



PC1: Required Items Checklist for Professional Certification

Must be typewritten.

DEPT. BLDGS.	120299809	Job Number
SC090731009		Scan Code

1 Location Information Required for all applications.

House No(s) 304 Street Name West 117th Street
Borough Manhattan Block 1943 Lot 7503 BIN 1087201 C.B. No. 110

2 Required Items Required for all applications. Yes or no must be selected for every item. Continues on page 2.

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL
☐	☒	LANDMARKS APPROVAL
☐	☒	LANDMARKS SIGNOFF
☐	☒	SEWER CONNECTION: DEP SD1 & SD2
☐	☒	HPD: SRO MD CERTIFICATE OF NO HARASSMENT
☐	☒	U.S. ARMY CORPS OF ENGINEERS APPROVAL
☐	☒	TRANSIT AUTHORITY APPROVAL
☐	☒	FIRE ALARM/SIGNAL SYSTEM (FA) SIGNOFF
☐	☒	URBAN RENEWAL AREA: HPD APPROVAL
☐	☒	SEPTIC INSTALLATION: DEP APPROVAL
☐	☒	ADDRESS: NEW HOUSE NUMBER APPROVED
☐	☒	TAX LOT: TENTATIVE LOT NUMBER ISSUED
☐	☒	STREET: NEW STREET NAME APPROVED
☐	☒	FIRE PROTECTION PLAN(FPP): FDNY APPROVAL
☐	☒	LOFT BOARD CERTIFICATE
☒	☐	ASBESTOS ACP 7 OR 5 OR ASB 4
☐	☒	BSA VARIANCE
☐	☒	TREE REMOVAL: OUTSIDE PROP./PARKS APPR
☐	☒	TREE REMOVAL: SPEC. ZON. DIST./CPC APPR
☐	☒	FOREIGN GOVT PROPERTY: STATE DEPT. LTR
☐	☒	BPP-PARKS: REMOVE MATURE TREE
☐	☒	BPP-BSA REQUIREMENTS
☐	☒	BPP-CPC REQUIREMENTS
☐	☒	BPP-TA: RELOCATE BUS STOP
☐	☒	BPP-DEP: NON-STD DRAINAGE STRUCTURE
☐	☒	BPP-NYS DEC: DRAIN STREET TO WETLAND
☐	☒	BPP: DOT PERMISSION TO MOVE FRANCHISE
☐	☒	STREET: UNMAPPED-NOTIFY EMERG. AGENCIES
☐	☒	ART COMM. APPROVAL: DISTINCTIVE SIDEWALK
☐	☒	ART COMM. APPROVAL: CITY-OWNED PROPERTY
☐	☒	SITE CONNECTION: DEP
☐	☒	BPP-UTILITY APPROVAL TO RELOCATE POLE
☐	☒	ENVIRONMENTAL "E" DEP NOTICE TO PROCEED
☐	☒	BSA/CPC APPROVAL
☐	☒	CPC: HUDSON YARDS INITIAL CERTIFICATION
☐	☒	HPD: INCLUSIONARY HOUSING LETTER
☐	☒	ECCCNYS ANALYSIS
☐	☒	SITE SURVEY: INITIAL
☐	☒	RESTRICTION: EASEMENT AGREEMENT
☐	☒	RESTRICTION: DEED
☐	☒	ZONING EXHIBIT I: CERTIFICATION
☐	☒	ZONING EXHIBIT II: CERTIFICATION
☐	☒	ZONING EXHIBIT III: DESC. & OWNERSHIP STATEMENT
☐	☒	ZONING EXHIBIT IV: CERTIFICATION
☐	☒	ZONING EXHIBIT V: CERTIFICATION
☒	☐	COST AFFIDAVIT: ESTIMATED
☐	☒	FEE: CIVIL PENALTY FOR LEGALIZATION
☐	☒	FOUNDATION PLAN APPROVAL
☐	☒	WATERFRONT AREA ZONING COMPLIANCE
☐	☒	APPLICANT TO SELF CERTIFY OBJECTIONS
☐	☒	IDENTIFY THE PRIMARY JOB ON PW1
☐	☒	STEEL AFFIDAVIT: PRELIMINARY
☐	☒	ADULT ESTABLISHMENT APPROVAL
☐	☒	BPP: FILING REQUIRED
☐	☒	BPP: NOTES REQUIRED ON PLAN
☐	☒	BPP: TOPOGRAPHIC SURVEY

