



PW7: Letter of Completion Request

(Form must be typewritten)

1 LOCATION INFORMATION

House No(s) 253 Street Name West 73rd Street Work Proposed on Floor No(s) 17th Fl (17H)
Borough Manhattan Block 1165 Lot 7501 BIN 1030558 CB No. 107

2 REQUESTOR INFORMATION

Individual's Relationship to Job (i.e., Applicant, Owner, Filing Representative)

Last Name Barber First Name Andrew Middle Initial
Business Name Pantocraft Business Telephone 646-522-7713
Business Address 82 John Street Business Fax
City Brooklyn State NY Zip 11201 Mobile Telephone 646-522-7713
Email andrew@pantocraft.com License No. 002902

3 TYPE OF REQUEST

- ☒ Letter of Completion (Directive 14 or Non-Directive 14)
☐ Notification of removal of chute, fence, supported scaffold, sidewalk shed, temporary hoist, support of excavation, or other temporary construction equipment. No final inspection is required per LL146/21.

4 STATEMENTS & SIGNATURES

By signing below, I understand that all the information provided is true to the best of my knowledge and that falsification of any statement is a misdemeanor under § 28-320.6.3 of the NYC Administrative Building Code and punishable by a fine or imprisonment, or both. It is unlawful to give to a City employee, or for a City employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment or fine, or both.

Requestor's Signature:

Date: 07-03-2025

FOR OFFICE USE ONLY

DISAPPROVAL REASONS

Review request cannot be processed for the following reasons:

- ☐ Fees unpaid ☐ Open ECB/DOB Violation(s) ☐ Incomplete PAA ☐ Audit Conditions Pending/Job on
☐ Missing inspection Sign-off(s): ☐ Construction ☐ Plumbing ☐ Electrical ☐ Other: _____
☐ Missing Required Item(s): _____ TR1 Error(s): _____
☐ Form(s) Missing/Incomplete: Form(s) _____ Section(s)/Reason(s): _____
☐ Other: _____