SIGNATURES

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 26-124 of the NYC Administrative Building Code and punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor Signature

Date

Borough Commissioner's Office TCO Authorization Do not write in this section.

Comments:

Authorized Name (please print)

☐ Approved

☐ Disapproved

Authorization Signature (if approved only)

Date

Disapproval Reasons Review request cannot be processed for the following reasons:

- ☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending / Job on Hold
☐ Missing inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: _____
☐ Missing Required item(s): _____ ☐ TR-1 Error(s): _____
☐ Form(s) missing/incomplete: Form(s) _____ Section(s)/Reason(s) _____
☐ Other: _____