YES	NO	ITEMS REQUIRED PRIOR TO APPROVAL (CONT.)
☐	☒	BPP: PHOTOS-SIGNED/SEALED BY APPLICANT
☐	☒	BPP: INFRASTRUCTURE AND SITE SKETCH
☐	☒	BPP: SITE PLAN-NEW R.O.W. INSTALLATION
☐	☒	BPP: GRADE STUDY
☐	☒	BPP: STREET DRAINAGE APPLICATION
☐	☒	BPP: DISTINCT SIDEWALK-LEGAL AGREEMENT
☐	☒	BPP: DISTINCT SIDEWALK-STONE TEST REPORT
☐	☒	BPP: TRAFFIC ENG STUDY-CC IN INTERSECTION
☐	☒	BPP: CONTRACTOR BOND-INSTALL ROADWAY
☐	☒	BPP: WAIVER OF GRADE FILING
☐	☒	BPP: CATCH BASIN/MANHOLE REQUIRED
☐	☒	BPP: FIELD VISITS RESULTS NEEDED
☐	☒	BPP: CHECKLIST IN LIEU OF PLANS-ALT3
☐	☒	SUBDIVISION SIGNOFF
☐	☒	OAC REGISTRATION
☐	☒	LOCAL LAW 58/1987 WAIVER
☐	☒	ADULT ACTIVITY APPROVAL
☐	☒	RESTRICTION: RESTRICTIVE DECLARATION
☐	☒	CURB CUT: PROVIDE EXISTING NUMBER
☐	☒	CLINTON DISTRICT: RESTRICTIVE DEC
☐	☒	HYDRO FLOW TEST LETTER
☐	☒	HYDRAULIC FLOW CALCULATIONS
☐	☒	TRASH COMPACTOR REQUIREMENTS
☐	☒	ANTI-HARASSMENT AREA CHECKLIST
☐	☒	CLINTON DISTRICT: ANTI-HARASSMENT CHECKLIST
☐	☒	BROOKLYN PARKING RESTRICTIONS
☐	☒	STREET TREE CHECKLIST
☐	☒	TENANT PROTECTION PLAN 2008 CODE
☐	☒	SOIL REPORT
☐	☒	DOB - ZONING DIAGRAM (ZD1)
☐	☒	DOB - ZONING RESOLUTION DETERMINATION(S) (ZRD1) x _____
☐	☒	DOB - CONSTRUCTION CODE DETERMINATION(S) (CCD1) x _____
☐	☒	FIRE APPARATUS ACCESS ROADS FOR DEV: FDNY APPROVAL
☐	☒	OTHER: _____
☐	☒	OTHER: _____

YES	NO	ITEMS REQUIRED PRIOR TO PERMIT
☐	☒	CPC: HUDSON YARDS FINAL CERTIFICATION
☐	☒	JAMAICA: DEP SEWER CONNECTION APPROVAL
☐	☒	SITE SAFETY PLAN
☐	☒	EXCAVATION OR DEMOLITION: 5-DAY NOTICE
☐	☒	SIDEWALK SHED APPLICATION & PERMIT
☐	☒	TEMPORARY FENCE APPLICATION & PERMIT
☐	☒	SCAFFOLD APPLICATION & PERMIT
☒	☐	MICROFILM: INITIAL
☒	☐	INSURANCE: WORKERS' COMPENSATION
☐	☒	INSURANCE: WORKERS' COMP. WAIVER/AFFID
☒	☐	INSURANCE: LIABILITY
☒	☐	INSURANCE: DISABILITY
☒	☐	DIR-14 ID OF RESPONSIBILITY (TR1)
☐	☒	MASONRY MANUFACTURER'S STATEMENT-FORM 10H
☐	☒	EQUIPMENT (EQ) PERMITS
☐	☒	MICROFILM: ADDITIONAL REQUIRED
☐	☒	HIC LICENSE OR AFFIDAVIT
☐	☒	ELECTRICAL APPLICATION FOR SIDEWALK SHED LIGHTING

2	Required items (Continued) Required for all applications. Yes or no must be selected for every item.
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